



## Kemble & Ewen Parish Council

Notice is hereby given that Councillors are summoned to attend a  
Meeting of the Parish Council  
on Friday 15 June 2018 at 7.30pm in Kemble Village Hall

Sarah Broadley, Parish Clerk Email: [kpcclerk@kemble.co.uk](mailto:kpcclerk@kemble.co.uk)  
*Sarah Broadley* Tel: 01285 770758

11 June 2018

### Agenda

Note: the meeting may be filmed or recorded if the Chairman is informed.

1. **To hear any contributions from residents** [5 minutes per person maximum; not exceeding 30 minutes in total].
2. **To receive report from District Councillor** – Tony Berry
3. **To receive any apologies for absence**
4. **To receive any declarations of interest**
5. **To approve the minutes of the meeting held on 18 May 2018**
6. **Matters arising from previous meetings:**
  - a. Receive Vice Chairman's declaration of acceptance of Office - DB
  - b. Update on possible cemetery site
  - c. Sports grant for changing rooms on the football field – update - RP
  - d. Consultation for Kemble Parking Scheme – update - RP
  - e. Land at Windmill Road & Clayfurlong Grove - RP
  - f. Kemble Churchyard – update - GC/DB
  - g. Permissive path between Kemble and Ewen – update – RP
  - h. Local Plan – update - RP
7. **Councillor Reports**
  - a. Highways – NB
  - b. Police crime report/Neighbourhood Watch – SS
  - c. Village Appearance – CD
  - d. Neighbourhood Development Plan – ES
  - e. Playground Inspections – DB
  - f. Road Safety – MB/ES
  - g. Youth facilities/plans – NB
  - h. Kemble Community Gardens – LN
  - i. Kemble Airfield – SS/RP
8. **To review, approve and adopt the following documents:**
  - a. Disciplinary & Grievance Policy
  - b. Dignity at Work Policy
  - c. Complaints Procedure
  - d. Equality & Diversity Policy
  - e. Privacy Notice: General
  - f. Privacy Notice: Staff, Councillors & Role Holders
9. **To agree course of action regarding lease of Kemble Triangle**
10. **To agree course of action regarding litter and camping on Thames Path**
11. **To agree course of action for hanging of Kemble sign**

**12. To agree course of action regarding grass cutting at entrance to Top Farm**

**13. To agree course of action regarding addition of a pond within Kemble Community Garden**

**14. To review Register of Interests**

**15. To decide response to New Planning Applications & note reported decisions**

**a. New Planning Applications – *to decide response***

- i. Elm Tree House School Road Kemble | 18/00066/FUL | Replacement of extant garage/store by dependent person's annexe
- ii. Ewen Wharf, Ewen | 18/01420/FUL | Extensions and alterations
- iii. Barnstone Cottage Ewen | 18/01656/FUL | Erection of detached dwelling and garage workshop. (Amended scheme).

**b. Planning Decisions reported by Cotswold District Council**

- i. Thames Head House | 18/00543/FUL | Change of Paddock use from agricultural use to a small campsite and the erection of two Bell Tents in Paddock over the summer months 01 May to 30 September 2018 (maximum of 5-months) | Application Permitted
- ii. 39 West Hay Grove | 18/01076/FUL | Erection of single storey rear extension | Application Permitted

**c. Planning Applications Pending**

- i. Land At Chesterton Farm Cranhams Lane Cirencester Gloucestershire GL7 6JP | 16/00054/OUT | Outline Application for application for a mixed use development
- ii. Land At New Covert Ewen | 18/00051/FUL | Proposed erection of single dwelling
- iii. Plum Tree Cottage, Kemble Wick Wiltshire | 17/12390/FUL | Planning Application for Construction of Stabling, Outdoor Equestrian Arena, Training Track, Lunging Ring, Horse Walker and Access Track
- iv. Plum Tree Cottage, Kemble Wick Wiltshire | 17/12389/FUL | Planning Application for Accommodation for an Equestrian Worker (Full)
- v. 139 West Lane | 18/01371/FUL | Erection of two storey rear extension and garage

**16. Finance matters**

- a. Schedule of accounts – to approve payments 20 May 2018 to 15 June 2018 and sign cheques
- b. Bank Reconciliation – to review and agree the bank reconciliation for May 2018
- c. Audit
  - i. To approve and sign Annual Governance Statement 2017/18
  - ii. To approve and sign Accounting Statements 2017/18
  - iii. To receive Internal Audit Report 2017/18
- d. Budget – to review and agree spend vs budget
- e. New Clerk Employment - to retrospectively approve new clerk contract, salary & pension
- f. Asset register – to review and agree

**17. Items for future agenda**

## Kemble & Ewen Parish Council

### Clerk's Report – 11 June 2018



#### Kemble Sign for Gateway

Ordered & received from JACS as per quote approved last meeting.

#### Western Power

Tree trimming is necessary around power cables in Kemble & Ewen. This will be carried out by Western Power Contractors.

#### Training

Parish Clerk, Sarah Broadley, has attended Clerk Part 1 & 2 training provided by Gloucestershire Training Partnership.

The following councillors completed Code of Conduct refresher training with the Bhavna Patel, Monitoring Officer, Cotswold District Council: David Ball, Michael Binks, Carol Dougill, George Collins, Lester Napper and Roger Pettit.

#### Dog Fouling

New dog bin on A429 Thames Path (East side) –Awaiting review by CDC – delay due to staff holidays  
Kemble Community Garden – logged with CDC for investigation & signage if deemed required (MB)

#### Communications Received

**Armed Forces Day:** Cotswold District Council will be celebrating this year's Armed Forces Day in the north and south of the district on **Monday 25 June**. There will be a special flag raising ceremony at the Council's Trinity Road, Cirencester headquarters at 10 am.

**GCC Housing with Care Survey:** In Gloucestershire, the county council and NHS clinical commissioning group are working together to create a housing with care strategy for Gloucestershire. Everyone can have input by filling in the survey found at [www.gloucestershire.gov.uk/housing-with-care](http://www.gloucestershire.gov.uk/housing-with-care) before August 8, 2018.