

Kemble & Ewen Parish Council



Minutes of the Meeting of Kemble & Ewen Parish Council held on Friday 20th May 2005 at 7.30pm in Kemble Village Hall.

Present: Councillor R. Pettit Chairman Councillor D. Ball Vice Chairman
Councillor G. Moreman Councillor S. Sorabjee Councillor G Collins

In attendance: District Councillor John Birch Isobel Yates, Clerk Member of the public

1. Election of Chairman. It was proposed by SS & seconded by GC that Roger Pettit be re-elected as Chairman. This was carried by the meeting.

2. Election of Vice Chairman. It was proposed by GC & seconded by GM that David Ball be re-elected as Vice Chairman. This was carried by the meeting.

3. Signing of Declarations of Acceptance of Office. This was done by the Chairman & Vice Chairman.

4. Acceptance of apologies for absence. Apologies were accepted from Councillor Bainbridge. The Chairman also noted with regret Edward Marriage's resignation since the last meeting.

5. Receipt of Declarations of Interest. DB registered an interest in Planning items 04/48 & 04/42 (Kemble Farms). SS registered an interest in Planning item 04/32 (neighbour).

6. Distribution of Duties:

a) Planning Committee	RP, DB, GC & SS	h) Footpaths	DB
b) Kemble at Play Committee	SS	i) Grass Cutting	DB
c) Village Hall Committee	GM	j) Highways & Road Safety	LH
d) Airfield Liaison	SS	k) Poole & Partridge	Pat Ayres
e) Best Kept Village	MB	l) Public Relations	GC
f) Cemetery & War Graves	GC	m) Schools Liaison	GM
g) Finance	GC		

The transfer of the remaining funds in the Poole & Partridge Account to the Village Hall Management Committee was endorsed unanimously by the meeting.

7. Approval and Signing of the Minutes of the Previous Meeting. The Minutes of the previous meeting held on Friday 1st April 2005 were approved, and signed by the Chairman.

8. Report on matters arising from the minutes (items not on the agenda).

April05/1	The response received from Fosseyway Housing to residents' complaints about Windmill Road tenants was considered unsatisfactory. RP to write to Simon Gray, Fosseyway.
April05/3	No response received from Gillian Portlock, GCC re permission given to Windmill Road tenants to cross verge. IY to chase.
April05/10	GC stated that he was taking further advice on the draft Child Protection Policy.

9. Co-option of councillor. It was proposed by GC & seconded by DB that Laura Hetherington be co-opted. This was carried unanimously. RP welcomed her to the Council.

10. Bledisloe & Calor competitions.

It was agreed a public skip would not be a good idea, as it would be unlikely to cope with the quantity of rubbish & would also probably attract non-permitted items such as batteries & concrete. After discussion & some concerns raised about doing too much 'manicuring', the meeting agreed to buy a hedge cutter, & use the existing brush cutter. It was also agreed that the dog bin be moved from the Playing Field to the triangle on Limes Road. GM confirmed the Airfield road sweeper could not be used on public highways. RP thanked MB for all his good work.

May05/1	DB to move dog bin to Limes Road.
May05/2	MB/IY to organise hedge cutter.
May05/3	IY to contact GCC Highways to organise road sweeper visit.

11. PLANNING.

The Planning Committee's report was noted.

12. PUBLIC RECESS.

A member of the public raised a concern about young boys using the surgery forecourt for skating & cycling.

13. FINANCE.

13.1 Payment of accounts. DB proposed and GC seconded that the following accounts be paid. This was agreed by the meeting.

13.1.1 I Yates salary @ £8.209/hr x 5 hrs/wk for 7 wks	£287.32	cheq 678 LGA 1972 s.112
(progression to scale point 19 from 1st April after further 12 months in post)		
+ get well card for PC Larger	£1.25	LGA 1972 s.137
13.1.2 J Telling @ £4.85/hr x 4hrs/wk for 7 wks	£135.80	cheq 679 LGA 1972 s.112
13.1.3 B Robbins @ £5.50/hr x 1 hr/wk for 7 wks	£38.50	cheq 680 LGA 1972 s.112
+ maintenance of footpaths 4hrs	£22	HA 1980 s.43
+ delivery of Annual Report	£25	LGA1972 s.142
13.1.4 M Hall delivery of Annual Report	£25	cheq 681 LGA 1972 s.142
13.1.5 Abbey: to open new Business & Treasurer A/cs	£50 + £50	cheqs 682/3 LGA 1972 s.111
13.1.6 Allianz Cornhill: insurance renewal 1 st June	£831.85	cheq 684 LGA 1972 s.140
13.1.7 Village Hall rental 1st quarter 2005	£28	cheq 685 LGA 1972 s.134
13.1.8 S Marsh: web site set up & 12 month package fees	£46.85	cheq 686 LGA 1972 s.142
13.1.9 RoSPA: annual safety inspection	£86.95	cheq 687 LG (MP) A 1976 s.19
13.1.10 Wickstead: Basket ball units (KAP)	£2,668.48	cheq 688 LG (MP) A 1976 s.19
13.1.11 I Yates: 400 copies of Annual Report	£37	cheq 689 LGA 1972 s.142
13.1.12 C Fox: Brownies' planters	£32.54	cheq 690 HA 1980 s.116
13.1.13 Swintex litter bin for Ewen	£111.15	cheq 691 LA 1983 s.5
13.1.14 K Lawlor for KAP Fun Day	£65.21	cheq 692 LG (MP) A 1976 s.19
13.1.15 G Moreman: (KAP) footballs for Kemble Rangers	£20	cheq 693 LG (MP) A 1976 s.19

13.2 Adoption of Risk Management Review. Subject to agreed additions from RP & GC, the review was adopted by the meeting.

May05/4 DB to request copy of public liability insurance details from Gardenia Landscapes.

May05/5 IY to check insurance position with Mr Measures.

13.3 Adoption of Annual Report & Accounts for year ending 31 March 2005. DB proposed & GC seconded that the Report & Accounts be adopted. This was agreed unanimously.

13.4 Approval of Annual Return. DB proposed & GC seconded that the Annual Return for year ending 31 March 2005 be adopted. This was agreed unanimously.

13.5 Appointment of Internal Auditor. It was agreed unanimously by the meeting that Tim Postlethwaite continue as the Internal Auditor for this financial year.

14. Adoption of the memorial safety guidance leaflet. There was general support for the leaflet. Following further discussion about the cemetery, it was decided action should be taken to make the unsafe headstones stable as soon as possible. The original consecration of only half of the cemetery extension was confirmed from Kemble Farm & Diocesan maps. The way forward for the remaining unused section of the cemetery was discussed. These actions were agreed:

May05/6 IY to copy proposed leaflet to Tony Ferris, PCC as a matter of courtesy before it is issued.

May05/7 IY to organise 4 posts for unsafe headstones in the cemetery.

May05/8 GC to speak to rector about consecration of the remaining part of the cemetery.

15. Arrangements for the Trafalgar Weekend (Friday 21st October). It was agreed to pass the proposals to the Royal British Legion to consider.

16. KAP Report. SS gave his report which included RoSPA's comments on their check of the cycle track. The following actions were agreed:

May05/9 GM/KAP to organise Kemble Rangers to remove stones from field & cycle track.

May05/10 IY to get quotes for replacement cycle track & skate board ramp signs.

May05/11 DB to arrange further work to flatten bumpy area.

It was approved by the meeting that KAP should approach Brian Robbins to do the work needed on the cycle track, specifically to move one of the mounds away from the bushes & to compress the turf on the smaller mound. The meeting agreed that Brian would receive holiday pay. It was noted that no more bushes should be removed when the area to the left of the entrance was tidied up & the grass reseeded.

17. Agreement of response to the Clean Neighbourhoods & Environment Bill.

Following discussion, it was decided to raise this with John Birch at the next meeting. The following was also agreed:

May05/12 IY to seek guidance on the Bill from GAPTC.

18. Parish Council presence at public event. It was agreed that the council should attend the Village Fete this year.

May05/13 IY to speak to Fete organisers.

19. AOB.

19.1 RP reported that, after further discussions with Kemble Farms, the Community Centre site on the Playing Field was now only being offered on the basis of a 25 or 40 year lease. It was unanimously the view of the meeting that this was unacceptable & would not receive the necessary level of support from the village for the scheme to go ahead. It was agreed that RP should continue to negotiate for a freehold deal.

19.2 SS gave a report on the Airfield Liaison Meeting held on 14th April. It was noted that the number of complaints received by the Airfield had reduced year on year & that 3 had been received so far this year. SS reported that the CAA Safety Regulations Group representative would be speaking at the October meeting & that this was an opportunity to raise any matters of concern.

19.3 GM raised the concerns of a resident using the public footpath in The Piece about the horses there.

May05/14 DB to check footpath regulations.

19.4 DB reported on the Highways meeting he had attended.

19.5 RP reported on the letter received from Pat Ayres.

May05/15 IY to reply to Pat Ayres, confirming the council's support for a 'children at play' sign in The Oaks & confirming GCC would be cutting back the trees on the main road.

SIGNED

DATED

The meeting was closed at 11.20pm. The next meeting will be on Friday 24th June.

SUMMARY OF ACTIONS ARISING FROM THE MEETING:

ITEM	ACTION	BY WHOM
April05/1	To write to Simon Gray, Fosseyway re residents' complaints.	RP
April05/3	Chase response from GCC about any permission granted to Windmill Rd residents.	IY
May05/1	To move dog bin to Limes Road triangle.	DB
May05/2	To organise hedge cutter.	MB/IY
May05/3	Organise road sweeper visit.	IY
May05/4	Request copy of public liability insurance details from Gardenia.	DB
May05/5	Check insurance position with Mr Measures.	IY
May05/6	Copy memorial guidance leaflet to Tony Ferris, PCC.	IY
May05/7	Organise posts for headstones.	IY
May05/8	Speak to Rector about consecration of remaining part of cemetery.	GC
May05/9	Organise removal of stones from field & cycle track.	GM/KAP
May05/10	Obtain quotes for cycle track & skate ramp signs.	IY
May05/11	Arrange further work on Playing Field to flatten bumpy area.	DB
May05/12	To seek guidance from GAPTC re Clean Neighbourhoods Bill.	IY
May05/13	To arrange PC attendance at village fete.	IY
May05/14	To check footpath regulations re horses.	DB
May05/15	To send reply to Pat Ayres' letter.	IY

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