



Kemble & Ewen Parish Council

Minutes of the Meeting of Kemble & Ewen Parish Council held on Friday 21st October 2005 at 7.30pm in Kemble Village Hall.

Present: Councillor R. Pettit, Chairman Councillor D. Ball, Vice Chairman Councillor S. Sorabjee
Councillor G. Collins Councillor G. Moreman Councillor L. Hetherington

In attendance: John Birch, District Councillor Isobel Yates, Clerk
Christian Brann Members of the public

1. Acceptance of apologies for absence. Apologies were accepted from Cllr Mark Bainbridge (work commitments).

2. Receipt of Declarations of Interest. DB declared an interest in item 7 Community Centre proposal. RP declared an interest in item 9 Planning: 05/10.

3. Approval and Signing of the Minutes of the Previous Meeting. The Minutes of the previous meeting held on Friday 2nd September 2005 were approved, and signed by the Chairman.

4. Report on matters arising from the minutes - items not on the agenda.

May05/12 Guidance still awaited from GAPTC re Clean Neighbourhood Bill. **IY to chase.**
July05/15 Re station fencing funding from Network Rail, RP reported that he was awaiting a response from Morag Ricketts. **RP to follow up.**
Sept05/2 GM confirmed he had raised the idea of a 'walking bus' with Kemble School.
Sept05/5 **GC to provide a summary of the public meetings on the community centre proposal to Steve Marsh for the council web site.**
Sept05/7 IY confirmed an item on the Bledisloe Cup had been included in the Parish Magazine.
Sept05/8 IY confirmed an invitation to bid for the Community Fund had been sent to village groups.
Sept05/11 **DB offered to organise some pruning & shaping of the trees on the A429 & on the Ewen road.**
Sep05/12 SS reported he had spoken to PCSO Clive Wilkes about parking in Ewen. No further action to be taken & feedback given to local resident by SS.
Sept05/13 SS had spoken to local resident about the field gate near 91 Ewen & the matter was resolved.
Sept05/15 **GM to contact Dave Flagg about the proposed airfield sign & speak to Steve Marsh about the outcome.**

5. Co-option of councillors. CDC had confirmed the existing vacancies could be filled by co-option. It was unanimously agreed by the meeting to co-opt Christian Brann. He signed the Declaration of Acceptance of Office & Acceptance of the Code of Conduct forms, & RP welcomed him to the council.

6. Proposal for a memorial in Kemble Cemetery from Mrs Marsh. The meeting unanimously agreed that a memorial stone for Mrs Marsh's brother could be sited near to the wall in the 'Z' section of the cemetery, close to the war graves. It was noted that the cemetery records were incorrect & the exact location of the grave was unknown. It was also noted that the memorial stone would need approval by the council, but no fee would be raised.

Oct05/1 **IY to speak to Mrs Marsh about the memorial stone.**

7. Report on the Community Centre proposals. RP stated that the original consultation was now complete & had provided a useful indication of feeling from the 9% of residents who had completed the questionnaire. However, this was not a high enough response rate to proceed & so a further letter with a detailed question & answer document would be sent out to everyone, seeking their views directly. RP confirmed that the new surgery was no longer included in the proposal & that the plot of land may now available for some other community use.

Oct05/2 **IY to organise distribution of letter to all residents.**

8. Report on the meeting with John Whittaker, GCC Highways. LH reported that John had agreed to visit Kemble on 9th November from 2.30pm: DB & SS to meet him, if available.

Oct05/3 **LH to circulate notes from the original meeting.**

Oct05/4 **LH to identify areas for PC action for the next council meeting.**

Oct05/5 **RP/JB to arrange meeting with Wessex Trains & Marcus Kitchen re parking issues.**

9. PLANNING. The Planning Committee's report was received.

10. KAP.

10.1 Anti-social behaviour problems. SS raised KAP's concerns about Windmill Park facilities not being large enough when the Station Rd houses are occupied. KAP had asked if more money could be made available by Redcliffe Homes in view of the loss of the play area on the new estate. The meeting concluded that it was difficult to raise the issue with Redcliffe as the deal had been done & planning consent now granted. However, it was agreed that SS should ask KAP to indicate the basis of their assessment of additional usage created by the new development for consideration & to provide details of costings for the next stage of their plans for the Park.

SS reported that there was a major problem with dog mess on the playing field. The meeting agreed two large 'no dogs' signs were needed. SS also flagged up problems of intimidation from teenage groups in the Park. RP suggested a meeting with the Community Safety Officer.

Oct05/6 IY to order 2 'no dogs' signs for Windmill Park.
Oct05/7 SS to speak to KAP about meeting dates with the CSO.

10.2 Cycle track. SS reported that KAP were seeking further quotes for the cycle track, having visited the South Cerney one which had been built by local children & worked very well.

Oct05/8 RP to contact Mike Stewart, South Cerney PC, about visiting their cycle track.

10.3 Child Protection Policy. The meeting unanimously agreed to adopt the Child Protection Policy. It was also agreed that GC would initially undertake the Child Protection Officer role.

11. PUBLIC RECESS. Two members of the public gave their views on the proposed community centre.

12. FINANCE.

12.1 The half year financial report was noted.

12.2 Business Plan 2006/7. It was agreed that a separate meeting would be held to discuss Planning issues.

Oct05/9 GC to circulate possible dates for the Business Planning meeting.

12.3 Review of pay rates for Play & Village Orderlies. It was unanimously agreed by the meeting that the rate per hour for the Play Orderly should be increased from £6 to £6.50 & for the Village Orderly from £4.85 to £5.05, from 1st October.

12.4 Payment of accounts. Payment of accounts was proposed by DB, seconded by GC & agreed by the meeting:

	Payment	Amount	Cheque	Power
12.4.1	I Yates salary @ £8.509/hr x 5hrs/wk for 7 wks	£297.82	766	LGA 1972 s112
	+ flowers from Council to Cllr LH.	£25		LGA 1972 s137
12.4.2	J Telling @ £4.85/hr for 4 wks + £5.05/hr for 3 wks	£138.20	767	LGA 1972 s112
12.4.3	B Robbins @ £6/hr for 4 wks + £6.50/hr for 3 wks	£43.50	768	LGA 1972 s112
	+ inspection of stiles 1.5 hrs @ £6.50/hr	£9.75		HA 1980 s43
12.4.4	P Measures cuts 10-14	£250	769	OSA 1906 s10
12.4.5	Stroud Sign Centre A3 Skate ramp sign	£79.55	770	LG(MP)A 1976 s19
12.4.6	Shaw & Sons Ltd memorial grants book	£41.30	771	LACO 1977 s3
12.4.7	VHMC hall rental July-Sept	£35	772	LGA 1972 s134
12.4.8	K Lawlor: (KAP A/C) padlocks & chain	£50.70	773	LG(MP)A 1976 s19
12.4.9	G Moreman: (KAP A/C) Football Club training	£89.99	774	LG(MP)A 1976 s19
12.4.10	Gardenia: September 2 cuts	£540.50	775	HA 1980 s96
12.4.11	Steve Marsh re web site costs	£49.57	776	LGA 1972 s142
12.4.12	Tony Owen re Thursday Group float	£25	777	LG(MP)A 1976 s19

13. Parish Plan. It was agreed by the meeting that the council should undertake to produce a Parish Plan.

Oct05/10 RP to discuss a Parish Plan with MB.

14. Meeting Dates for 2006. The dates were agreed by the meeting, to be confirmed with the Village Hall Booking Secretary.

15. AOB. GM drew the council's attention to the ancient stone near the A433. It was agreed that opportunities to mention the existence of the stone should be taken, possibly in a future Parish Plan & Conservation Area Statement, & to check that it was shown on the OS map.

SIGNED

DATED

The next meeting will be on Friday 2nd December in the Village Hall.

SUMMARY OF ACTIONS ARISING FROM THE MEETING:

ITEM	ACTION	BY WHOM
May05/12	To seek guidance from GAPTC re Clean Neighbourhoods Bill.	IY
July05/15	To chase response from Network Rail re station fencing grant.	RP
September05/5	To give Steve Marsh a summary of the public meetings for the council's web site.	GC
September05/11	To arrange pruning of trees on A429.	DB
September05/15	To contact Dave Flagg about an airfield sign & speak to Steve Marsh about the outcome.	GM
Oct05/1	To contact Mrs Marsh about memorial stone in Kemble cemetery.	IY
Oct05/2	To organise distribution of community centre letter.	IY
Oct05/3	To circulate notes from the Highways meeting.	LH
Oct05/4	To identify areas for PC action on Highways issues for the next council meeting.	LH
Oct05/5	To arrange to meet Wessex Trains re parking issues.	RP/JB
Oct05/6	To order 2 'no dogs' signs for Windmill Park.	IY
Oct05/7	To speak to KAP about possible meeting dates with Community Safety Officer.	SS
Oct05/8	To contact Mike Stewart about visiting South Cerney cycle track.	RP
Oct05/9	To circulate dates for Business Planning meeting.	GC
Oct05/10	To discuss a Parish Plan with M B.	RP

Notes on discussion held with John Birch, District Councillor, on 21st October 2005.

- JB agreed to follow up with CDC Planning the retention of the dry stone wall on both sides of the entrance to the Station Rd site.
- JB confirmed that there were no officers currently available to complete the draft Conservation Area Statement.