



## Kemble & Ewen Parish Council

Minutes of the Meeting of Kemble & Ewen Parish Council held on Friday 8<sup>th</sup> September 2006 at 7.30pm in Kemble Village Hall.

Present: Councillor R Pettit, Chairman  
Councillor M Bainbridge  
Councillor D Ball, Vice Chairman  
Councillor G Collins  
Councillor S. Sorabjee  
Councillor G. Moreman  
Councillor J Courts

In attendance: Shaun Parsons, County Councillor  
Isobel Yates, Clerk  
Jenni Silver, The Standard  
John Birch, District Councillor  
Member of the public

**1. Acceptance of apologies for absence.** Apologies were accepted from Councillors Christian Brann & Laura Hetherington.

**2. Receipt of Declarations of Interest.** GM declared an interest in item 9.3 (Kemble Airfield), DB in item 10 (Tetbury Line), MB in item 11.2.8 (schedule of payments) & JC in item 11.2.7 (.schedule of payments).

**3. Approval and Signing of the Minutes of the Previous Meetings.** The Minutes of the meeting held on Friday 14<sup>th</sup> July were approved, and signed by the Chairman.

**4. Report on matters arising from the minutes - items not on the agenda.**

**Jan06/2 The Oaks barrier:** DB reported that Chris Franklin, GCC, had agreed to do the work but not until next year. He had also agreed to install the wooden posts in Windmill Road if the Parish Council bought them, although he advised against using them. The meeting agreed to go ahead with them on the following basis: softwood, 7"x7", spacing 1.5m & protruding 1m above ground. It was estimated that 40 would be required to complete the stretch to the Clayfurlong turning & round that corner. It was also confirmed that 3 quotes were required due to the costs involved.

**Sept06/1 DB to liaise with LH on obtaining quotes & ordering the posts.**

**Sept06/2 DB to speak to GCC to arrange installation.**

**Mar06/1 Section 106 agreement.** RP confirmed that the transfer of money would follow the drawing up of a legal agreement specifying how the money would be used, & this awaited the findings of the Parish Plan exercise.

**May06/1 Station fencing.** It was agreed not to pursue the price of the work any further.

**Sept06/3 IY to contact Network Rail re permitted path at the station.**

**July06/3 Requirements for Windmill Rd/main road junction - LH to raise with GCC. C/f.**

**5. Highways:**

**5.1.** The Chairman outlined his serious concerns about the lack of action from Highways following a disappointing meeting in July between Councillor Laura Hetherington & Dan Robertson, GCC. In particular he flagged up the problem of commitments made by John Whittaker not being honoured by the new managers – this applied especially to the warning sign on the main road activated by the pedestrian crossing which had been promised but was still outstanding. A summary of the report listing all the outstanding issues raised at the July meeting is attached. The lack of any progress with installing speed restriction signs at the new positions on the main road through the village was also noted – the extension of the 40mph zone having received formal approval some months ago.

County Councillor Shaun Parsons agreed that there had been a failure of communication following the change in personnel in the department & that it was not satisfactory. He agreed to contact Martin Midgeley, ask for a full report on all the points raised at the meeting & press for action to be taken as soon as possible.

He noted that speed warning signs were not currently in favour with the government & that there may be new criteria to be considered by Highways with regard to these.

MB expressed concern at the lack of progress & how matters were handled. He agreed to produce a list of actions required.

**5.2. Emergency Vehicle Access to Abbots Way bungalows.** John Birch was unable to report any progress. He agreed to raise this again with Marcus Kitchen, CDC as a matter of urgency.

**6. KAP.** SS reported that KAP was very disappointed with the skate ramp extension & that this was being pursued with the supplier. In the meantime payment of the invoice was on hold. He also confirmed that KAP was waiting for the outcome of the Parish Plan exercise before deciding how the Planning Gain money would be used.

**7. Parish Plan.** JC reported that the questionnaires were currently being delivered to every household, for collection next week. She confirmed that GRCC would analyse the answers & provide a report at the end of September for consideration by the Working Group. A draft action plan would then be produced, which the Parish Council might wish to consider at a special meeting, to be followed by a public meeting. GC noted the short timescales involved for formalising the Precept request for 2007 which had to be submitted at the end of January. RP thanked JC for all her work on this exercise.

**8. PUBLIC RECESS.** A member of the public voiced his concerns about the attitude of CDC Planning in not dealing more forcefully with the unapproved building work at Brookside, Ewen.

## **9. PLANNING.**

**9.1 Planning Committee's report.** DB noted that one of the conditions for the Clayfurlong Barns conversions was that the new speed limit boundaries must be in place before the properties were occupied.

It was also noted that a skylight had been installed on the new house to the rear of 41 Clayfurlong Grove.

**9.2 Brookside, Ewen.** The Chairman raised serious concerns with John Birch, District Councillor, about CDC's inaction when dealing with a breach of the Town & Country Planning Act at Brookside, Ewen. He stated that the District Council had been over cautious & had fallen short on meeting its responsibilities. He believed this would only encourage others to breach the planning rules. JB responded by emphasising what he saw as a need for the District Council to be seen to be reasonable by giving the owner an opportunity to put things right.

JB reported that an application was anticipated shortly for Listed Building Consent to put back what the Conservation Officer wanted restoring. A retrospective application was also expected with regard to the building work on the stable block.

**9.3 Kemble Airfield – regularisation of planning matters.** The Chairman asked for a progress report as CDC Head of Legal Services had originally advised him that applications were required by the end of July & none had been received to date. JB advised the meeting that a report was going from the Planning Officer to the Planning Regulatory Committee on 20<sup>th</sup> September with regard to the regularisation of planning matters at the Airfield. He understood that it would be a request for authorisation to take action.

RP reported that he had received an email from CDC Planning confirming that the designation of the airfield as an airport by the CAA was not a planning matter. JB added that David Young, the Airfield Manager, had requested a meeting with the Planning group to explain what the new designation meant.

**10. Tetbury Line cycle track proposal.** It was agreed by the meeting that the council was in favour of the proposal for a cycle track or footpath along the old line & supported TRLRT's bid to for funds to pay for a feasibility study.

## 11. Finance.

**11.1 Financial Report.** The report was noted.

**11.2. Schedule of Accounts for payment.** GC proposed & DB seconded the following accounts for payment. This was approved unanimously by the meeting:

11.2.1	I Yates 5 hrs/wk @ £9.348/hr x 8wks	£373.92	cheq 30 LGA 1972 s112
11.2.2	J Telling 4hrs/wk @ £5.05/hr x 8wks	£161.60	cheq 31 LGA 1972 s112
11.2.3	B Robbins 1hr/wk @£6.50/hr x 8wks	£52.00	cheq 32 LGA 1972 s112
11.2.4	Gardenia landscapes Ltd 2 cuts (July)	£587.50	cheq 33 HA 1908 s96
11.2.5	P Measures cuts 6-11 (to August 5 <sup>th</sup> )	£300.00	cheq 34 OSA 1906 s10
11.2.6	Moore Stephens External Audit	£293.75	cheq 35 LGA 1972 s143
11.2.7	Jenny Courts: Parish Plan expenses	£260.43	cheq 36 LGA 1972 s111
11.2.8	Emily Bainbridge: Parish Plan expenses	£55.71	cheq 37 LGA 1972 s111

**11.3 Councillor Allowances.** It was agreed by the meeting that an Allowances Scheme would not be introduced for the time being & the advice received from Nigel Adams, CDC was noted, in particular that child care costs could not be included under any such scheme in the future. It was also agreed that donations would be made as appropriate to support Playgroup.

**11.4 Transfer of funds from Lloyds to Abbey.** It was agreed to proceed with the transfer & for Lloyds cheque 790 (£200) to be cancelled & reissued from the Abbey account to Kemble Brownies.

**Sept06/5      IY to arrange funds transfer & write to Kemble Brownies.**

**12 Work on the War Memorial.** It was agreed to put granite sets around the edge of the grass, on a level with it, & to renew the wooden posts.

**Sept06/6      DB to obtain costs & timescales for the work.**

**13. Matters for the Parish Council Meeting 20<sup>th</sup> October.** The meeting confirmed to JB that councillors from Coates, Frampton Mansell & Sapperton Parish Councils would be welcome to attend, as Bob Austin, CEO CDC, would be present from 7.30pm for an hour to take questions. It was agreed that a list of questions from Kemble & Ewen PC would be discussed in advance with JB.

**Sept06/7      Everyone to let the Clerk have their questions as soon as possible.**

**14. AOB. 14.1** DB reported that Chris Franklin, Highways had agreed to fill in the dip in the road surface by the bus stop in Windmill Road. With regard to the use of white lines in the middle of the road through Ewen, it was agreed that these should be left as they were at present.

**14.2** GM raised concerns about cars being parked in the bus turning area at the station & around the house next to it. To be raised with JB as part of the discussion about the station car park..

**14.3** In response to a query from the Chairman, GM confirmed that the Festival publicised on the internet as taking place at the Airfield next summer would not be happening.

SIGNED

DATED

The meeting closed at 10.35pm.

The next PC meeting will be on Friday 24<sup>th</sup> November 2006 in the Village Hall.

**SUMMARY OF ACTIONS ARISING FROM THE MEETING HELD ON 8/9/06:**

ITEM	ACTION	BY
July06/3	Raise requirements for Windmill Rd/main road junction with Dan Robertson	LH
Sept06/1	To liaise with LH about obtaining quotes & ordering wooden posts for Windmill Rd.	DB
Sept06/2	To speak to GCC to arrange installation of Windmill Road posts.	DB
Sept06/3	Contact Network Rail about permissive path at the station.	IY
Sept06/4	Write to TRLRT re the Tetbury line proposal.	IY
Sept06/5	Arrange transfer of funds to Abbey & write to Kemble Brownies re cancelled cheque.	IY
Sept06/6	Obtain costs & timescales for work on the War Memorial.	DB
Sept06/7	Advise any questions for Bob Austin's visit to the Clerk.	All

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**Notes on discussion held with John Birch, District Councillor, on 8<sup>th</sup> September 2006.**

- 1 **Station car park.** For November Agenda.
- 2 **Cemetery.** For November Agenda
- 3 **Boundary Commission.** Changes to the boundaries for the parliamentary elections were advised.
- 4 **RAF Fairford.** From 23<sup>rd</sup> September to 30<sup>th</sup> October a major exercise involving troops & aircraft will take place, from 7am to midnight plus some night flying. Will be increased air activity although no low flying over the parish.

## Kemble and Ewen – Traffic issues

Summary of the Report by Laura Hetherington from the meeting with Dan Robertson July 2006:

1. **The warning to traffic re the pedestrian crossing** to be activated by the push button on the crossing is going ahead and should materialise within the next couple of months although he refused to commit to a definite timeframe on this one – apparently it is in the hands of a sub-contractor. [*still awaited: September*].
2. They have commissioned a feasibility study for **School Road** which will come up with a range of options. [*action delayed by this study – timescales?*].
3. **Windmill Road**: Laura was asked to contact their Road Safety officer as he suggested a road safety campaign with posters might be best. [*action should have come from Highways*]. He is going to look into positioning the bollards that we have agreed to pay for and agreed that pushing traffic to park on Windmill Road would help with the speeds along there.
4. **Clayfurlong** – a change of tarmac colour will not happen as too costly – and he also said that the expense and maintenance involved would be huge in comparison to the effect that it might have.
5. **Advanced signing for weight limits** – he will get back to Laura on timing. [*still awaited*]
6. Our idea of changing **the crossroads in the centre of Kemble** to full traffic lights he said was too costly and would never gain approval.
7. **The closing off of the slip roads** – he was not averse to this but within current budget and priorities it is not going to happen so he is going to explore the erection of some No Entry except for access signs – the problem of course will be policing this and he has to explore this with the Police before he can give the go ahead. [*still awaiting feedback*]
8. **Vehicle activated signs** – apparently there are lots of Parishes wanting these and they have put a temporary stop to them whilst they assess their effectiveness from the trials already done – and whilst they work out how to manage the demand, who is responsible for them, who will move them, etc. I said that if the main concern was no one being insured to move them then we would just have 5 stationary ones – he took the point and said don't spend the money on anything else as he hopes to come back to us on this one with either the go-ahead or an alternative. [*still awaited – Parish Council has offered to fund part of the cost*].
9. **Speed limit on main road** – he will talk to the Police. [*still awaiting feedback*].