



## Kemble & Ewen Parish Council

Minutes of the Meeting of Kemble & Ewen Parish Council held on Friday 24<sup>th</sup> November 2006 at 7.30pm in Kemble Village Hall.

Present: Councillor R Pettit, Chairman  
Councillor D Ball, Vice Chairman  
Councillor J Courts  
Councillor L Hetherington  
Councillor S. Sorabjee  
Councillor G Moreman  
Councillor G Collins

In attendance: John Birch, District Councillor  
Members of the public  
Isobel Yates, Clerk  
Andrew Lennard, VHMC

**1. Acceptance of apologies for absence.** Apologies were accepted from Councillors Christian Brann & Mark Bainbridge.

**2. Receipt of Declarations of Interest.** GM declared an interest in item 10.3 (Kemble Airfield), DB & SS in item 10.1 (Planning 06/20), RP in item 10.1 (Planning 05/24) and LH in item 10.1 (Planning 06/23).

**3. Approval and Signing of the Minutes of the Previous Meetings.** The Minutes of the meeting held on Friday 20<sup>th</sup> October were approved, and signed by the Chairman.

**4. Report on matters arising from the minutes - items not on the agenda.**

**July06/3 Requirements for Windmill Rd/main road junction - LH to raise use of white lines & 'stop' & 'children crossing' signs with GCC. C/f.**

**Sept06/4 Tetbury Line proposal** – IY written to TRLRT & awaiting response.

**Oct06/3 Grass cutting contract** – advert placed in The Standard. 9 responses received, although none from Gardenia, to date. DB to request the following from those wishing to bid: price per cut over the three years, list of relevant equipment, examples of similar contracts, proof of trading over 3 years, Public Liability Insurance, references & Health & Safety policies.

**Oct06/4 Thames information board** – GM to speak to Ramblers. C/f.

**5. Highways:**

**5.1. Emergency Vehicle Access to Abbots Way bungalows.** John Birch was unable to report any progress. He agreed to raise this again with Marcus Kitchen, CDC. In view of the lack of follow up & continuing local concern, it was agreed that the Parish Council would write to Head of Planning to seek assistance with this issue.

**Nov06/1 IY to write to Dr Andrea Pellegram, CDC.**

**5.2 County Highways.** LH made the following report:

*New speed restriction zone* – written to Martyn Midgeley & requested count down measures to warn motorists approaching the new zone.

*School Road* – survey in hand which hopefully will result in a school safety zone.

*Speed reduction through Kemble & Ewen* – Nicola Barrow has volunteered to monitor speeds at Parkers Bridge using a radar gun. LH will also request the Archer System is installed to record flow & speed of traffic. This may take a while to get.

*Weight restrictions through Ewen* – Nicola has also volunteered to be trained by Lorry Watch to monitor & report to the PC on lorries using this route.

*Safety Camera Vans* – LH to request use of these for main road & in Ewen.

*Parish Plan Traffic Group* – LH to discuss with the Group how the community can be involved in reducing speed. To consider further the idea of marking the entrances to the villages in some way to educate motorists that they are in residential areas. The Group also has on its agenda road safety training for school

children, particularly about crossing between parked cars, & linking with South Cerney PC who are also addressing many of these issues. The suggestion of using a cycle lane on the Ewen road which would also serve to slow traffic was not well received, for safety reasons.

**Nov06/2 IY to put adverts in The Parish Magazine & on the notice boards asking for volunteers for the Traffic Group.**

**5.3 Windmill Road posts.** DB reported that GCC wanted to check their plans before timetabling the work for completion before Christmas.

## **6. Network Rail.**

**6.1 Permissive Path.** DB reported that Peter Langman was drafting alterations to the legal agreement with Kemble Farms, to allow access to the line. Kemble Farms will also need to have an agreement in place which will create a permissive path along the line. Work on this was progressing.

**6.2 Station car park.** John Birch reported that discussions are progressing about the station car park but will take some time. He confirmed that both Network Rail & First Great Western own land there & will need to be consulted about the siting of additional recycling banks (plastics & textiles) at the station.

**7. Land slippage at Kemble Cemetery.** John Birch will follow up on this matter & report back.

## **8. PUBLIC RECESS.**

**9. Kemble At Play.** SS reported that KAP had applied for a grant of £7,000 from the Local Network Fund for a junior cycle track. Following discussion, it was agreed that the Parish Council would ask for £8,000 of the £15,000 Section 106 money owing to it to be drawn down to fund additional cycle track equipment for the older children. It was agreed that Kemble Farms, GM & KAP would confirm where the track would be sited.

**Nov06/3 SS to provide details of the senior cycle track equipment, supplier, & costings to RP.**

SS also reported that fly tipping continued to be a serious problem which Brian Robbins had flagged up again for action. Kate had written to CDC Waste Management to ask if a specific collection day could be given to avoid the fly tipped items being spread across the playing field before they could be collected. CDC had unfortunately confirmed this was not possible.

**Nov06/4 IY to report fly tipping again to CDC & request collection as soon as possible.**

JC explained that the follow up from the Parish Questionnaire on youth issues had not yet happened, although a number of residents had expressed an interest in involvement in this area.

**Nov06/5 GM to speak to contacts to co-ordinate an initial meeting of the Youth Committee.**

## **10. PLANNING.**

**10.1 Planning Committee Report.** The Committee's report was noted. Reference 06/21 tree works at The Coach House, Kemble Park, it was agreed that the case had not been made for felling the poplar, although this had since been approved.

**Nov06/6 IY to write to Head of Planning asking for an explanation of the permission granted.**

**10.2 Brookside.** John Birch summarised the main points brought out at the 13<sup>th</sup> November meeting on Brookside planning issues:

- a) CDC Conservation Officer's view was that there were no grounds for serious concern about the work in the house as although it was listed, the internal arrangements were never detailed.
- b) Work on The Coach House was not detrimental as it was already an unfortunate addition.
- c) Landscaping of the gardens would require Listed Building & Planning Applications & the Case Officer was writing to the agent to request these. Also the concrete plinth alongside The Coach House would require Planning Permission & this was also being requested as an add-on to the existing application.
- d) All the applications will go to the Planning Regulatory Committee, probably in January & certainly no sooner, due to the level of local concern.
- e) Question raised about liability for Council Tax still outstanding.

JB advised the councillors to ask the case officer for guidance on what planning policies had been contravened in this case, as there had to be sound planning grounds to any objection. He agreed to investigate the position on adherence to building regulations. RP emphasised that the councillors were very unhappy with this case as abuse of the planning system did not seem to have any consequences for the owner.

**10.3 Kemble Airfield.** Re regularisation of planning matters, GM confirmed that the information requested by CDC from KAS Ltd had been provided and the Airfield was now awaiting a response.

## 11. Finance.

**11.1 Financial Report.** The report was noted. It was agreed that a survey of the cemetery should go ahead, as provided for in the budget.

**Nov06/7 IY to write to ABBA to request advice with survey work.**

**11.2. Approval of donation to the PCC.** It was agreed by the meeting that a donation of £50 should be made to the PCC for inclusion of the Council's newsletters in the Parish Magazine.

**11.3 Schedule of Accounts for payment.** JC proposed & SS seconded the following accounts for payment. This was approved unanimously by the meeting:

11.2.1	I Yates 5 hrs/wk @ £9.348/hr x 5wks + reimbursement for The Standard advert	£233.70 £84.59	cheq 48 LGA 1972 s112 LGA 1972 s142
11.2.2	J Telling 4hrs/wk @ £5.05/hr x 5wks	£107.60	cheq 49 LGA 1972 s112
11.2.3	B Robbins 1hr/wk @£6.50/hr x 8wks	£35.00	cheq 50 LGA 1972 s112
11.2.4	Gardenia landscapes Ltd 3 cuts (13 + 27 Sept & 10 Oct)	£881.24	cheq 51 HA 1908 s96
11.2.5	Donation to PCC	£50.00	cheq 52 LGA 1972 s142
11.2.6	Mark Harrold Ltd (goals / nets – Kemble Rangers)	£599.25	cheq 53 LG (MP)A 1976 s19
11.2.7	P Measures cuts 12-17	£300.00	cheq 54 OSA 1906 s10

**11.4 Business Plan 2007/8.** GC reported that sections had been added to the draft to encompass the findings from the Parish Questionnaire. It was agreed that, in view of the short timescale before the Precept had to be adopted, a contingency budget of £2,000 would be included to make some provision for the implementation of the Parish Plan which was yet to be drawn together from the Questionnaire findings.

**Nov06/8 Everyone to give feedback on the draft Business Plan to GC before Christmas.**

**11.5 War Memorial.** DB confirmed that 2 quotes had been obtained for work on the Memorial (granite sets around the edge of the grass & renewal of the wooden posts). It was agreed by the meeting that the quote of £600 represented the best value & that work should proceed.

**12. Parish Plan.** JC advised the meeting that the next step was to hold a public meeting on 23<sup>rd</sup> January to give feedback on the questionnaire's results, to launch the draft Action Plan based on those findings & to have an outline for the Parish Plan. JC confirmed that the Parish Map was finished & would probably be put up in the Village Hall after its' refurbishment.

RP thanked JC for all her work on this project.

## 13. AOB.

**13.1** SS outlined concerns raised by a local resident about the new bus timetable for the 881 service.

**Nov06/9 IY to draft a letter to the ITU at Shire Hall for the Chairman to sign raising these concerns.**

**13.2** GM advised the meeting that the school mosaic would shortly be installed on the School Hall wall.

**13.3** JC raised some road safety concerns highlighted in the Parish Questionnaire for the Parish Plan Traffic Committee to follow up.

**13.4** RP drew attention to the dangerous corner on the A429 just before the junction with the Cirencester road, where bushes growing on the verge obscured the motorists' view of the traffic ahead. DB stated that Kemble Farms was willing to cut back the growth on the County Council's verge but needed traffic control from them to enable the work to be carried out safely. This was being pursued by the Farm.

**13.5** The Clerk advised councillors that the January meeting would be in the School Hall. She also informed the meeting that the VHMC hoped to put the Christmas lights on the outside of the hall this year.

SIGNED

DATED

The meeting closed at 10.55pm.

The next PC meeting will be on Friday 12<sup>th</sup> January 2007 in the **School Hall.**

#### **SUMMARY OF ACTIONS ARISING FROM THE MEETING HELD ON 8/9/06:**

ITEM	ACTION	BY
July06/3	Raise requirements for Windmill Rd/main road junction with Dan Robertson	LH
Oct06/4	Speak to The Ramblers about the Thames Information Board.	GM
Nov06/1	Write to Head of Planning, CDC re Abbots Way access.	IY
Nov06/2	Put adverts in The Parish Magazine & on notice boards seeking volunteers for Traffic Group	IY
Nov06/3	Provide details of senior cycle track quote to RP for s. 106 draw down.	SS
Nov06/4	Report fly tipping at Play Park to CDC.	IY
Nov06/5	Speak to contacts to co-ordinate an initial meeting of the youth committee.	GM
Nov06/6	Ref Tree works at The Coach House, Kemble – write to Head of Planning for explanation of the permission granted.	IY

**Notes on discussion held with John Birch, District Councillor, on 24<sup>th</sup> November 2006.**

1. **41 Clayfurlong Grove, Kemble.** JB informed the meeting that Colin Davies, Planning Enforcement, CDC had advised him that he was unable to act over the additional driveway put in at this property. The driveway was outside the site boundary. JB also understood that GCC would not be pursuing the use of their verge & had written to the owner allowing the dropped curb.
2. **Traveller site.** JB confirmed that the traveller site at South Cerney was outside his Ward. However, he was aware of the level of public concern at the growth of the site which had happened prior to planning permission being sought or granted. He noted the question of whether the people concerned were travellers & that when the original permission had gone through it had been helped by the lack of provision which was no longer the case.

**Notes of the presentation by Andrew Lennard, VHMC Chairman, prior to the meeting.**

- Money in VHMC funds currently £14-15K.
- Committee very energetic.
- Playgroup possibly vacate hall next summer: VHMC will lose 50% of its income.
- Parish Questionnaire clarified way ahead – strong feedback in favour of refurbishment of existing hall.
- VHMC view now is to refurbish the hall & plan ahead for the next 4/5 years.
- Refurbishment proposal presented (copy attached).
- Work to remove the roof and replace the heaters - would like to do over the Christmas break.
- Total estimated cost £29K including VAT.
- Use £13-14K of existing funds – look to Parish Council for help as grants may be limited for this type of work.
- John Birch suggested applying to CDC Capital Grant Committee by writing to the Chief Executive.
- CDC currently refurbishing some public loos – JB suggested contacting the contractor for advice on meeting requirements, particularly DDA.
- RP suggested some VAT recovery through the Parish Council may be possible – would need to seek professional advice.
- RP highlighted that Questionnaire results were inconsistent in that the activities being requested could not all be provided in the existing hall. Even if there was a move, this would not be in the short term so supported the need to refurbish the hall now.
- RP asked the VHMC to look further into grant funding & then come back to the Parish Council.
- RP confirmed that there were funds set aside in cash reserves for replacement of the hall – willing to reassign these for refurbishment.
- The Meeting agreed that work on the kitchens needed to be included in the proposal.

**Kemble Village Hall**  
**Refurbishment Programme- Initial**

	Net	VAT	Total
	g	g	g
Removal of Mezzanine Roof			
Labour & Materials	1,500	263	1,763
Toilets			
Materials & Labour	4,500	788	5,288
Flooring, Tiles, Electrics for Toilets	1,500	263	<u>1,763</u>
			<u>7,050</u>
Installation of New Heaters			
Materials                   £200 @ 8	1,600	280	1,880
Labour	500	88	<u>588</u>
			<u>2,468</u>
Lighting			
Spot Lights for roof	350	61	411
Other lighting	500	88	588
Labour                   £40 @ 10	400	70	<u>470</u>
			<u>1,469</u>
Seating			
Materials	3,850	674	<u>4,524</u>
Curtains			
Fabric	1,100	193	1,293
Tracks	750	131	881
Labour	500	88	<u>588</u>
			<u>2,761</u>
Repainting	3,000	525	3,525
Complete Rewire of Electrics	5,000	875	5,875
	<u>25,050</u>	<u>4,384</u>	
		VAT	<u>4,384</u>
			29,434