



Kemble and Ewen Parish Council: Minutes

Meeting held on: **Friday, 29 March 2008; 7.30pm**

at: Kemble Village Hall

Present: Councillor R Pettit, Chairman
Councillor D Ball, Vice-Chairman
Councillor W Cole
Councillor S Lawlor
Councillor G Somerville
Councillor S Turner

Apologies: Councillor G. Moreman
Councillor G Collins
L. Wixey

In attendance: F Garnet-Lawson, clerk
John Birch, District Councillor

Member of the public: Peter Burns

Opportunity for the public to raise any matters: no matters arising.
R. Pettit welcomed Fiona Lawson as clerk. Thanks to L. Wixey.

- | 1. Apologies for absence | Action |
|--|---------------|
| Councillor G. Moreman and Councillor G Collins | |
| 2. Declarations of interest on items on the agenda | |
| None | |
| 3. Approval of minutes from previous meeting | |
| Minutes for 22 February 2008 approved and signed by R Pettit, with no alterations | |
| 4. Matters arising | |
| a <i>Village gates quotes</i> : no response from L. Hetherington. Email/phone again | FGL |
| b <i>Playing field path</i> : DB presented estimates for work to create path and fence from Ewen Rd to bridge; and playing field to road. Total estimate = £15,000+. GS to seek alternative quote from Travis Perkins. | DB |
| GS to arrange site meeting with Travis Perkins, DB and SL.
Bring forward to next meeting. | GS |
| c <i>Transport committee meeting</i> - will take place 4 April. FGL to find out if letter/design sent to Station Road residents. | |
| Bumper stickers - 1000 now available. FGL to ask Brian Robins to distribute these and letter in Kemble and Ewen. | FGL |
| d <i>Insurance policy</i> for cemetery wall. Wall is not covered under existing policy. FGL to enquire about cost of including this (damage, collapse, consequences). | FGL |
| 5. Report from John Birch | |
| a Concern expressed by councillors about lack of timely information about planning applications from the email alert system, especially availability of PDFs. JB to investigate | JB |

- b Station Road traffic calming: site meeting to be arranged by SL with Chris Franklin to discuss speed/safety/parking issues and potential provision of cycle lane (plus issues raised in [d] below). GM, SL, GS, DB to attend, perhaps with the addition of Shaun Parsons **SL**
- c Allotments: SL to arrange meeting with Martin Hutchins to discuss issues raised by CDC. MH, SL, and Sophie to attend. Discussed nominal rent for lease for site to be charged by CDC - £1 pa. mentioned. RP thanked JB for his help with this project. **SL**
- d Councillors expressed concern about: **JD/GM**
i) width of right-hand lane access to allotment site.
ii) quality of curb installation, and lack of drop down curb at gated access point in Old Manor gardens.
JB to investigate, and GM to raise matter with C. Franklin at site visit to Station Road
- 6. Thames Board proposal**
Carry forward to next meeting **GM**
- 7. Highways**
Transport committee meeting April 4. **SL**
Station road site meeting: see discussion at 5b above. **DB**
Revised farm junction/access to be raised again.
- 8. Allotments progress**
Discussed access difficulties - DB to consider alternatives for manure delivery to site. SL reported that committee has been formed; draft constitution prepared; bank account to be opened shortly. Thanked Travis Perkins for their help. Councillors authorised payment of shingle.
PC insurance covers third party liability, but FGL to investigate that insurance covers site lease. **FGL**
Once bank account opened, KPC will transfer allocated £1000 monies.
- 9. Planning**
Report noted
- 10. Finance**
Financial report, and schedule of accounts, noted and approved for payment. Travis Perkins invoice paid from Village Environment budget allocation.
- 11. Playing field ROSPA**
ROSPA will inspect in April. Invoice will be paid on satisfactory inspection result.
- 12. Annual Report**
FGL to investigate format of report. Date of public meeting = Friday 2 May.
KPC AGM = 23 May
- 13. AOB**

None

Meeting adjourned at 10.00pm