



Kemble and Ewen Parish Council: Minutes

Meeting of Kemble and Ewen parish council was held on: **Friday 20 March 2009** at **7.30pm**
 at: Kemble Village Hall

Present:	Councillor D Ball, Vice-Chairman Councillor G Collins Councillor S Lawlor Councillor S Sorabjee Councillor G. Moreman Councillor G Somerville Councillor S Turner Councillor W Cole John Birch, District Councillor	Apologies:	Councillor R Pettit,
Guests and public:	Tom Barrow, Andrew Lennard, Ian McKay, Lisa Barton		
In attendance:	F Garnet-Lawson, clerk		

Opportunity for the public to raise any matters.

- 0. **Planning:** Ian McKay and Lisa Barton made their objections to the retrospective planning application at Highfield House, Ewen, and presented photographs in support. DB stated that KEPC has objected to the application. JB said that their concerns were noted and understood and that the best option available would probably be to require non-opening window and obscured glass. He added that it was not possible to remove the new window totally due to new planning legislation.

Village Hall: AL reported that he was shocked by the VAT costs, and that KVHC would do what they could to help, eg forgo rent for KEPC for 12 months. Will return on 17 April meeting to discuss more fully.

Parkers Bridge: TB asked that a pedestrian way could be included in the refurbishment of the bridge. DB mentioned that it was most unlikely that Glos Highways would do this due to budget issues, as the council had asked unsuccessfully for this to be included for several years. The bridge will be discussed in more detail at the 17 April meeting.

- 1. **Apologies for absence:** Councillor R Pettit
- 2. **Declarations of interest:** SL, GS, WC = allotments; GM = allotments, airfield and parish grants; GC and ST = youth club.
- 3. **Approval of minutes from previous meeting:**

The minutes of the meetings held on 13 February 2009, and 4th March 2009 were unanimously approved by the council and signed by DB with no alterations. *Proposed: SS; seconded: GS*

4. Matters arising

- a) **Airfield liaison** - the clerk instructed to arrange a meeting for Wednesday 15th April. clerk
 - b) **Trees A429** - agreed to remove the maples and ash sampling totally. GS
 - c) **Allotment contract** - draft contracts between KEPC and KCG< and KCG and its allotment holders has been received and the clerk will get them checked by CDC clerk
 - d) **Windmill Rd landscaping** - is put on hold for 12 months until finances improve. Noted that residents will not want potentially large trees planted on the verge due to light restriction.
- Note: JB passed on request for a tree to be planted in memory of a local resident. It was assumed that Kemble Park meant the playing field. Clerk to respond with suggestions for location.

e) **Planning:**

JB mentioned that there is a change to the appeals process for household planning applications with effect from 6 April 2009. Objections can now only be made at the initial application stage - there will be no opportunity to make further comments at (any) appeal stage. Therefore any comments on planning applications will have to be very thorough and state the grounds for objection clearly with supporting evidence from relevant policies. clerk

g) **WaterPark** - JB understands that the report is still with Glos County's legal department

h) **West Lane** proposal (see planning discussion)

i) **Youth Club** - see finance

j) **KEPC AGM** confirmed for Thursday 14 May, 7.30pm in Kemble Village Hall

[Councillor JB left the meeting]

5. Planning:

- i. Street trader renewal application for lay-by - no objections
- ii. Stopping up order at Mill Farm, Ewen - no objections but would like reassurances that the dry stone wall will be continued. clerk
- iii. Old Orchard - no objection
- iv. Highfield House - objected

6. Financial report and cheques for signature - were noted and approved.

- a. Although the balance states £9k, it must be noted that this includes £5k of Section 106 funding which can only be spent for the purpose stated and not for general parish activities.
- b. Youth Club - council unanimously approved a grant (using power Local Gov Act Misc provisions 1976 s19) of up to a maximum of £150.00 towards launch meetings with local young residents. Clerk instructed to ask NALC as to how to make the payments. clerk
- c. Asset register - unanimously approved inclusion of relevant benches only and BT phone box. Clerk reported that assets were not depreciated but that the council (if is wished) should earmark funds on an annual basis for replacement of assets as required.
- d. Wages - council unanimously approved payment of salaries/wages on a monthly basis, rather than when the KEPC meets as this makes tax calculations easier. Schedule of payments to be presented in advance at each meeting. clerk

- e. Clerk reported that new procedures by Abbey bank required the KEPC to hold a debit card in order to access/view the internet account. Agreed that, for prudent risk management and financial probity the card was to be kept separately and not used for payment purposes. Card lodged with George Collins. **GC**
- f. Thanks were received from the community grant recipients.
- g. The council received, with regret, the resignation of June Telling and formally thanked her for all her hard work and contribution to the village over the years.

7. Review of Policy and procedures:

- i. The council noted the document stating its role and responsibilities as a custodian trustee of the Village Hall under the Public Trustee Act 1906.
- ii. The draft Health and Safety procedure was unanimously approved, with the Chairman and vice-chairman as points of contact. The clerk was instructed to obtain an accident book. **clerk**
- iii. Risk Assessment procedure was unanimously approved
 - The 2009-2010 budget will be carried forward to the 17 April meeting.

8. The updated spreadsheet for Kemble Plan (produced by GAPTC) was approved. Clerk to send I **clerk**

9 Reports:

Neighbourhood watch/police

The Community police meeting on 16 March 09, was disappointing and poorly attended. Still hope to set measurable objectives for the Police Community team initiative, regarding the patrol of the playing field area. Neighbourhood Watch scheme will progress under Peter Burns and WC's guidance - now looking to fill in the geographical gaps of volunteers. **WC**

Allotments and WaterPark: reports circulated separately

Canals and Tree warden - nothing major to report .

Village Hall - ST to try to obtain June08 minutes 9all other received). More detailed accounts information would be 'nice' but within the body of the minutes is ok. ST to enquire about the date of the KVHMC AGM **ST**

Highways and road safety - extensive discussion about alternative proposals for reducing traffic rat run through West Lane by using a one-way system, and to make the school crossing across West lane safer. DB and other councillors to present constructive suggestions at 17 April meeting. **DB et al**

Ewen road - still a mess.

13. AOB

- i. Ecovision invoice approved. **GS**
- ii. Clerk instructed to get the temporary bas of road salt removed **clerk**

Meeting adjourned at 11.15 pm.

The next meeting will be on Friday 17 April 2009 at 7.30pm