Kemble and Ewen Parish Council: Minutes

Meeting of Kemble and Ewen parish council was held on: **Friday 19 March 2010** at **7.30pm**

in: Kemble Village Hall

Present:	Councillor R Pettit Chairman Councillor D Ball, Vice-Chairman Councillor S Sorabjee	Councillor W Cole Councillor S Lawlor Councillor G Somerville Councillor G Collins District Councillor J Birch (left early)
Apologies:	Councillor S Turner	
In attendance:	F Garnet-Lawson, clerk	Guests: June Lawlor; John Lees

0. **Village Clean -up -** June Lawlor offered to lead volunteers for Kemble litter collection.
Agreed: KEPC gives its full support.

Action:
a) clerk to ask CDC about equipment, tabards and litter collection point
b) **clerk** to give JL's contact details to Tom Barrow who expressed similar idea by email

Clayfurlong Barns - JL expressed his opinion about Clayfurlong barns judgement.

1. **Apologies for absence:** S. Turner

2. **Declarations of interest on items on the agenda:** none

3. **Approval of minutes from previous meeting:**
Minutes for February 2010 were approved.

4. **HR matters:**

a) Councillor resignation:
In accordance with procedure, the vacancy has been advertised on notice boards, parish magazine and newshound. If no nominations (supported by 10 electors) are received by 24 March then the vacancy may be co-opted.

Action:
4.1 clerk to monitor
4.2 clerk to bring forward to April meeting. **clerk**

b) The council accepted with regret the resignation of Brian Robbins and thanked him for his work for the parish over the last few years.

Agreed: a) the brush-cutter must returned for stile maintenance. It may be issued on loan from time to time to KCG providing that it is maintained in good condition and that all relevant safety procedures are followed.

b) reassessment of job description in light of two vacancies and current parish initiatives

Action:
4.3 clerk to collect brush cutter. **clerk**
4.4 clerk to issue P45
4.5 clerk to draft revised job description and bring to April meeting

5. Matters arising

a. CLEUD report judgement - CDC is still eagerly waiting for its publication.

Action: **WC** to try to obtain copy direct from printer or high court. Noted that there will be a cost to this regardless of whether the copy is obtained via CDC or direct **WC**

b. Station car parking - meeting arranged with Geoffrey Clifton Brown for end of March. **RP and JB** to attend. Others if available. **JB/RP/**

Agreed also to use this as an opportunity to ask GC-B for suitable contact in MOD to obtain copy of 1997 environmental report.

c. Ewen sub-station - new staff appointed. Hope to complete this by June 2010 after 7 years of delay. **SS**

Agreed not to celebrate until everything was actually completed!

d. War memorial - inspection of war memorial completed.

Agreed: memorial is in good condition, including the plaques. No remedial action required. Watching brief to be maintained.

e. CDC Old Manor Gardens lease (allotments).
Letter written to CDC by RP regarding length of lease. Meeting arranged to discuss on 23 March. **JB/SL**

Action
5.1 JB to ask if a member of KCG committee can be present beforehand to describe background to the initiative.

f. Kemble burial ground: clerk has sent letter to Kemble Farms.

g. Windmill Road. SL reported survey results.

Agree that would progress with bus shelter; matching bollards at end of the pavement(s)

Action:
5.2 GS/SL to feedback survey results to residents

5/3 clerk to draft letter to resident about parking on, and driving over the **verge** **GS/SL**
5.4 GS/SL face-to-face discussion with Pam State about parking on verge **clerk**
5.5 GS/SL Design for bus shelter to be brought to April meeting **GS/SL**
GS/SL

h. Airfield:

Response to proposals sent to CDC. Not certain whether there will, or will not be another group parishes meeting before any planning application is made.

Agreed:
To suggest public meeting for residents of all surrounding parishes to gauge residents reaction to Kemble airfield/CDC/planning advisers and agents

To informally meet with G Moreman

To give details to local residents of proposals as it is known at present.

Action:
5.6 clerk to draft article for Parish News for approval by councillors by email

6. PLANNING

i. Clayfurlong Barns: JB reported that this may go to appeal **JB**

j. The Byre, Ewen - objection still stands. **clerk**

Action:
6.1 The amendments do not affect decision to reject..

k. 7 The Oaks

Action:
6.1 clerk to obtain hard copy of design to show to residents nearby.

7. MAY ANNUAL PUBLIC MEETING AGENDA

Agreed: to include report on Youth Club and neighbourhood Watch as well as presentations from CDC and GC councillors, and RP's review of the year.

Action:
7.1 clerk to issue agenda in April
7.2 clerk to publicise in Parish news and newshound

8. FINANCE

a. The Schedule of accounts for payment was approved unanimously.

b. The increase of the Village Hall rent was noted **all**

c. **Agreed** to increase clerk's hours to 6 hours per week from 22 March 2010.

d. Community Grants awards:

Agreed: to give Dad's Army football team £100 grant for this year as it successfully engages with teenage youths in the village. **clerk**

Action:
8.1 clerk to raise cheque payable to Dad's Army Football team

e. Grass cutting contract :

Agreed: contract awarded to CGS (Community Garden Services) for 3 years starting April 2010. **DB**

Action:
8.2 DB to maintain contact and monitor quality of new contractors.

f. Budget **2010-2011**

Agreed: Councillors approved the budget for 2010-2011

9. AFFORDABLE HOUSING DRAFT REPORT

Martin Hutchins will be present at the April meeting to discuss the report.

Action: **clerk**
9.1 clerk to re-circulate the report
9.2 all councillors to re-present their comments on the report's conclusion to the clerk so that these can be given to MH in advance **councillors**

10. REPORTS

a. Neighbourhood Watch/policing: nothing new to report.

b. KCG Allotments: have started to create a bee/butterfly garden

c. Kemble Village Hall: no report.

d. Highways/traffic: **GS**

Agreed: to seek new members to sub-committee at May's public meeting
To try to create a new bus-stop on the A429 opposite the laybay (where the other one is)

e. Airfield Liaison:- no further report

f. Youth Club: really positive report on activities and plans.

g. Playing field and play area: ROSPA inspection to take place in April. **DB**

Action:
10.1 New play orderly to be recruited once revised job description is agreed

h. Water Park: SL and WC meeting with Esmond regarding aquifer

11. AOB -

- Thames Bridge - congratulations to the Kemble Farms team to obtaining, building and installing the footbridge over the Thames.

Action:
11.1 DB to give info to Newshound and clerk **DB**
11.2 Clerk to write letter of thanks **clerk**

- Roundup article -
  11.3 SL to re-send **SL**

- Style opposite Station car-park on Thames path need repair **DB**
  Action:
  11.4 DB to arrange repair

- Care of verges after building works
  Action:
  11.5 clerk to draft letter to householders for approval by email **clerk**

Meeting adjourned at 11.05 pm.

The next meeting will be on Friday April 16 at 7.30pm in the School Hall