



Kemble and Ewen Parish Council: Minutes

Meeting of Kemble and Ewen parish council was held on: **Friday 16 April 2010** at **7.30pm**

in: Kemble School Hall

Present:	Councillor R Pettit Chairman Councillor D Ball, Vice-Chairman Councillor G Somerville	Councillor W Cole Councillor S Lawlor Councillor G Collins
Apologies:	Councillor S Turner; Councillor S Sorabjee; District Councillor J Birch (left early)	
In attendance:	F Garnet-Lawson, clerk	Guests: Mr and Mrs Sandman, T. Barrow

0. Mr and Mrs Sandman showed the plans for their home in Ewen. There were no objections.
1. **Apologies for absence:** S. Turner, S Sorabjee; J Birch
2. **Declarations of interest on items on the agenda:** none
3. **Approval of minutes from previous meeting:**
Minutes for March 2010 were approved.
4. **HR matters:**
 - a) Councillor resignation: The CDC electoral services department advise that the parish council is now able to co-opt a member to replace Glen Moreman, as there were no applicants for the vacancy.
Agreed to co-opt the role following personal recommendations from councillors.
Action:
 - 4.1 councillors to suggest suitable people for role, and bring forward to the May AGM meeting. **All Councillors.** councillors
 - b) The council accepted with regret the resignation of councillor Sally Turner, who has resigned due to pressure of work, but will continue to lead the Youth Club initiative.
Agreed: to accept the resignation and to notify CDC electoral services
Action:
 - 4.2 clerk to liaise with electoral services and advertise the role.
 - c) Village orderly - agreed that GC/DB should approach recently retired resident.
Action: 4.3 clerk to draft revised job description for village orderly and bring to May meeting GC/DB clerk
5. **Matters arising**
 - a. CLEUD report judgement - is now available on CDC website. Agreed that WC should use his experience to summarise this for the council. WC
 - b. Station car parking - meeting took place with MP Geoffrey Clifton Brown; network rail management; C Franklin RP and GS. Station hopes to create additional spaces and to consider other options. C Franklin reported that yellow lines best option - but no 'policing' funding.
Agreed to print leaflets asking commuters to use the car park and not the road - residents repeatedly report that Station and Windmill Roads are used even clerk

thought there are ample empty spaces left in the car parks.

Action: clerk to get 50 leaflets printed for distribution via residents and councillors.

c. Ewen sub-station - bring forward.

SS

d. CDC Old Manor Gardens lease (allotments). SL/GS presented case to CDC. JB reported via email that the CDC still want to use some of this land for housing, and is therefore offering a 6 month rolling lease for the front part of the land, but a 5-10 year lease for the back (wooded) area.

JB/SL

Agreed: that this was disappointing, and insufficient to encourage plot holders to continue developing the gardens or secure grants to develop this initiative further for youth, elderly and other users.

Agreed that it was vital to address the disputed draft Housing needs survey and represent this to CDC.

Action:

5.1 All councillors to report on the draft housing needs survey. Comments to the clerk by Saturday April 24th.

e. Windmill Road.

Agree to print results of survey and distribute to residents. Agreed to deliver letter to Pam Staytes neighbour after she returns from holiday.

Action:

GS/SL

5.2 clerk to print results and circulate to residents.

5.5 GS/SL Design for bus shelter to be brought to May meeting

clerk
GS/SL

f. Airfield:

Agreed:

i) To ask permission from residents who had commented on the proposals for these to be copied to Wiltshire Councils.

clerk

ii) To ask permission from residents who had commented on noise to liaise with P Burns regards statutory nuisance committee group.

clerk

iii) To invite Kemble Airfield estate Management to a public meeting to discuss proposals.

iv) to post draft proposal onto Kemble web site. Clerk to action.

clerk

Action:

5.6 clerk to draft letters for approval.

g. Kemble and Ewen Clean up -

- clerk has obtained equipment from CDC and delivered to J. lawlor.

Kemble farms has agreed to act as collection point for rubbish. Clerk to inform CDC and chase about insurance outside of April for volunteers.

6. PLANNING

a. **Agreed** that no objections to the following applications: Kemble station; Kemble school; The Paddock Ewen; 10 Railway Terrace.

clerk

Action: clerk to complete online notices

b. Kemble airfield.

clerk

Noted that CDC has not taken any enforcement action over airfield exceeding 28 day rule in 2009-10.

Agreed: to ask Wilts Council and CDC why they are not working together on this matter and why no action has been taken.

Action: RP to write letter.

7. MAY ANNUAL PUBLIC MEETING AGENDA

Approved: working of the newsletter, and pay local teenagers to distribute 430 leaflets (at same rate as paid last year).

Action: clerk to print 450 copies for distribution. Clerk to approach parents of A. Turner and N. Lawson for permission ('Youth Challenge).

clerk

8. FINANCE

- a. The Schedule of accounts for payment was approved unanimously.
- b. Councillors approved the 2010-2011 revised business plan and budget.
- c. Clerk reported on visit by internal auditor. Accounts to be approved at AGM.
- d. Clerk reported that although VAT reclaim was made in February, the money was not received in last financial year (ending 31/3/2010)
- e. Clerk reported that PAYE return had been made to HMRC online (p11; p14, P35; P60).
- f. Clerk instructed to draft new Standing Orders following new NALC guidelines

clerk

clerk

9. AFFORDABLE HOUSING DRAFT REPORT

Noted that although this report is still draft, unpublished and has not been accepted by KEPC, it is in circulation within the CDC and being used as a reason not to grant a long lease on the Community Gardens site

Action:

9.1 all councillors to re-present their comments on the report's conclusion to the clerk so that these can be given to MH in advance **By Saturday 24 April.**

councillors

10

REPORTS

- a. Neighbourhood Watch/policing:
will be a meeting next week. Action: DB to forward 'Rural Watch' emails to P Burns and W Cole, for general circulation.

DB
WC

Agreed - that warmer weather may encourage underage drinkers at KCG.

Action: WC to ask community police to patrol this and play area regularly.

- b. KCG Allotments:
reported successful Easter Egg hunt with local families; community potato bed started; met with JB and Bhavna Patel CDC about lease. Kemble Farms gave talk to members.

- c. Kemble Village Hall: no report.

- d. Highways/traffic:
GS reported meeting with Highways: will consider putting double white lines to prevent overtaking by Clayfurlong Barns; try to get mobile speed camera to visit regularly (A429) as in Crudwell; agreed not to consider 'shelf' method to slow down traffic on Station Rd and Windmill Rd for time being.

GS

Windmill Road - **agreed** to support creation of 2 parking bays using grasscrete at top end of road - but that these would have to be available for all residents. Drop curb to be removed.

- e. Airfield Liaison:- no report

- f. Youth Club: no report
- g. Playing field and play area: new play orderly needed to make regular inspections.

Action:

clerk

10.1 New play orderly to be recruited once revised job description is agreed

- h. Water Park: no action required

11 AOB -

- a) **Headstones in Kemble cemetery:** Agreed to accept Dykes Mason's suggestion and prices for repair of headstones/

Action:

clerk

11.1 clerk to try to contact relatives for permission and payment.

11.2 Clerk to write to Dyke and son to that effect.

DB

- b) **Stile** opposite Station car-park on Thames path need repair - bring forward

SS/clerk

11.3 DB to arrange repair

- c) Care of **verges** after building works - letter approved.

Action:

11.4 clerk to give letters to Sohrab for distribution as appropriate.

Meeting adjourned at 10.30 pm.

Next meeting:

Annual Parish meeting: Friday 7 May, 7.00pm, Kemble Village Hall

KEPC AGM: Friday 21 May, 7.30pm, Kemble Village Hall

There is no meeting in June, unless specially convened to discuss the draft Housing Needs survey..