



Kemble and Ewen Parish Council: AGM Minutes

Annual General Meeting of Kemble and Ewen parish council was held on: **Friday 20 May 2011 at 7.30pm**

in: Kemble Village Hall

Present:	Councillor D Ball, Councillor S Sorabjee Councillor R Pettit Councillor A Dyke	Councillor G Collins Councillor M Binks Councillor L Napper
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Apologies:	District Councillor J Birch
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In attendance:	F Garnet-Lawson, clerk	Visitors: A. Mant; P Waldron; G Somerville
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1. The election of chairman:
R. Pettit was elected Chairman (proposed M Binks; seconded L Napper)
2. The election of vice chairman:
D. Ball was elected vice-chairman (proposed L napper, seconded S Sorabjee)
3. Declarations of acceptance office and code of conduct were signed by all councillors
4. Register of interests was completed by A Dyke and R Pettit. The details for the other councillors remain unchanged
5. Apologies for absence were accepted from John Birch
6. To receive Declarations of Interest on items on the agenda - none.

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| • Airfield liaison | Sohrab Sorabjee |
| • Cemetery & war graves | George Collins |
| • Finance | George Collins |
| • Public and permissive Footpaths | David Ball |
| • Grass cutting | David Ball |
| • Highways & road safety | Amy Dyke and Gabi Somerville |
| • Kemble Community Gardens | Lester Napper |
| • Planning | R Pettit, MI Binks, G Collins, G Somerville and S Sorabjee |
| • Playing field and play area | Amy Dyke |
| • Police and neighbourhood watch | Lester Napper |
| • Publicity | Gabi Somerville |
| • Quality council | George Collins |
| • Schools liaison | Michael Binks |
| • Railway + Thames canal | Lester Napper |
| • Tree warden | David Ball |
| • Village Hall Committee | Michael Binks |
| • Web site | Michael Binks |
| • Youth liaison | George Collins |

7. The KEPC standing orders and financial regulations (which had been reviewed and approved in

February 2011) were formally adopted.

8. It was agreed to retain membership of the GAPTC, SLCC but not to renew membership of the Association of Burial Authorities.
9. The KEPC complaint procedures were adopted without any changes from last year.
10. Agreed to renew KEPC insurance cover with existing provider, and to conduct a competitive review in March 2012 in line with established timetable of reviews.
11. Dates and times of meetings for the year were agreed. Clerk asked to see if it would be possible to move September 2011 meeting from Friday 9th to 16th. clerk

0. Visitors and residents

- Commuter parking

Concern had been expressed by many residents about the rail commuter parking on Station Road, Windmill Road and adjoining road –exacerbated by the EON electricity work on Station Road. (clerk reported that she had also receive complaints)

- **Action: L Napper** to contact the community police about cars parked illegally close to the corners of Station Road and Windmill Road (and also on the corner of Clayfurlong Road/A429); **L Napper and R Pettit**
: **R Pettit** to contact S Parsons about options for control, and to contact local resident.

- Community Gardens

Concern expressed about the status of the Community Gardens lease and the need to renew/extend lease with the CDC. **Bring forward**

1. **Approval of minutes from previous meeting:** Minutes for April 2011 were approved

2. Matters arising

- a. Church Road pavement – **Amy Dyke** to contact Chris Franklin of Gloucester Highways to ask him to make a site visit. **AD**
- b. Station Road car parking – see earlier **LP, RP**
- c. Cemetery bench: **clerk** to contact Mr Smith about securing the bench
- d. Cemetery lych-gate - **clerk** instructed to obtain quotes to repair the rotten wood supports at the base, and also to get the woodwork re-painted. **Clerk**
- e. Old vicarage Lane – KEPC was surprised by email from Glos Highways about blocking off Old Vicarage Lane without consultation with council or all the residents and without recognising established rights of way. Two new no-through road signs subsequently erected. Road not blocked off because further discussion needed with those users who have existing rights of way:
- f. Clayfurlong-to-Station permissive path (station end)– issue of bollards installation has been raised with Glos Highways (Chris Franklin). **A Dyke** to follow up and get railing installed instead. **D Ball** reported that grass has been re-seeded (waiting for rail!). Lines here and at the village shop still to be done. **AD**

- g. Notice Boards – bring forward matter of new larger board by the shop. **Clerk** instructed to ask P Burns and Village Hall committee about repair of other boards **DB**
- h. Windmill Road bus shelter proposal – to be progressed without further delay.
- i. West Hay Green – agree bush could be dug up by contractors. Will be replaced by other planting. **Clerk** to liaise **Clerk**
- j. Station Road S106 – clerk reported that deadline for expenditure is 20 November 2012. There is no restriction on where the equipment has to be placed within Kemble, only that it must be play equipment and that the cost of installation is excluded from the allocation. Council agreed that equipment for teens is most needed. **A. Dyke** to consult teens. **Clerk**
- k. Street trader licence – clerk reported that CDC confirmed that this was restricted to the lay-by on the A429 by the airfield. **AD**
- l. Airport complaints process – clerk reported that all the surrounding parishes, apart from Coates, were interested in joining a joint scheme. **Clerk and M Binks** to investigate how information from residents can be collected easily and with compliance with the Data Protection Act eg separate email and web addresses, separate phone messaging service as well as post. Aim is to collate information, pass it to CDC and any other relevant agency for monitoring/management and to the airport (with residents 'details removed) – monthly. **Clerk. MB**
- m. Land registry – deed and document retrieved from solicitor. **Clerk** instructed to re-contact Land Registry about unadopted parcels of land. **clerk**
clerk
- n. Vandalism at park – clerk reported that this had been reported to the police via neighbourhood watch, but no response as yet.

3. **FINANCE**

- a. The Schedule of accounts for payment was approved unanimously.
- b. Clerk reported that the Village Hall committee had raised hire costs by 3%.
- c. Station Road S106 – clerk reported that deadline for expenditure is 20 November 2012..

4. **Councillor vacancies**

- a. There are 2 vacancies on the parish council. It was agreed to establish a sub-committee for the Windmill Road bus shelter project, and appointed G Somerville to proceed with this matter. **Clerk**
- b. **NOTE:** Clerk has subsequently received information that councils have until 24 June to co-opt additional councillors after an election without needed to advertise the role through the CDC.
As a consequence, R Pettit proposed the co-option of G Somerville back onto the council (seconded by A Dyke; (approved unanimously by email). G Somerville will take joint responsibility for highways (including Windmill Road), join the planning committee and be responsible for publicity. Sub-committee not required.

5. **PLANNING**

- **Application: 11/01604/FUL** Rose Cottage, Main Street, Ewen, **Proposal:** **clerk**
Erection of single storey rear extension – no objection

- Clerk notified council of a new application **not on the agenda** - received the previous day – for 179 Malmesbury Road (extension and adjoining new building)

D Ball declared conflict of interest on this item. Council agreed to discuss this application in more detail later by email as insufficient notice had been given for it to be considered at this meeting.

6. REPORTS

Neighbourhood Watch/policing: none. –see earlier

KCG Community gardens/allotments: KEPC agreed to ask for an extension to the lease later this year (probably in July/August).

Bring forward to July or Sept meeting

Kemble Village Hall: no report.

Highways/traffic:. - curb in Ewen has been repaired

Airfield Liaison – see earlier.

Youth Club: Youth Funding – council agreed that whilst potential CDC cash was welcome, the limited factor is actually the need for more adult volunteers to help with activities, particularly in the summer. However, the opportunity would be considered.

Playing field and play area:. See earlier. ROSPA inspection report received. A Dyke to review its recommendations.

A Dyke

7. AOB

- A429 pedestrian crossing – cars still not stopping at red lights. AD reported that the school has in the past kept letters from parents about this. Agreed to ask school for information in support of an even more forceful submission to Glos Highways, and also to contact community police team about a potential portable camera.

M Binks and L Napper

- Ewen substation – progressing at snail pace, but moving.

- Bus service cuts consultation – **MB** to notify residents. **Clerk** to put forms in shop

- Kemble fete – 9 July – KEPC to take a table at the fete.

- Doomsday re-loaded project – councillors and residents encouraged to take part in the project to comment and update the 1985 survey. <http://www.bbc.co.uk/history/domesday>

- RP reported that had received letter from C Rank in response to his earlier letter regarding Top Farm. Will circulate to those councillors who do not have an interest in the matter separately. However, the general content was summarised as "the village is not static and change is inevitable".

Meeting adjourned at 10.15 pm.

Date of next meetings: 8 July 2011 at 7.30pm. There is no regular meeting in June (or August)