

## Minutes



## Kemble & Ewen Parish Council

Minutes of a meeting of the Parish Council on **Friday 6 July 2012 at 7.30pm in Kemble Village Hall.**

**Present:** Parish Councillors – R Pettit (Chairman), D Ball (arrived 7.45pm), M Binks, G Collins, A Dyke, L Napper, G Somerville, S Sorabjee  
District Councillor: J Birch  
Clerk: N Spindler  
One member of the public

### **To hear any contributions from local residents before the meeting begins**

There were no residents' contributions, aside from a request to check how any donations might be accepted by the PC if given for a specific cause or purpose, and indeed if they can be taken at all.  
ACTION – Clerk to enquire.

John Birch gave a brief update on the forthcoming election of the Glos. Police and Crime Commissioner. There will still be a Chief Constable.

The plans for 'Grey Gables' have been approved, he advised.

The Chairman mentioned a forthcoming Airport Liaison meeting at CDC that SS and RP will attend. He remained disappointed at the way his complaint letter to CDC in February was dealt with, particularly because if the Parish Council cannot get adequate answers for residents it reflects badly on the PC as well as CDC.

Mr Birch left the meeting.

### **1. To receive any apologies for absence**

There were no absences.

### **2. To receive any declarations of interest**

SS, DB and GC declared interests in item 7a (Top Farm) and the payment of £1 in the schedule of payments for leasing the site of the Parish Council notice board.

### **3. To approve the minutes of the meetings held on 25 May 2012 and 19 June 2012**

MB proposed, and GS seconded both sets, which were carried by those present. The Minutes were duly signed.

### **4. Matters arising from previous meetings:**

- a. Highways report inc. update on outstanding works in Windmill Road and Station road – GS reported that actions by Glos. Highways will tend to happen at short notice under the new way work is scheduled. Regarding possible bollards at Andrew Lennard's property in Windmill Road, the preference for (say) one black, one white would be discussed with AL. ACTION, GS. It was believed a previous occupant remedied the drive flooding by digging out and refilling with gravel from time to time.  
It was agreed that the bollards near the hump-backed bridge in Station Road are deterring parking, pending proper curbing being installed. The PC remains concerned by the implication that future repairs and improvements (apart from pothole patching) seem likely only if the

- Parish Council shares the cost, with consequent implications for the future precept.
- b. S106 (Station Road) – update on installation of play equipment and grants – AD and GS confirmed Play Quest's quote was expected but delayed through illness. Lottery funding of c£15k would take 6 to 8 weeks, and there is a backup plan with the Landfill site people. ACTION GS to continue to chase. Clerk to pass on details of the suppliers 'Proludic' who call him regularly.
  - c. Kemble Station
    - Update on garden improvement and Prince Charles' support – RP further update is awaiting First Great Western (FGW) response.
    - Update on car parking expansion – RP said FGW and Network Rail (NWR) are potentially looking at.
    - Update on contact with Conservation Officer – LN has sent a picture of the signage to the CO at CDC. No reply yet re water tower. GS said the station roof is leaking; RP said it belongs to NWR who he expected to do better for a listed building. Agreed LN to contact English Heritage re maintenance of a listed building and preservation of tower.  
ACTION – carry forward to September meeting at which FGW will be present.
  - d. Ewen Electricity Sub Station update – SS had written via RP and RP was getting weekly calls now. The required land has been properly leased from Kemble Farms Ltd., and Bromford Housing approval now awaited as it crosses their land.
  - e. War Memorial registration and report on stonemason visit (carried forward from 25 May) – GC will send out quotes/reports on cost of work and valuation, as the message is not consistent (whether repairs are needed).
  - f. Ewen bus shelter
    - Clean-up – ACTION: NS to get KHMS to clean up and repair tile at cost of £80.
    - Notice board improvements – ACTION: MB will arrange installation of ex-Police lockable notice board for parish and neighbourhood watch messages, the old board remaining public and moved to the left.
  - g. Neighbourhood Watch report – LN noted the Police are now taking more of a back seat. Each NW person will have small area designated to him or her. There is now a Terms of Reference or purpose statement under review. RP added we are on the next wave for Speedwatch, after which we will call for volunteers. ACTION – Clerk to seek sample recruitment letters/posters from Andy Fogden.
  - h. Decide who should have newspaper liaison role – Decided GS should liaise with the Standard if required.
  - i. Assess and decide on actions recommended in RoSPA report – Agreed Clerk to get quotes for the non-urgent repairs advised in the April report, with Wicksteed in particular as maker of several items installed.

**5. To discuss and adopt revised Code of Conduct** pursuant to section 27 of the Localism Act 2011 (either that provided by NALC or CDC if received in time for meeting).

It was agreed to adopt the 'rollover' approach as recommended by CDC in their email just received:-

"Your existing Code of Conduct be 'rolled over', subject to the deletion of the section on Members' Interests and its replacement by the provisions of The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

This is suggested as an interim measure, until such time as a Gloucestershire-wide Code is agreed. The Monitoring Officers across Gloucestershire have been working on a common Code, although a final version has yet to be agreed - likely to be in the Autumn; and it is understood that, notwithstanding the production of a Parish Code by NALC, the GAPTC would prefer a common approach across Gloucestershire given the many dual-hatted, and even triple-hatted, councillors that there are."

**6. Discuss and agree preferred process for filling vacant Councillor position**

There are now three residents potentially interested, and it was agreed that as the decision on Top Farm was due soon, the potential issues no longer need delay taking on the ninth Councillor. It would require a secret ballot following a brief presentation from each eligible candidate. Agreed better that an 'advertisement' be made locally to highlight the intention and seek any further

possible parties, and then determine a suitable meeting for the decision. This would be preceded by the presentations (GAPTC suggest 5 minutes at the same meeting) but could be a meeting a few days before just for that purpose.

## 7. Planning matters

### a. Top Farm proposal - RP

Top Farm proposed residential development – update on actions in preparation for the appeal enquiry appeal beginning 26 July. RP advised all the PC's documents have been duly lodged, with several volumes of each party's submission at RP's home. Clerk has updated the village website with brief details – the link to CDC remaining to main source.

Costs for the specialist's Landscape report are as previously agreed and should be less than £4k.

### b. Other planning items – All

#### 12/02256/TCNR

**Date:** 21 May 2012

**Location:** Cassiobury, The Copse, Kemble, GL7 6AG,

**Proposal:** To remove 12 trees closest to and within approx 7m or rear left hand corner of the property

Supported – decision confirmed

#### 12/02686/TCNR

**Date:** 19 June 2012

**Location:** Barnstone Cottage, Main Street, Ewen, GL7 6BU

**Proposal:** Fell Acia and Silver Birch.

Supported – decision confirmed

#### 12/02618/FUL

**Date:** 21 June 2012

**Location:** The Brook House Brookside, Ewen, GL7 6BU,

**Proposal:** Proposed new stables

**DECISION: Support**

#### 12/01436/CLEUD

**Date:** 28 June 2012

**Location:** Old Orchard, The Piece, Kemble, Cirencester, GL7 6AF,

**Proposal:** Change agricultural use to domestic use

**DECISION: Support**

#### DECISIONS for information: -

**Date decided:** 30 May 2012

**Decision:** Application Refused

**Location:** The Byre, Mill Farm, Main Street, Ewen, Kemble, Cirencester, Gloucestershire, GL7 6BT,

**Proposal:** Proposed Extension

**Date decided:** 31 May 2012

**Decision:** No objection (County)

**Location:** Fieldway, The Piece, Kemble, Cirencester, Gloucestershire, GL7 6AD,

**Proposal:** Fell leylandii tree

**Date decided:** 01 June 2012

**Decision:** No objection (County)

**Location:** Cassiobury, The Copse, Kemble, Cirencester, Gloucestershire, GL7 6AG,

**Proposal:** To remove 12 trees closest to and within approx 7m or rear left hand corner of the property

**Date decided:** 08 June 2012

**Decision:** Application Permit

**Location:** Little Haynes Barn, Kemble, Cirencester, Gloucestershire, GL7 6BS,

**Proposal:** Installation of timber gates

**c. Cotswold Airport, Kemble 12/00105/S73A - RP**

Update following postponement of Liaison meeting on Tuesday 20 March with Wiltshire Council re Planning Application at Cotswold Airport, Kemble.

This was covered at the start of the meeting.

**d. Strategic Housing Land Availability Assessment - ALL**

Discuss and agree response to Senior planning Policy officer at CDC on possible development sites (CDC email 31 May refers).

Agreed to postpone until more time can be devoted to this important review. ACTION: Clerk to ask if extension on time limit can be agreed.

**8. Finance matters - All**

- a. Receive finance summary and approve accounts for cheque payment. Approved.
- b. To review and adopt financial regulations. Adopted unchanged.
- c. To review risk assessment. Re-adopted and keep under review.
- d. To confirm revised asset list. Agreed.
- e. Update on annual audit, following clear internal audit, and change of external auditor through Audit Commission review. The Clerk reported that the internal audit was clear and had circulated the report to GC and RP, and would forward to all members. The external audit had been despatched on time and the outcome is imminent. The PC has been advised that henceforth the Audit Commission will subject to consultation, appoint Grant Thornton for 2012/13 and future years, with a reduced scale fee of £100 if the Council's income remains below £25,000.

**9. Any other business subject to the Chairman's approval**

- a. AD reported the path to the station by the play area in Windmill Road is overgrown. ACTION: Clerk to get quotes from KHMS and Cottage Garden Services.
- b. Thanks to Mr John Arscott were recorded for getting several quotes for the repainting of Kemble Wick phone box. ACTION: Clerk to write a letter of thanks.
- c. Clerk to check when planning approval was granted for 41 Clayfurlong as the extension remains highly noticeable in red brick rather than being painted to match the original (as approved).
- d. Agreed GS may source a green oak post for the bus timetable to be fitted to the 'Jubilee' bus shelter in Windmill Road.
- e. Clerk to write a courtesy letter to residents of Brooke House, Ewen as their beech hedge is overgrowing the pavement.
- f. GS to report to Highways on 40mph speed sign not working, the street light by the pillar box is on all the time, and a street light by the pedestrian ramp to The Oaks is flickering.

The meeting closed at 10.35pm