



Kemble & Ewen Parish Council

Minutes of the **Annual Meeting** of the Parish Council held on **Friday 24 May 2013 at 7.30pm in Kemble Village Hall.**

Present: Parish Councillors – R Pettit (Chairman), D Ball, M Binks, G Collins,
L Napper, E Silk, G Somerville, S Sorabjee

Clerk: N Spindler

One member of the Press, no other members of the public

Apologies: Cllr A Dyke, and District Cllr Birch

There were no contributions from local residents before the meeting began (but after the elections).

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office

Roger Pettit was unanimously elected as Chairman.

2. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office

David Ball was unanimously elected as Vice Chairman.

3. To receive any apologies for absence

Apologies were received from Cllr. Amy Dyke and District Cllr. John Birch.

4. To receive any declarations of interest

SS and DB declared an interest in the item about Smerrill Dairy.

5. The minutes of the meeting held on 12 April 2013 were approved and duly signed.

6. Matters arising from previous meetings:

- a. Highways report inc. commuter parking, road repairs and 40mph sign – GS said the 40mph sign had been fixed but was once again broken, so she had reported it to Highways. A number of potholes had been repaired but others had not, and in particular those near the junction of the Tetbury Road with the A429 (coming from Cirencester) were a concern. ACTION – all to feed back to Gabi over potholes to be reported. The parking issue would progress further on 7 June when Highways are due to meet GS and RP with the report from Jim Daniels (the parking expert), from which it is hoped there will be action we can take, and which may need consultation with users.
- b. Kemble Station - Update on Network Rail's line-doubling, car park improvements, general refurbishments, and water tower repairs – LN reported no sign of the car park extension being started, and he will chase FGW. There is a meeting with Network Rail on 13 June. The track doubling has begun as planned at the Swindon end of the line. Reminder – the line is due to close on 9 August. It was agreed that concerns about the delay to the car park should be

- expressed.
- c. Neighbourhood Watch/ 'Our Watch' report – LN advised there had been no NHW meeting since the last Council meeting. The Clerk summarised what he had gathered about the recent shed break-in at 10 Old Manor Gardens. RP said he was pursuing the contact with local Police.
 - d. Speedwatch update – NS has confirmed with the majority of the interested applicants and will update the list before the next meeting. RP said NHW were keen to progress this before the school holidays begin. One further name provided by MB, bringing the total to 8 volunteers.
 - e. Playground repairs (completed) and RoSPA report – NS confirmed the repairs were completed before the recent report and accordingly a good report was received, in particular praising the overall play facilities. An ambiguous 'fault' on one item had been clarified as a missing side panel on one bike jump, but the RoSPA inspector had said over the phone this was not a specific danger. DB said he would look for the missing panel as it had been reattached before
 - f. Update on extending skate park – AD was not present so this was carried forward to the next meeting.
 - g. Extension of mowing contract to cover entrance to village – NS had confirmed both sides of the entrance were included in the additional £15 per visit.
 - h. Update on Community Emergency Plan – ES reported considerable progress with creation of a Community Response Group, and the plan now comprised 4 plans not one, with 2 levels of detail and 2 of privacy. Emergency numbers had all been checked and updated and it is about a month away from being a full draft, which he will send to CDC and Glos CC. In time, a reduced edition can go on the village website. Lynn Saunders can be invited to the September meeting for a 15-minute slot to explain her role as Village and Community Agent. All agreed this was a great job well done.
 - i. Update on Kemble Community Gardens discussions with CDC – RP had chased this last week as the Property Manager is preparing his report and will keep us advised.

7. To agree distribution of roles and duties

Agreed as follows:-

- | | |
|-----------------------------------|---|
| • Airfield liaison | Sohrab Sorabjee |
| • Cemetery & war graves | George Collins |
| • Community Emergency Plan | Eric Silk |
| • Finance | George Collins |
| • Public and Permissive Footpaths | David Ball |
| • Grass cutting | David Ball |
| • Highways & road safety | Gabi Somerville |
| • Kemble Community Gardens | Lester Napper and Gabi Somerville |
| • Planning | R Pettit, M Binks, G Collins, G Somerville and S Sorabjee |
| • Playing field and play area | Amy Dyke |
| • Police and neighbourhood watch | Lester Napper |
| • Publicity | M Binks – Parish Magazine; Clerk – Pat Ayres |
| • Quality council | George Collins |
| • Schools liaison | Amy Dyke and Michael Binks |
| • Railway + Thames canal | Lester Napper |
| • Tree warden | David Ball |
| • Village Design Statement | Eric Silk |
| • Village Hall Committee | Michael Binks |
| • Web site | Michael Binks |
| • Youth liaison | George Collins |

8. Planning items – All

[13/01372/FUL](#)

Date: 08 April 2013

Location: Stanmore House, Main Street, Ewen, Kemble, Cirencester, Gloucestershire, GL7 6BU

Proposal: Demolition of existing and erection of replacement dwelling house and garage, relocated access and change of use of pasture land (currently with an unauthorised use as amenity land) to form extended residential curtilage (resubmission),

Agreed to support the above at the last meeting - CONFIRMED.

[13/01577/FUL](#)

Date: 09 May 2013

Location: The Old Forge, Church Road, Kemble, Cirencester, GL7 6AA

Proposal: Erection of single storey rear extension

Supported

[13/01578/LBC](#)

Date: 09 May 2013

Location: The Old Forge, Church Road, Kemble, Cirencester, GL7 6AA

Proposal: Erection of single storey rear extension

Supported

[13/01811/FUL](#)

Date: 17 May 2013

Location: Brookside Cottage, Ewen, Kemble, Cirencester, GL7 6BU,

Proposal: Erection of single storey extension to rear of garage

Some concerns were expressed about this possibly being an attempt to convert a garage into another dwelling. ACTION: All on planning committee to consider and submit responses to Clerk for reply to CDC.

Planning Decisions for Information only

Application: [13/01402/SCR](#)

This application type was for information purposes only and was not open to consultation.

Date decided: 22 April 2013

Decision: Not required - EIA

Location: Kemble Farms, Smerill Dairy, Kemble, Gloucestershire, ,

Proposal: Screening Opinion to determine whether there is a requirement for an EIA to accompany a planning application for an extension to farmstead

Application: [13/01391/TCONR](#)

This application type was for information purposes only and was not open to consultation.

No initial alert would have been sent.

Date decided: 01 May 2013

Decision: No objection (County)

Location: Stoneleigh, Old Vicarage Lane, Kemble, Gloucestershire, GL7 6AD

Proposal: T.1 - Beech - 2-5m height reduction, 2.5-3m lateral reduction. Clear wires by 0.5m; T.2 - Willow - 3m height reduction, 2.5m lateral reduction

Application: [13/01158/FUL](#)

Date decided: 08 May 2013

Decision: Application Permit

Location: 41 Clayfurlong Grove, Kemble, CIRENCESTER, GL7 6AS

Proposal: Sub-division of property to create an additional dwelling. Retrospective permission for deviations made to extensions permitted under 11/03671/FUL

9. Finance matters - ALL

- a. Receive and approve items for cheque payment – two schedules, one to 30 April with year-end finance summary, and another to 24 May. Agreed and cheques duly signed.
- b. Note the completion of the Independent Internal Audit and receipt of the report. Noted.
- c. To approve accounting statement and annual governance statement – for submission to external auditors. Approved.
- d. To review and adopt the financial regulations. Re-adopted.
- e. To review risk assessment and management. ACTION: GC to review and propose changes for consideration
- f. To review the asset list. Agreed update for inclusion in accounting statement. ACTION: ES to review valuations in conjunction with insurance schedule and advise any changes to consider.
- g. Discuss renewal of playing field lease. ACTION: Clerk to write to Farm Manager

10. Discuss and agree action re Ash trees on A429 (West Hay Grove side)

After a lengthy debate it was agreed that GS would progress a proposal to include:-

- a. A draft communication to residents in west Hay Grove requiring a contribution of 50% of the clearance and replanting costs.
- b. Quotes from three arborists or similar for the complete works, including a map, plan or photos to define the relevant area.

ACTION: GS to circulate by email ahead of next meeting.

11. To fix the dates and times of ordinary meetings of the Council and Committees for the ensuing year

ACTION: Agreed the Clerk should submit a proposed schedule in line with previous years.

12. Discuss and agree how to respond to local plan consultations (see

http://www.cotswold.gov.uk/nqcontent.cfm?a_id=11597) [The CDC will be issuing a consultation paper which will set out strategies for the 17 settlements in the district which are assessed as being most able to accommodate new housing requirements. Public consultation will open 3 June.]

To be discussed at the next meeting when the proposal will have been available for over a month.

ACTION: All Councillors to read proposals and be ready to comment/input at next meeting.

13. Any other business subject to the Chairman's approval

- a. There was a lengthy debate about what should happen after the Police & Crime Commissioner's late and inconclusive reply to the Chairman, which was only received after a chaser from our MP. Agreed RP should arrange to meet Inspector Clifford. GS to ask AD for copy of the letter she received.
- b. LN mentioned, as previously noted, that the Jubilee bus shelter needs some sort of screening in the end gables to reduce ingress of water on wet and windy days. Agreed he will enquire about costs of some type of safe glazing or Perspex-type material that will not yellow in sunlight.
- c. MB reported on recent website data which he had circulated. This included the fact that from Jan to May 2013 there had been over 23,000 'hits' from the UK.
- d. It was noted that Colin Rank had offered a pole opposite Church Road on which to mount a mirror. DB said that the problem with these was the liability if they were misaligned or damaged, which is why Glos Highways will have nothing to do with them.
- e. GC reported that without new volunteers the Youth Club would have to close after the summer term. The current volunteers had been involved a long time and it was a big commitment. Notices in the Parish Magazine are to follow.
- f. DB reported that the farm has signed a new 5-year lease with the Village Shop and, although not binding, KFL has indicated it will favour a buyer who will approach village matters in a similar way to the past. RP noted that this was very much appreciated.