



## **Kemble & Ewen Parish Council**

**Minutes of the Annual Meeting of the Parish Council held on Friday 30 May 2014 at 7.30pm in Kemble Village Hall.**

**Present:** Parish Councillors – Roger Pettit (Chairman), David Ball, George Collins, Lester Napper, Eric Silk, Gabi Somerville

Clerk: Nick Spindler

3 members of the public

Apologies: Cllrs. Michael Binks and Sohrab Sorabjee, District Councillor John Birch

To hear any contributions from local residents before the meeting begins:-

Anne Wilton reported that the first defibrillator had arrived and would be installed by the electrician Dave Hayward at the Village Hall. She explained it was protected by a secure code, which was obtained by dialling 999. In Ewen, BT has stated the phone box is still viable so they won't decommission it. Accordingly, she wanted the PC's approval to use the bus shelter, which was agreed. She anticipates receiving around £250 from the Waitrose green token scheme and is looking for £1,700 from the PC, which was agreed. For information, she provided a copy of the invoice for the first defibrillator for £2,020.

Another resident has offered to help with the 'Green Space' application process, as that includes the Kemble Community Gardens. GS confirmed that the deadline was recently extended to 18 July (coincidentally, the date of the next meeting). She can also offer exercise classes in addition to or instead of the arrangements being trialled (see item 6h, below). RP said he was keen to maximise attendance by using the Thursday, which the majority of residents had chosen. However, this alternative would be borne in mind.

**1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office**

Roger Pettit was unanimously elected as Chairman.

**2. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office**

David Ball was unanimously elected as Vice Chairman.

**3. To receive any apologies for absence**

Apologies were accepted from Cllrs Sorabjee and Binks, District Councillor Birch, and Cllr Napper was delayed (arrived 8.12pm).

#### **4. To receive any declarations of interest**

Cllr Somerville declared her interest in 7b.

#### **5. To approve the minutes of the meeting held on 25 April 2014**

Approved.

#### **6. Matters arising from previous meetings:**

- a. Highways report – GS spoke positively about the new man, Richard Gray, who has responded to various residents, mainly about potholes. She fears he may be ‘pulled up’ over budget constraints however. The main road near Clayfurlong Barns remains in a poor state, and she feels that the issue of the tress along the A429 will need revisiting. RP had a call from the owner of Laburnum Cottage in Ewen who was willing to install a footpath alongside his property and the Thames View cul-de-sac. He has emailed Gill Portlock and is awaiting a reply. The CDC planning people now cover more than one district, so her email may have changed.
- b. Kemble Station parking update – RP said there had been a broadcast on BBC Gloucestershire’s breakfast show following interviews with commuters on parking. Kemble Farms Ltd have been in discussion with First Great Western for some time and an offer is on the table for a long-term lease. RP has contacted the Bathurst Estate representative without significant progress, and so has written to the FGW managing director, Mark Hopwood.
- c. Neighbourhood Watch/ ‘Our Watch’ report – LN reported no meeting has been held since the last PC meeting. The Police crime statistics have been received.
- d. Windmill Road planting – DB has completed this by purchasing and planting 4 shrubs, costing £104.46.
- e. Access over Windmill Road verge – NS had written to residents of nos 20 and 21 confirming that subject to getting proper consents the Parish Council has no objection to them constructing suitable driveways.
- f. Refresh of Parish Plan – ES has a list of names to whom he is happy to write or speak, to invite them to contribute.
- g. Replacement village orderly – RP has spoken to Duncan Cooper in the Horseshoe Flat who is happy to take on this role.
- h. Update on ‘keep fit’ classes – RP reported these are now underway with 6 people attending, for a trial period of 3 months. The PC will get the bill in due course of £40 a session, plus that from the Village Hall.

#### **7. Planning items**

- a. Report on meeting with Bovis Homes on 20 May on Top Farm proposals, and agree consultation approach and public communications – RP said that Bovis are likely to be building within 6 months of finalising their planning application. Some aspects were of concern, especially the number of semi-detached 4- and 5-bedroomed homes, which seemed to be preferred over detached properties. CDC had said they could not respond because discussions had been confidential. He felt that the PC should open up consultation; details are already on the village website. GC said care would be needed with any script, as opportunities to influence may be limited.
- b. Local Green Space designation toolkit (deadline extended to 18 July) – discuss and agree sites for inclusion and actions to complete – LN reported that he and GS were making good progress on the Kemble Community Gardens site, but if further sites were to be applied for the PC needs to decide what they are. The most obvious one is the ‘triangle’ on West Lane, where the ‘beehive’ is situated. Re the KCG he felt there should be no concession to building any houses, which was agreed. There was also a debate about the history of CDC developing and leasing the KCG area.

### c. Other applications

No new applications received this month.

Decisions for information:

**Application:** [14/01564/TCONR](#)

**This application type was for information purposes only and was not open to consultation.** No initial alert would have been sent.

**Date decided:** 23 April 2014

**Decision:** No objection (County)

**Location:** York House, Tamesis Drive, Kemble, Cirencester, GL7 6AD

**Proposal:** Ornamental Pear, Field Maple, Hawthorn and Cotoneaster:- Reduce height and spread by approximately 30% and shape, remove stubs and dead poor quality material and remove 2 small low branches from the field Maple to raise the crown slightly over the lawn

**Application:** [14/01207/FUL](#)

**Date decided:** 02 May 2014

**Decision:** Application Permit

**Location:** 20 Old Manor Gardens, Kemble, Cirencester, GL7 6FF

**Proposal:** Erection of rear extension

**Application:** [14/01755/TPO](#)

**Date decided:** 14 May 2014

**Decision:** Application Permit

**Location:** 17 The Oaks, Kemble, Cirencester, GL7 6BH

**Proposal:** T.1 - Ash Tree - remove all over to near previous, reduce height by approx 2m and spread by approx 1.5m; remove major deadwood; thin crown by approx 15 - 20%

**Application:** [14/01401/FUL](#)

**Date decided:** 21 May 2014

**Decision:** Application Refused

**Location:** Pear Tree Cottage, 169 Ewen Road, Kemble, Cirencester, GL7 6BT

**Proposal:** Proposed oak framed detached garage with hobbies room/storage area above

### 8. Finance matters - All

- a. Receive and approve items for cheque payment – approved.
- b. Agreement of full Business Plan 2014-15 (inc. funding for defibrillator) – agreed, and full plan to be placed on village website.
- c. To approve the accounting statement and annual governance statement for submission to external auditors – approved.
- d. To review and agree the Asset schedule – agreed no change, though awaiting valuation details from Village Hall committee.

### 9. Discuss and agree provision of First Aid retraining

ES advised that the Red Cross could provide first aid training as part of the defibrillator training.

### 10. To agree distribution of roles and duties

- |                                   |                 |
|-----------------------------------|-----------------|
| • Airfield liaison                | Sohrab Sorabjee |
| • Cemetery & war graves           | George Collins  |
| • Community Emergency Plan        | Eric Silk       |
| • Finance                         | George Collins  |
| • Public and Permissive Footpaths | David Ball      |
| • Grass cutting                   | David Ball      |
| • Highways & road safety          | Gabi Somerville |

- Kemble Community Gardens Lester Napper and Gabi Somerville
- Planning R Pettit, M Binks, G Collins, G Somerville and S Sorabjee
- Parish Plan coordination Eric Silk
- Playing field and play area Lester Napper, temporarily
- Police and neighbourhood watch Lester Napper
- Publicity M Binks – Parish Magazine; Clerk – Pat Ayres
- Quality council George Collins
- Schools liaison Michael Binks
- Railway + Thames canal Lester Napper
- Tree warden David Ball
- Village Design Statement Eric Silk
- Village Hall Committee Michael Binks
- Web site Michael Binks
- Youth liaison George Collins

**11. To fix the dates and times of ordinary meetings of the Council and Committees for the ensuing year**

Provisional dates proposed by Clerk discussed, and requested exactly 6 week intervals to consider. ACTION – Clerk

**12. Any other business subject to the Chairman's approval**

- i. RP said Pat Ayres had approached him about various village artefacts, which could be lodged in the Village Hall. Agreed that any significant records should go in the Gloucester Archives, and any memorabilia can be displayed at the school or in the VH.
- ii. GS said the issue of the overgrown trees by the A429 had arisen again; it was concluded that residents should contribute as previously agreed.
- iii. DB said grass cutting was looking erratic and offered to take a few pictures for the Clerk to raise with contractor.
- iv. GC said the new financial regulations should be covered at the next meeting, as advised by GAPTC. ACTION – Clerk to add to next agenda.

The meeting ended at 10.45pm.