



Kemble & Ewen Parish Council

*Minutes of the **Annual Meeting** of the Parish Council held on Friday 15 May 2015 at 7.30pm in Kemble Village Hall*

Present: Parish Councillors – Roger Pettit, David Ball, Nicky Baber, Carol Dougill, Michael Binks, Lester Napper, Eric Silk, Sohrab Sorabjee.

Clerk - Nick Spindler

Apologies: - Councillor George Collins; District Councillor, Tony Berry
Five residents.

- 1. All Councillors completed and signed their Declaration of Acceptance of Office**
- 2. Roger Pettit was elected the Chairman of the Council and completed his Chairman's Declaration of Acceptance of Office**
- 3. David Ball was elected the Vice Chairman and completed his Vice Chairman's Declaration of Acceptance of Office**

To hear any contributions from local residents before the meeting begins (and after the elections).

A former Councillor handed in a petition on behalf of a resident, which requested the speed limit along the A429 to be reduced to 30mph, from the present 40mph. It was acknowledged that Wiltshire may have a different policy, but Crudwell (for example) has a 30mph limit through the village. RP expressed thanks and said he would refer it to the appropriate people at the County Highways department.

Another resident wanted to hear what pressure was being made to improve the roads. RP explained he had already met the Highways representative in March, and had driven him around the village to highlight the problem areas. A further meeting was booked now his budget from April had been released.

Sara Lawlor gave a lengthy explanation on the merits of the Kemble Community Gardens and their committee's wish to protect the gardens from any development. RP reminded us that the Green Space designation is already within the CDC Local Plan, and this is due to be reissued for further consultation later this year, and that Parish Council will determine when the best timing is to challenge or give feedback.

John Hadfield, owner of 178 Malmesbury Road, said he was perfectly OK with the proposals of his neighbour at 179 to extend along similar lines to himself. He also pointed out that despite the serious accident on the A429 previously, the sign warning of traffic queuing when approaching the Tetbury Road has still not been replaced. RP said he had been pursuing this since Christmas and would raise again with Highways, who had also promised to cut the trees back at that junction.

- 4. Apologies for absence from Cllr Collins were accepted.**
- 5. To receive any declarations of interest – CD declared her interest in her property at Pear Tree Cottage which is in item 8.**
- 6. The minutes of the meeting held on 17 April 2015 were approved and duly signed.**

7. Matters arising from previous meetings:

- a. Highways update and speeding survey in West Lane – RP is meeting Richard Gray again on 26 May, when he hopes to agree a proper schedule of works. Windmill Road is already scheduled to get fuller repairs and parking will be banned after the Bank Holiday for the works to be carried out. The speeding report showed volumes relatively low and speeds within the normal range for a 30mph stretch so there is no case for action.
- b. Trees etc., on A429 update – RP reported that the verge where the trees had been removed needed strimming as weeds are beginning to grow.
- c. Kemble Station – the footbridge is due to be closed for c. 7 weeks and a temporary replacement provided whilst metalwork is repaired and the structure is repainted. The water tower is being researched by a couple of local experts, and though it seems unlikely it will ever be used again, RP will revert to the Railway Heritage Trust contact and hopefully we will see it restored and repainted. There is no news on the car parking proposal.
- d. Railway bridge protection/preservation update – LN has submitted a request for the bridge to be listed to Historic England, the body (previously called English Heritage) responsible for such regulatory and planning matters.
- e. Update of completion of Broadband installation in Village Hall – MB reported this had now been completed and the bill would be looked at under finance items.
- f. Neighbourhood Watch/ 'Our Watch' report – LN advised that no meeting had been held since his last report. It was noted that the Stow Fair takes place this coming weekend.
- g. Police crime report, if available – NS advised that 2 crimes were reported in April and the report was circulated.
- h. Update on submission of Open Space questionnaire – LN has submitted and had received positive feedback from the CDC officer involved.
- i. Update on replacement Clerk and Playground Orderly – NS has spoken to Liz Hall, a resident who has recently returned to Kemble having lived here for c 10 years previously. She is known to a couple of members and RP said he hopes to meet her shortly. In view of the comments he has had, he sought agreement to offer the role if appropriate and if Liz was willing – agreed.
- j. Update on repeat of First Aid training from St Johns – carried forward as NS has been concentrating on the annual accounts and audit.
- k. Update on possible cemetery site – carried forward in GC's absence.
- l. Update on Santander banking arrangements – Fiona Garnett Lawson, the former Clerk, has asked for it to be noted in the minutes that she is no longer Clerk to the Council, she does not want to be a signatory on the account and she no longer has any legal responsibility for the accounts of Kemble and Ewen Parish Council.

8. Planning items - All

- a. Update on Bovis/Top Farm Development:-
 - i. Feedback re chicane/traffic calming – RP stated that this was the Highway team's preferred method and it would remain in the plan.
 - ii. Submission to CDC of preferred street names – agreed the whole development should be numbered as Top Farm, in the Kemble way, save for those few properties fronting West Lane which should be numbered or named as West Lane.
 - iii. Proposal from HAGS SMP re provision of additional play area – decision required on how to respond. Considerable debate on merits of a further playground. Agreed CD and NB should liaise with the HAGS rep to see what could be achieved without adverse impact on the facilities at Windmill Road, nor excessive future liability for insurance, repairs and maintenance for the PC.
- b. Neighbourhood Planning update, discussion on timing and events leading up to grant request, and redefining boundary for plan in agreement with CDC. – After a lengthy debate about the pros and cons of extending the NP area from Kemble to the whole Parish, it was agreed that a further meeting between ES, RP and Joseph Walker at CDC was desirable. ES has also had a few exchanges about the application for a grant.
- c. Update on the 'Kemble Airfield' outline development proposals at kembleairfield.com following recent Liaison meeting – RP has a forthcoming liaison meeting which will be a one-off with the Commercial Estates Group who are pursuing the proposals on the airport management's behalf. It may yet get into the CDC Local Plan, but nothing is certain yet.

Details of new planning applications:-

Installation of four rooflights on main roof of dwelling and two rooflights on garage roof (retrospective planning application) - 2 Orchard Close Kemble Cirencester Gloucestershire GL7 6AR Ref. No: 15/01227/FUL | Received date: Fri 20 Mar 2015 | Status: Pending Consideration

SUPPORT submitted. Ratified.

Replacement side and rear extensions and erection of a porch to form a single dwelling at 161 and 161A Church Road. Increase height of dry stone walls on North West boundary 161 Church Road Kemble Cirencester Gloucestershire GL7 6AA Ref. No: 15/00790/FUL | Validated: Fri 20 Mar 2015 | Status: Awaiting decision

DECISION required on Revisions (revised deadline requested from Planning Officer). Supported in latest variation with a preference to match existing tiles rather than replace with slate.

Beech (T1) Fell - Bourne House, Ewen GL7 6BU Ref. No: 15/01715/TCONR | Received date: Wed 22 Apr 2015 | Status: Pending Consideration

The replacement of the existing screens within the cart entrances and the removal of a small step Barn East, Limes Road, Kemble, GL7 6FS Ref. No: 15/01374/FUL | Validated: Sat 25 Apr 2015 | Status: Awaiting decision

DECISION required. Supported.

Use of land for the stationing of two mobile homes occupied by equestrian workers Equestrian Centre, Home Farm, Old Vicarage Lane, Kemble GL7 6AD Ref. No: 15/01553/FUL | Validated: Tue 14 Apr 2015 | Status: Awaiting decision

DECISION required. Sets a poor precedent and can only be supported without a clear deadline. Would wish to see a two year limit if approved on a temporary basis, along with clear plans for the longer-term.

Demolition of existing extension and construction of new part double/part single storey extension to the side of the property 179 Malmesbury Road Kemble Cirencester Gloucestershire GL7 6AR Ref. No: 15/01388/FUL | Validated: Wed 01 Apr 2015 | Status: Awaiting decision

DECISION required. Supported.

Beech (T1) Fell Bourne House, Ewen, Kemble, GL7 6BU Ref. No: 15/01715/TCONR | Validated: Wed 22 Apr 2015 | Status: Awaiting decision

Proposed double garage – changed orientation as at 29 April Pear Tree Cottage 169 Kemble Cirencester Gloucestershire GL7 6BT Ref. No: 15/00885/FUL | Validated: Sat 28 Feb 2015 | Status: Awaiting decision

DECISION required. Supported.

DECISIONS REPORTED by CDC:-

Erection of 50 dwellings (Reserved Matters details relating to Appearance, Layout, Landscaping and Scale of residential development approved under permission 11/04236/OUT) - Land At Top Farm West Lane Kemble Cirencester Gloucestershire GL7 6AD Ref. No: 14/03638/REM | Received date: Thu 14 Aug 2014 | Status: Application Permitted

1 x Apple Tree - fell to ground level - 161 Church Road Kemble Cirencester Gloucestershire GL7 6AA Ref. No: 15/01597/TCONR | Received date: Tue 14 Apr 2015 | Status: No objection |

Erection of single storey rear extension and Alteration to garage doors (two applications) - 126 Old Vicarage Lane, Kemble, GL7 6BB Ref. No: 15/00950/LBC and Ref. No: 15/00743/FUL | Status: Applications Permitted

Erection of a detached two-bay garage and store - Little Haynes Barn Kemble Cirencester Gloucestershire GL7 6BS Ref. No: 15/00894/FUL | Received date: Thu 26 Feb 2015 | Status: Application Permitted

Erection of a detached dwelling and new vehicular access - Land To North Of 190 Windmill Road Kemble Cirencester Gloucestershire GL7 6AL Ref. No: 15/00825/FUL | Received date: Tue 24 Feb 2015 | Status: Application Permitted

9. Finance matters - All

- a. Receive and approve items for payment by cheque – Approved, with the addition of first monthly line rental for the VH broadband.
- b. Appointment of internal auditor for 5 June audit. NS confirmed Peter Newman will again be the internal auditor, and the accounts will go to the external auditor by 15 June.
- c. To approve the accounting statement and annual governance statement for submission to external auditors. NS circulated draft copies of the standard accounts and explained that all members are responsible for the processes and accuracy. Approved unanimously.
- d. To review and agree the Asset schedule. Agreed with the addition of the laptop PC and accessories purchased earlier in the year. This figure was already reflected in year's accounts.

10. To agree distribution of roles and duties

•Airfield liaison	Sohrab Sorabjee
•Cemetery & war graves	George Collins
• Community Emergency Plan	Eric Silk
• Finance	George Collins
• Public and Permissive Footpaths	David Ball
• Grass cutting	David Ball
• Highways & road safety	TBA – RP meanwhile
• Kemble Community Gardens	Lester Napper and Nicky Baber
• Planning	RP, MB, GC, SS, CD
• Neighbourhood plan, Parish Plan, Village Design, etc.	Eric Silk
• Playing field and play area	Lester Napper
• Police and neighbourhood watch	Lester Napper
• Publicity	M Binks – Parish Magazine; Clerk – Pat Ayres
• Local Council Award Scheme (formerly Quality Council scheme)	George Collins
• Schools liaison	Carol Dougill
• Railway + Thames canal	Lester Napper
• Tree warden	David Ball
• Village appearance and signs	Carol Dougill
• Village Hall Committee	Michael Binks
• Youth liaison, sport and recreation	Nicky Baber
• Environment Agency liaison, flood and river management	David Ball

11. To fix the dates and times of ordinary meetings of the Council and Committees for the ensuing year. Agreed that Clerk should prepare proposal and circulate for agreement at next meeting

12. Any other business for discussion, and not requiring a decision, subject to the Chairman's approval

- i. SS reported that complaints had been received about the airport hosting a Jaguar car launch event, here several cars were 'raced' along the nearby roads. As this was on public roads the airport management had no control over behaviour.
- ii. SS suggested we should see where vehicles park when the Windmill Road is closed for

repairs.

- iii. DB noted that the grass on the green in Clayfurlong Grove was not cut well, by the telephone box. Also the football pitch and the playing field needed a closer cut.
- iv. RP has spoken to KFL about installing a gate at the end of Old Vicarage Lane on the edge of their land, to limit movement to and from the Bovis development. Agreed in principle that a contribution of up to £1,000 towards a gate and stile may be made by the PC.
- v. RP had circulated a proposal to licence West Lane Green to the PC for public use. Noted that KFL should remain responsible for maintenance of the beehive and the trees.
- vi. The Clerk distributed printed copies of the Standing Orders revised in March for each member (with one left over for GC).

The next meeting is 17 July 2015