



Kemble & Ewen Parish Council

Minutes of the Annual Meeting of the Parish Council on Friday 27 May 2016 at 7.30pm in Kemble Village Hall

Liz Hall, Parish Clerk

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Present: Parish Councillors – Roger Pettit, Michael Binks, Sohrab Sorabjee, Carol Dougill, Lester Napper, Eric Silk, Nicky Baber
Liz Hall - Clerk
District Councillor, Tony Berry
Two residents

Parishioner Tony Gilbert from 11 Station Road presented his plans for an extension to his house. Proposed drawings had previously been circulated to councillors. Tony explained that his family have outgrown the current house and want to remain in Kemble. However, it is proving difficult to find a suitably priced house in Kemble and is therefore considering the extension. Although sympathetic to the need for the extension, councillors were concerned at the proposed increase in roof height of 1.4 metres and asked if plans with a lower roof height could be looked at.

Report from Tony Berry

- a) Laburnum Cottage - there is an appeal to the Planning Inspectorate against the decision by CDC to refuse the application. A site visit will be made by the case officer. If the PC still wish to object a written representation is needed.
- b) Conservation Area Statement – The report prepared by Martin Kingston is a useful start to the process, but to be balanced, needs to include more of the western side of the village. Tony confirmed he would be supportive of the statement at CDC.
- c) Light Railway Link – funding for a feasibility study has been rejected however there is still interest in the project. TB to push for both a rail and a cycle link.
- d) Equestrian Centre – Application for the mobile homes has been approved for 3 years. After this period another application would need to be made.
- e) Local Plan – TB confirmed he has a 'verbal agreement' from CDC, that windfall houses may be allocated locally. The new Local Plan now allows for some development in smaller villages. The amount set for Community Infrastructure Levy has yet to be agreed.

1. **Roger Pettit was elected the Chairman of the Council and completed his Chairman's Declaration of Office.**
2. **David Ball was elected the Vice Chairman in his absence, he had agreed to take on the role if proposed. Declaration to be signed in due course.**
3. **Apologies were received from David Ball and George Collins.**
4. **No interests were declared.**
5. **The minutes of the meeting held on 22 April were approved and signed**
6. **Matters arising from previous meetings**
 - a) **Highways update** – The A429 will be closed from June 9-23 for road works/repairs. Also scheduled for repair is the stretch from the station to the Tetbury Road. LN to approach Network Rail about the large potholes on the road from A429 to the station.
 - b) **Neighbourhood Watch/ 'Our Watch' report** – nothing to report
 - c) **Police crime report** – Annual figures circulated. It was noted that these don't match

those on the website but that the overall reduction in the crime rate was similar.

- d) **First Aid training from St Johns - Saturday 25 June.** Only a few places left
 - e) **Update on possible cemetery site** – GC away, carried forward
 - f) **Update on action to be taken following playground inspection.**
Work completed on Wendy house and basketball hoop. No response from Greenfields, agreed to use current provider for annual inspection - LH
John Aylett to clean/pressure wash the play equipment.
 - g) **Appearance of the village** – Grass cutting has commenced, with an improvement noticed. Hedges on verge near A429 and WHG footpath are overgrown. It was agreed that 2 or 3 picnic benches would be a useful addition to the West Lane area. (CD to cost, agenda item for next meeting.)
 - h) **Neighbourhood Development Plan** – a few volunteers have come forward to make up the beginnings of a steering group. GRCC have been approached for advice – to progress, both a housing survey and an update of the parish plan need to be carried out. The PC agreed in principle to fund the initial survey. CD and LN offered help.
 - i) **Sports grant for changing rooms on the football field** – RP in discussion with Bathurst Estates. Looking for a 25-year lease, needed for a grant application.
 - j) **Maintenance of wall at Lydwel Spring** – Mike Patch, Farm Manager to look at.
 - k) **Purchase of dog and litter bins** – Three litter bins to be requested through CDC, LH and NB to review other sites in village.
 - l) **Report on Station Road / KCG site** – lease being finalised.
 - m) **Adult Drug Education for Parents and Grandparents** – Course informative, with over 20 attendees.
 - n) **Overhanging Beech Hedge on Station Road** – NB to talk to neighbours.
All footpaths and pavements in the village should be clear of shrubbery, trees etc.
 - o) **Queen's 90th Birthday Celebrations** – event well attended and successful.
 - p) **Commonwealth War Graves Commission** – are happy to continue annual payment for the graves.
 - q) **Ewen Bus Shelter** – RP to chase as not yet mended. Also bus shelter on Windmill Road.
 - r) **Hedges on West Lane** – MB to talk to neighbours. Noted that the handrail here has yet to be replaced - RP
 - s) **Bollards on the junction** – been repaired
7. **Grant to Parish Magazine** – agreed to give £100
8. **Permission for an outdoor gathering in West Hay Grove** – permission agreed
9. **Planning items – ongoing**

- a. Top Farm - playground area – CD to contact the new families moving in for feedback.
- b. Kemble Airfield –nothing to report.

Minutes from the Planning Meeting held on 9 May 2016 were approved

New Planning Applications – decision required

16/01948/FUL Forge House Limes Road Kemble GL7 6FS

Amendments to existing house and apartment, convert existing office building to create car port and associated external works

The PC support the majority of the application but is concerned regarding the proposal to break into the wall on the north east elevation, creating an additional access point off Limes Road. The current doorway on the north east elevation is positioned directly onto the footpath and road and thus not ideal with the road here being quite narrow. The proposed access is preferred and suggest that the existing door be closed off.

Laburnum Cottage, Ewen, Cirencester Gloucestershire GL7 6BT

15/04763/FUL - Excavation of topsoil and foundations from house and garage construction, and using same, (plus additional topsoil) to create two mounds and three raised planting beds.

Application refused by CDC but have lodged an appeal with The Planning Inspectorate

PC see no reason to change the original decision to object. Written representation to be forwarded to the Planning Inspectorate.

Planning decisions reported and planning applications pending as per agenda - noted

10. Finance matters

i) Schedule of accounts – Payments for 23 April to 27 May 2016 – approved and signed.

ii) Internal Audit. Carried out by Kim Bedford (ex GAPTC) on 18/05/2016. It was noted that some procedures were not sufficiently robust. LH and GC to review.

PC agreed to appoint a councillor to be responsible for internal audit. This role to be rotated on an annual basis. CD agreed to the role for this year.

iii) Business Plan – approved

11. Distribution of roles and duties agreed

12. A.O.B

Meeting finished at 10.00pm

KEPC Finance – Payments for 22 April 2016 to 27 May 2016

Schedule of Accounts for Payment

Chq No.	Date	To	Purpose	Total £ (inc VAT)	Power to spend
102220	<i>void</i>	<i>void</i>	<i>void</i>	<i>void</i>	
102221	27/04/2016	<i>Kemble and Ewen Women's Institute</i>	<i>Community Grant Award</i>	100.00	LGA 1972 s137
102222	27/04/2016	<i>Kemble and District Royal British Legion – Women's section</i>	<i>Community Grant Award</i>	150.00	LGA 1972 s137
102223	27/04/2016	<i>PCC Kemble</i>	<i>Community Grant Awards to Open the Book</i>	200.00	LGA 1972 s137
102224	27/04/2016	<i>PCC Kemble</i>	<i>Community Grant Award to Little Fishes</i>	200.00	LGA 1972 s137
102225	27/04/2016	<i>Tower Mint Ltd</i>	<i>Queen's 90th Birthday medals/coins</i>	247.80	LGA 1972 s137
102226	27/04/2016	<i>GAPTC</i>	<i>Fees for 'Clerk 3' training</i>	35.00	LGA 1972 s.111
102227	29/04/2016	<i>Mrs E A Hall</i>	<i>Mileage re 'Clerk 3' training course Postage stamps 12x2nd class</i>	26.85	LG(FP)A 1963 s.5
102228	06/05/2016	<i>Busy Fingers Printing</i>	<i>Printing of Annual Report x 500 copies</i>	105.60	LGA 1972 s.150(2)
102229	06/05/2016	<i>Cottage Garden Services</i>	<i>Mowing - April</i>	636.00	HA 1980 s.96
102230	06/05/2016	<i>Mrs E A Hall</i>	<i>Salary (May) plus reimbursement of costs (distribution of Annual Report)</i>		LGA 1972 s.112(2) s. 150(2)
102231	10/05/2016	<i>Mrs P Ayres</i>	<i>To pay for entertainment at the Queen's Birthday Celebration Tea Party</i>	500.00	LGA 1972 s137
102232	23/05/2016	<i>Playdale Playgrounds</i>	<i>Purchase of Cradle Seat</i>	165.42	PHAAA 1907 s.76(1)
102233	27/05/2016	<i>SLCC</i>	<i>Annual subscription</i>	103.00	LGA 1972 s.143

Shaded items, in Italics, signed since last meeting

Santander Bank balances as at 2 May 2016 (latest statements) -

Business Current Account: £ 24,762.41

Business Savings Account: £ 4,062.16

Appendix 1

Kemble & Ewen Parish Council

Minutes of a meeting of the Planning Committee of Parish Council on Monday 9 May at 7.30pm in Kemble Village Hall

Liz Hall, Parish Clerk

Email: kpcclerk@kemble.co.uk

Tel: 01285 770510

Present: Planning committee – Roger Pettit, Carol Dougill, Michael Binks, Sohrab Sorabjee, Clerk - Liz Hall

To hear any contributions from local residents before the meeting begins.

Tom and Helen Sandman from The Paddock, Ewen came to present an update on their plans to build a property on the land behind the existing house. The council were pleased to note that their comments from the presentation in November had been taken on board, and agreed that the plans looked acceptable.

Public session ended at 8.00pm

1. **Apologies** from George Collins and Tony Berry were accepted.
2. **Roger Pettit declared an interest in item 3c)**
3. **Planning items**

3a) 3 Orchard Close, Kemble 1

6/01504/FUL – Single storey extension – rear

Application supported

3b) 10 Windmill Road, Kemble

16/01355/FUL - Revised details of house type (approval 14/05277/FUL) move side extension to rear, internal rearrangements and enlarge garage

Application supported

3c) Barn House, Limes Road, Kemble

16/01404/FUL – Erection of single storey side extension

Application supported

3d) Kemble Lodge, West Lane, Kemble, GL7 6AD

16/01656/FUL - Removal of 4.15 metre length of stone wall and replace with a pair of timber gates. Application supported

3e) Land to The South of Love Lane, Cirencester Gloucestershire.

15/05165/OUT - Outline application for the erection of up to 88 dwellings, and associated infrastructure

Decided not respond to CDC at this stage