



Kemble & Ewen Parish Council

Minutes of the Annual Meeting of the Parish Council on Friday 19 May 2017 at 7.30pm in Kemble Village Hall

Liz Hall, Parish Clerk

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Present: Parish Councillors – Roger Pettit, Michael Binks, Eric Silk, Carol Dougill, Sohrab Sorabjee, David Ball, Nicky Baber, Lester Napper (minute taker)
Tony Berry – District Councillor

Contributions from residents before the meeting began.

Mr Andrew Lennard present. He encouraged the KEPC to push for the parking scheme. Discussed the problems he experiences on Windmill Hill - dangerous parking, and the damage caused to the pavement at the top of the hill.

RP and Councillor Berry are meeting representatives of GWR next week, and GCC Highways representatives the week after, to discuss progress with negotiations over the proposed scheme.

Report from Tony Berry, District Councillor –

The CDC AGM has been moved to 13th June when the local Plan will be discussed for approval.

Chesterton Development – Planning application will come up before approval of local plan.

The Planning Committee are due visit the site and will also review all the details. The development will take over at least twenty years to complete and won't be built in one go.

The KEPC asked TB if he would please look at the issue of the garden at 5 Kemble Park.

The KEPC are aware that the garden has existed for at least 20 years if not more.

DB showed TB a damaged zip wire seat, the third that he has removed. It was damaged by dogs. The teeth marks were obvious. MB has talked to CDC dog warden about the issue of dogs on the playing field, off lead and mess. TB said that he would also talk to the CDC dog warden. DB said that he had cleaned up and repositioned the 'no dogs' sign

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office

DB nominated Roger Pettit, CD seconded, everyone in favour

2. To elect the Vice Chairman of the Council and to receive the Vice Chairman's Declaration of Acceptance of Office

LN nominated David Ball, MB seconded, everyone in favour. DB accepted but said that he doesn't expect to take over the job of Chair of KEPC except in absence of Chairman.

3. Apologies were received from George Collins and Liz Hall

4. Declarations of interest – none declared

5. Minutes of the meeting held on 7 April 2017 – following correction of a couple of typos, the minutes were approved and signed.

6. Matters arising from previous meetings

- a. Highways update – RP has reported dirty signs to Glos Highways. It was noted that the damaged sign has been removed at Parkers Bridge. LH is getting a quote for repairing damaged village gates on A429 at the southern exit from the village.

- b. Police crime report / Neighbourhood Watch – there was a short discussion about the crime report.
- c. Update on possible cemetery site and fees – carry forward.
- d. Playground inspections – DB, as already reported has checked the zip wire and a replacement seat will be arranged. He is doing regular checks on the playing field. The position of village orderly to be advertised shortly.
- e. Appearance of the village – CD produced a mini report. Asked RP to talk to Highways about weeds growing on Ewen pavements. CD to talk at next meeting about plans for planting in the Autumn.
- f. Neighbourhood Development Plan – ES reported that the group was meeting regularly and posting documents on a shared folder. Consultant feels that more people are needed on the steering group or in one of the projects. The group plans a communication for the village asking for help and explaining what is going on. Consultant also recommended that a village design statement be developed. LN to apply to have the pub, shop, playing field and KCG listed as community assets with the CDC. ES recommended councillors to look at the Chipping Camden draft plan. As the parish council will need to support the final plan it was felt that frequent and clear communication from the chair of the group and the KEPC chair would help. There is a need to pay the consultants travelling expenses. RP to speak to LH.
- g. Sports grant for changing rooms on the football field – RP is still awaiting feedback from the resident agent for the Bathurst Estate.
- h. Repair to wall at Lydwell Spring - SS to meet Mr Patch of Kemble Farms soon.
- i. Kemble Village Landscape Appraisal – RP reported that the consultation meetings were well attended.
- j. Footpath to Poole Keynes – LN gave a map to RP showing where a direction post would be useful and a stile needs some repair. RP to talk to Kemble Farms.
- k. Consultation for Kemble Parking Scheme – see above note on discussion with Andrew Lennard. RP suggested that we should initiate our own consultation when the GCC Highways scheme comes through.
- l. Memorial Bench next to Beehive – RP reported that Sara Lawlor had been to the wood yard at Hailey Wood and selected a new bench. Would the KEPC contribute? £100 plus installation costs was suggested. RP to contact Sara, to go on next agenda.
- m. Road Safety – NB pointed out that the new station car park would have the effect of slowing down the traffic on the A429 even at times bringing it to a halt. Should there be a pedestrian crossing at this point as well? Wouldn't this be a good reason for lowering the speed limit on the A429 to 30? RP to raise this with GCC Road Safety Partnership as well as asking them for help with finding a suitable consultant
- n. Land at Windmill Road & Clayfurlong Grove – RP had nothing to report. It was noted that people were parking on the verge. Item to be carried forward to next meeting.
- o. Grass PC cut for GCC – GCC has been given figures re charge for their contribution towards grass cutting. Contract with Cottage Garden Services ends in October and contract will be put to tender over winter. The brambles are still present on verge between Clayfurlong barns and Clayfurlong Bridge. DB to contact contractors to get these removed

7. Kemble Churchyard - KEPC's responsibility - four areas identified for action

- a) Maintenance, from now on the PCC need to identify any work needed and agree with KEPC. The PCC has recently spent money and want reimbursement. The KEPC will accept this bill. GC to inform PCC.
- b) The ancient yew tree – tree consultant has confirmed it should be checked annually. DB as Tree Warden, to get quotes. SS recommended asking Tree Maintenance of Stroud.
- c) Liability insurance - the tree and churchyard need to be included
- d) Clarification of what is included in the churchyard e.g. toilet, wall and gates – GC to confirm

8. Speed watch – ES, reported that six people from Kemble and Ewen went on a training course. Since MB first set up a Speedwatch team in Kemble and Ewen, the criteria for teams has been simplified e.g. only one trained person is needed in a team. Having our own Speedwatch equipment will make it easier for teams to operate. In addition to equipment for the team we will need four warning signs to say that Speedwatch operates in our parish; two for the A429 and two for Ewen.

Alistair Wilkinson requests £750. ES proposed and CD seconded, all in favour. The KEPC requires VAT receipts for any purchases.

9. Kemble Community Gardens – agreed a grant of £150 to contribute to 10-year anniversary celebrations. NB proposed, ES seconded, all in favour.

10. Planning items - ongoing

- a. Top Farm – new gates needed – RP. Will request replacement of bollards where two footpaths from Top Farm join the farm road, with offset gates.
- b. Kemble Airfield – SS to find out why a helicopter from the airport has been flying late at night.
- c. Approve minutes of Planning Meeting held on 5 May 2017 approved and signed.

New Planning Applications – to decide response

Bay Tree House Ewen

17/01509/FUL - Single storey rear/side extension

MB has spoken to the owners and to the neighbours. Both parties are happy.

SUPPORT

The Paddock Ewen

17/01514/FUL - New vehicular access

OBJECT – reasons; access, impact on trees, road safety visibility, appearance, existing drive so why is there a need for a new one, extending the long-established boundary of the villages.

Ewen Farm House Ewen

17/01673/FUL and 17/01675/LBC - Internal & external alterations

Approved

Land Parcel Adjacent to The Tavern Public House Station Road Kemble Gloucestershire

17/01443/FUL - Variation of Condition 4 of Application Reference Number: 15/00786/FUL to require a survey of parking within the village for the 12 month period following the opening of the car park

OBJECT - No justification for further delay - those reluctant to meet the parking costs will simply continue to nuisance park. A review of the effectiveness of the parking scheme after a few months of operation would be useful. To be discussed with GWR and Glos County Council as previously mentioned.

Planning decisions reported and planning applications pending - noted

11. Finance matters

i) Schedule of accounts – payments 8 April to 19 May 2017 to approve. After cancellation of cheque for DB, the council voted in favour; proposed CD, seconded DB

12. To agree distribution of roles and duties

NB to join RP on highways and road safety, SS to replace LN on neighbourhood watch and SS to join CD on village appearance and signs – LH to update spreadsheet

13. Any other business for discussion, and not requiring a decision, subject to the Chairman's approval

- i) MB has received an email from resident of Ewen complaining about damage to their curb stones by Gigaclear, not yet repaired. MB to talk to the resident.
- ii) ES has had a request by a French PhD student looking at planning in the Cotswolds, wanting to find someone to interview. RP given his details.

Meeting Finished at 10.25
LN took the minutes

KEPC Finance – Payments 8 April 2017 to 19 May 2017

Schedule of Accounts for Payment

Chq No.	Date	To	Purpose	Total £ (inc VAT)	Power to spend
102298	27/04/2017	Kemble Village Hall	Hall hire – PC and NDP meetings	90.00	LGA 1972 s.134(4)
102299	27/04/2017	Cotswold District Council	Annual Rent for KCGs	150.00	LG(MP)A 1976 s.19(3)
102300	28/04/2017	GAPTC	Independent internal audit	168.90	LGA 1972 s.111
102301	03/05/2017	Cottage Garden Services	Mowing - May	636.00	HA 1980 s.96
102302	05/05/2017	Busy Fingers Printing	Printing of Annual Report – 500 copies	84.00	LGA 1972 s.150(2)
102303	05/05/2017	SLCC	Annual Subscription	93.00	LGA 1972 s.143
102304	09/05/2017	Mrs E A Hall	Salary for May and reimbursement of expenses	██████	LGA1972 s112(2) LGA 1972 s.111
102305	09/05/2017	B. Hill	Delivery of Annual Report	50.00	LGA 1972 s.150(2)