



Kemble & Ewen Parish Council

Minutes of the Meeting of the Parish Council on Friday 13 April 2018 at 7.30pm in Kemble Village Hall

Sarah Broadley, Parish Clerk

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Present:

Parish Councillors: Roger Pettit, Michael Binks, David Ball, George Collins, Carol Dougill, Nicky Baber, Lester Napper & Eric Silk

Clerk: Sarah Broadley

District Councillor: Tony Berry (left 8.40pm)

Residents: Tom Sandman, Gabi Somerville & Peter Clegg – CEO Bathurst

Tom Sandman presented proposed changes for design of a new house previously permitted (16/02097/FUL). Changes have come about due to a new drive access for the property and neighbouring developments. A new planning application will be made in due course.

Gabi Somerville advised KCG will be moving ponds to far end of the site and work will start soon. She raised a concern over rubbish being dumped in the KCG over adjacent garden fences. Agreed issue will be raised and handled at KCG committee meeting.

Peter Clegg introduced himself as resident and new CEO of Bathurst.

District Councillor Report – TB

Bins @ Top Farm – There was an issue with collection of some bins before Easter. TB investigated and it is thought to have been caused by lorry being full then not returning as a priority the next day due to Bank Holiday. Additionally, there was possibly an obstruction in the street at collection time.

Planning Enforcement – Thanks passed to DB for attending training. DB reported training was useful and debriefed councillors. **Action**: Clerk to forward powerpoint slides once received from CDC.

CDC – have been recognised as the most cost-effective district council in the country.

Planning –

- 17/00474/FUL & 17/03641/FUL: TB reported will be cancelled as no progress has been made; CDC have been awaiting further information from applications.
- 17/12390/FUL & 17/12389/FUL (Wiltshire): Cllr Chuck Berry has requested these are considered by committee if approval is recommended by the case officer.
- 17/03728/FUL: TB reported planning application and subsequent appeal have both been denied/refused for Coates Goods Yard. Enforcement are looking into this further.
- Timing for Consultee Comments: RP raised concern over CDC providing adequate time for consultee comments on planning applications. TB advised issue caused by staff shortage which has now be rectified. **Action**: Clerk to forward details to TB.

1. **Apologies** –Sohrab Sorabjee
2. **Declarations of interest** – None
3. **Minutes of the meeting held on 9 March 2018** – the minutes were agreed with minor amendment (AOB iii - record that laptop was backed up), approved as an accurate record and signed.

4. Matters arising from previous meetings

- a) Highways update – Meeting with highways scheduled for April 19, RP will raise issues noted in minutes of March 9, 2018 plus issue of potholes & permissive path (item m below). RP advised Tugwell is snow warden for Kemble. Village gateway has been replaced. **Action:** Clerk to arrange quote for new Kemble sign on gateway
- b) Police crime report / Neighbourhood Watch – PC noted crimes reported. PC are generally encouraged by the policing on the patch and look forwards to meeting Leah Davies and the new PCSO at the Annual Public Meeting in May.
- c) Update on possible cemetery site and fees – nothing to report.
- d) Playground inspections – Steve Napper has taken on role of playground orderly. PC noted quarterly inspection report from The Playground Inspection Company. **Action:** DB to inspect BMX track/ramps. **Action:** MB to arrange new “no dogs” sign for playing field.
- e) Appearance of the village – CD reported bulbs are looking bright and hopefully this is helping to reduce speed through village. **Action:** RP to arrange grass seed to be sewn around bus shelter and other areas requiring.
- f) Neighbourhood Development Plan – ES advised there is a meeting with the consultant on May 9 at Martin Kingston’s house. Peter Clegg advised they can assist with mapping software if required.
- g) Sports grant for changing rooms on the football field – RP raised with Peter Clegg the possibility of getting a longer lease so that grants can be applied for.
- h) Repair to wall at Lydwell Spring – ongoing. Kemble Farms are looking for a stone waller.
- i) Consultation for Kemble Parking Scheme – ongoing. Shaun Parsons of GCC is involved and trying to move forwards. PC discussed other options but felt alternative would require a similar consultation process. **Action:** review use of cones if no further progress by next meeting.
- j) Road Safety – Speed watch checks are now taking place in the village.
- k) Land at Windmill Road & Clayfurlong Grove – no update.
- l) Kemble Churchyard – GC advised PCC will be issuing a letter to clarify responsibility for churchyard maintenance. PCC’s plans for external works have delayed production of said letter.
- m) Permissive path between Kemble and Ewen – RP met with Kemble Farms representative. Their preferred option is in the verge. **Action:** RP to discuss with highways to understand cost implication. NB raised issue of doggie bins. **Action:** Clerk to source quote for additional bin on A429 southbound at Thames Path cross over.
- n) Local Plan – nothing to report
- o) Tenant allocation of local rental properties – SB chasing representatives from Bromford & Guinness housing trusts to commit to attending a future meeting to discuss how homes are allocated. **Action:** Clerk to contact CDC if no reply from housing associations.
- p) Youth facilities/plans – NB advised she is working with Michelle Heaven to try to find volunteers to help launch something in the village.

5. **GAPTC** – Call for resolutions – none raised.

6. **Kemble Archaeology Report** – the document was reviewed and all present unanimously agreed that it should be put forward for inclusion on the CDC website. **Action:** RP to forward to CDC

7. **Annual Report** – agreed spend of £88 for printing of report, £50 for delivery of report. Draft report circulated, and content agreed with minor amends by all present. **Action:** Clerk to arrange printing & distribution

8. **Data Audit** – draft inventory circulated. GC requested all Councillors review and respond to clerk so an updated version can be created for review and approval at next meeting.

9. Planning items

a) Ongoing

- i) Kemble Airfield – a meeting has been arranged for May which local parishes will attend together with District Councillors from CDC and Wiltshire. RG & SS to attend.

b) **New Planning Applications – to decide response**

- i) Thames Head House | 18/00543/FUL | Change of Paddock use from agricultural use to a small campsite and the erection of two Bell Tents in Paddock over the summer months 01 May to 30 September 2018 (maximum of 5-months) – No objection
- ii) Clover Barn, Kemble | 18/00562/FUL | Removal of condition 2 (application reference: 03/00050/FUL) to use barn as unrestricted residential use – Objection: location not sustainable for residential due to remote agricultural setting outside the development boundary.
- iii) Keeper's Barn, Kemble | 18/00561/FUL | Removal of condition 2 (application reference: 03/00045/FUL) to use barn as unrestricted residential – Objection: location not sustainable for residential due to remote agricultural setting outside the development boundary.
- iv) Kemble Farms Estate Office West Lane Kemble | 18/00823/FUL | Erection of one house and double garage (revised scheme) – Objection: the design is not in keeping with the local Cotswold vernacular.
- v) The Brook House Ewen | 18/00941/TCONR | T.1 - Ironwood and Laburnum on the lawn - fell to near ground level, grind out the stumps; T.3 - Four conifers by the house - prune out of shape branches to leave more compact – No objection

Planning Applications - pending & decided

PC noted planning applications pending and decisions reported (as Agenda)

10. Finance matters

- a) Schedule of accounts – payments March 10, 2018 to April 13, 2018 approved and signed.
- b) Bank Reconciliation – 31 March 2018 – noted by PC.
- c) Appointment of Auditor – PC unanimously agreed to use GAPTIC Internal Audit Service.
Action: Clerk to appoint Auditor and commence audit.
- d) Correspondence Address for Bank Accounts – due to change in clerk the correspondence address for the bank accounts needs to be amended. PC unanimously agreed that all bank correspondence should be sent to the new clerk's address: 23 Top Farm, Kemble, GL7 6FA. **Action:** GC to liaise with Santander.

11. Any other business for discussion, and not requiring a decision, subject to the Chairman's approval

- i) Defibrillator Update – ES
- ii) Code of Conduct training – arranged for 3.30pm on Monday May 14. CD offered space in school as village hall not available. **Actions:** NB to confirm availability with RP, Clerk to email school office to book a room
- iii) Village Fete – May 12. PC will have a stall. RP, MB, GC, NB all offered to assist.
- iv) Parish laptop was backed up during the meeting.

Meeting Finished at 10.35pm

KEPC Finance – Payments 10 March 2018 to 13 April 2018

Cheque No.	Date	To	Purpose	Total £ (inc VAT)	Power to spend
102368	12/3/2018	PCC Thameshead Benefice No2.	Grant for Parish Magazine	100.00	LGA 1972 s.137
102369	27/3/2018	David Ball	Reimbursement for paint for footbridge Parker's Bridge	48.40	HA 1980 ss.43,50
102370	28/3/2018	Groundwork UK	Return of unspent grant (Ref. NPG-03815)	5150.00	n/a
102371	28/3/2018	Kemble Community Garden	Grant towards cost of management plan (approved mtg 9-3-18)	150.00	LGA 1972 s.137
102372	10/4/2018	The Play Inspection Company Ltd	Quarterly Operational Inspection	108.00	LG(MP)A 1976 s.19(3)
102373	11/4/2018	Mrs S Broadley	Salary for March	██████	LGA1972 s112(2)
102374	13/4/2018	Mrs C Dougill	Reimbursement for Grass Seed purchase	14.00	LGA 1972 s.137