



KEMBLE & EWEN PARISH COUNCIL

Minutes of the Meeting of Kemble & Ewen Parish Council held on Friday 1st April 2005 at 7.30pm in Kemble Village Hall.

Present: Councillor R. Pettit Chairman Councillor D. Ball Vice Chairman
Councillor G. Moreman Councillor S. Sorabjee Councillor M. Bainbridge
Councillor G Collins

In attendance: District Councillor John Birch Isobel Yates, Clerk Member of the public
Amanda Truscott & Simon Gray, Fosseway Housing Association
Peter Burns, Chairman Village Hall Management Committee

1. Acceptance of apologies for absence. Apologies were accepted from Councillor Marriage.

2. Receipt of Declarations of Interest. SS declared an interest in item 9.1 (Planning Application 04/32). DB declared an interest in items 9.1 (Planning Application 04/42) & 9.2 (Planning development in Kemble).

3. Approval and Signing of the Minutes of the Previous Meeting. The Minutes of the previous meeting held on Friday 18th February 2005 were amended at item 8 to read 'environmental impact assessment'. They were approved, and signed by the Chairman.

4. Report on matters arising from the minutes (items not on the agenda).

Dec04/8 Lay-by in Ewen. GCC had agreed to do work in Ewen, & to trim trees on main road.

Dec04/10 Footpath maintenance in Ewen. IY had contacted Lady Gibbs. Brian Robbins may be willing to do footpath maintenance. GC agreed to copy details of work required to IY.

Feb05/1 Community centre. DB had spoken to Robin Clarke Associates about survey work, the costs for which would not be met by the Parish Council.

Feb05/5 Memorial details. No contacts had come forward.

Feb05/6 Registration of Open Spaces. IY confirmed Mr Logie would be contacting GCC.

5. Fosseway's tenant allocation policy & actions required. The Chairman and Peter Burns highlighted the concerns of local residents about the behaviour of some tenants. Fosseway Housing clarified their procedures for granting tenancies and possible ways of dealing with unacceptable behaviour from tenants. The following actions were agreed:

April05/1 IY to send Fosseway details of original complaint, to enable investigation to be done by Fosseway.

April05/2 Fosseway to provide copies of their tenancy agreements & terms of the ABC & ASBO.

April05/3 IY to check with GCC if Windmill Rd residents granted permission to drive over public footpath.

6. Station access road & funding for fencing. RP reported that Network Rail had advised that work on the access road had now been scheduled to go ahead. The company had also advised him that funds had been committed for the fencing but not kept following Kemble Farms' withdrawal from the arrangement. Correspondence from DB advising Network Rail of GCC's agreement to take over the third share of costs from Kemble Farms had not been noted.

April05/4 RP to clarify funding arrangements for fencing with Network Rail.

7. Bledisloe Cup. MB reported that entry form for the Calor competition had been sent off. The deadline for Bledisloe was 10th May. The meeting agreed the following:

a) 3 entries would be submitted – Kemble, Ewen & Kemble Wick.

b) Meeting with village groups to be arranged urgently.

April05/5 IY to confirm meeting date for village groups with Mark Burge (Thursday 14th April).

April05/6 RP to draft invitation to groups, to cover both the community centre & the Bledisloe Cup plans.

c) Leaflet to go to all residents inviting participation & feedback.

April05/7 MB to arrange distribution of leaflet.

8. Concerns re cemetery & actions required. The meeting agreed that this was a very sensitive issue & the minimum should be done whilst ensuring safety issues were addressed.

April05/8 GC/IY to draft a brief for further discussion.

9. PLANNING.

9.1 Planning Committee Report. The report was noted.

9.2 Community centre and linked development in Kemble. RP reported on behalf of the Working Group that the date for the public meeting would be set shortly.

10. PUBLIC RECESS.

11. Finance.

11.1 Financial reports. The reports were noted. IY advised the councillors that both the VAT refund & the GCC grass cutting grant had been received.

11.2 Payment of accounts. GC proposed and SS seconded that the following accounts be paid. This was agreed by the meeting.

11.2.1 I Yates: salary @ £7.913/hr x 5 hrs/wk x 6 wks	£237.39	cheq 668 LGA 1972 s112
+ telephone calls 26 Nov 04 – 24 Feb 05	£2.21	cheq 668 LG(FP)A 1963 s.5
+ CiLCA session 9 March 05	£5	cheq 668 LGA 1972 s.111
+ heating for hall 18 Feb 05	£3	cheq 668 LGA 1972 s.111
11.2.2 J Telling x 6 wks + 5wks (cheque 655 lost & cancelled)	£213.40	cheq 669 LGA 1972 s112
11.2.3 B Robbins @ £5.50/hr x 1 hr/wk x 6 wks	£33	cheq 670 LGA 1972 s112
11.2.4 Mrs Owen re Thursday Group hall rental & £20 float	£25.25	cheq 671 LG(MP)A 1976 s.19
11.2.5 GCC criminal record check B Robbins	£47.10	cheq 672 LGRA 1997 s.31
11.2.6 GAPTC subscription renewal	£143.98	cheq 673 LGA 1972 s.143
11.2.7 P Measures – trimming yew trees	£110	cheq 674 LACO 1977 s.4
11.2.8 B Ayres maintenance of War Graves	£56	cheq 675 LACO 1977 s.4
11.2.9 Association of Burial Authorities new subscription	£88	cheq 676 LACO 1977 s.3

12. Annual Report to residents & invitation to Parish Meeting. The draft was approved. The report to be distributed w/c 4th April.

13. Annual Parish Meeting. The meeting approved the speakers.

14. Kemble at Play.

14.1 Report. SS made his report on behalf of KAP. The basketball units to be installed next week. The work on the cycle track had been arranged & PCSO Clive Wilkes to be there to talk to the children. Fun Run arranged for May 21st.

April05/9 IY to check insurance requirements for Fun Run.

GM reported that Scott Berry, CDC, had arranged to hold 2 free multi-sport days on the Playing Field in the summer. He also reported that CDC had agreed to fund a coaching course for Kemble Rangers.

14.2 Child Protection Policy. GM advised the meeting that advice from the FA & PCSO Clive Wilkes confirmed that no formal requirements were necessary for Kemble Rangers. The meeting agreed that the draft should be revised to read '3 or 50%' of KAP Committee to be CRB checked.

April05/10 GC to produce final draft for approval.

15. AOB.

15.1 Airfield Liaison Meeting – 14th April. SS to check if able to attend.

15.2 Kemble Air Show. GM advised the meeting that the Press Day would be held on 19th April, from 11am - 1pm, which would include several fast jet air displays. GM stated that the Airfield would be notifying sensitive areas about this & briefing pilots to avoid them. RP expressed concern about the level of disquiet the displays might cause in the village.

15.3 DB reported traffic calming work had now been completed in Clayfurlong Grove by GCC. He also mentioned there were dislodged curb sets along the slip road at Clayfurlong Grove.

April05/11 IY to report curb problem to GCC.

SIGNED

DATED

The meeting was closed at 11.15pm.

The next meeting will be on Friday 22nd April 2005 (Parish Meeting). The next meeting of the Parish Council will be on Friday 20th May 2005.

SUMMARY OF ACTIONS ARISING FROM THE MEETING:

ITEM	ACTION	BY WHOM
April05/1	Send details of original complaint about Windmill Road residents to Fosseyway Housing.	IY
April05/2	Provide details of tenancy agreements & ABC/ASBO.	Fosseyway
April05/3	Check with GCC if permission granted to Windmill Rd residents to drive over footpath.	IY
April05/4	Write to Network Rail about funding arrangements for station fencing.	RP
April05/5	Book meeting date for village groups re Bledisloe Cup.	IY
April05/6	Write to village groups about Bledisloe Cup/Community Centre meeting.	RP
April05/7	Distribute leaflet re Bledisloe Cup to local residents.	MB
April05/8	Draft discussion document about cemetery issues.	GC/IY
April05/9	Check insurance requirements for KAP Fun Run.	IY
April05/10	Produce revised draft of Child Protection Policy.	GC
April05/11	Report damaged curb to GCC.	IY

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Notes on discussions with John Birch, District Councillor, on 1st April 2005

- 1) Green bins been delivered. Let him know if anyone else needs one.
- 2) JB handed out notes on traveller sites from ODPM's consultation group.
- 3) JB thanked GM for his work at the Corporate Day at Kemble Airfield.
- 4) JB advised meeting of Primary School Review which would unfold over the next 12 months.