



## Kemble & Ewen Parish Council

Minutes of the Meeting of Kemble & Ewen Parish Council held on Friday 30<sup>th</sup> March 2007 at 7.30pm in Kemble Village Hall.

Present: Councillor R Pettit, Chairman  
Councillor D Ball, Vice Chairman  
Councillor J Courts  
Councillor S Sorabjee  
Councillor G Moreman  
Councillor G Collins

In attendance: John Birch, District Councillor  
4 members of the public  
Isobel Yates, Clerk  
Andrew Lennard, Chair, VHMC

**1. Acceptance of apologies for absence.** Apologies were accepted from Councillor Laura Hetherington (work commitment). No apologies were received from Councillor M Bainbridge.

**2. Receipt of Declarations of Interest. The following councillors declared interests:** DB in item 16.3.5 (payment to Kemble Farms) & item 15.1 (Planning: 06/40 CT.5292/F – Kemble Farms); GC in item 16.3.8 (reimbursement); SS in item 15.1 (Planning: 06/40 CT.5292/F – Kemble Farms).

**3. Approval and Signing of the Minutes of the Previous Meeting.** The Minutes of the meeting held on Friday 23<sup>rd</sup> February 2007 were approved, and signed by the Chairman.

**4. Report on matters arising from the minutes - items not on the agenda.**

**Feb07/1 Movement of soil at Kemble Cemetery. IY to contact CDC Engineer again to prompt contact with Colin Rank.**

**5. Kemble Station:**

5.1 Report on recycling bins. John Birch reported that this was also linked to the proposed resurfacing of the car park. He agreed to email Kristian Alexander, Network Rail, again to try & establish who originally gave permission for them to be located there & if this permission could be renewed.

5.2 Update on station car park resurfacing. JB clarified that Network Rail had sub-let the car park to First Great Western. Network Rail had agreed in principal for the work to go ahead & now the release of funds had still to be confirmed. He would continue to persue this.

**6. Highways: report on emergency vehicle access to Abbots Way bungalows.** RP clarified that Redcliffe Homes had confirmed that the land up to the boundary behind plot 1 had been sold to plot 1 & so access from here onto the track was not within their control. JB agreed to ask Marcus Kitchen, Planning Officer, to speak to Tom O'Connor, MD Redcliffe Homes, about access further down the boundary line where houses have yet to be built.

**7. KAP.** SS confirmed that the location of the cyle track had been agreed with Kemble Farms & that details of the equipment dimensions had now been received from Play World & were acceptable. It was agreed that the proposal should go ahead on this basis. The final quote was £16,000 & details to be passed to RP for the section 106 funds draw down to be completed.

**8.Parish Plan:**

**8.1** Youth Committee meeting 26<sup>th</sup> March. JC reported that Melanie Tarrant from GRCC had attended but unfortunately no one came along from the local community. IY confirmed that contact with Robert Barnet, Secretary Stow Youth Club, had emphasised that a trained youth worker was a necessity, not just someone with CAB clearance. Following discussion, it was agreed that the Parish Council would focus on initially organising an event using 'outside' professionals, & follow up via Melanie on the mobile youth club (bus).

**Mar07/1. GM to contact Swindon Town Football Club about running a training session in Kemble.**

**8.2 Parish Plan glossy summary.** JC reported that she had discussed this with Christian Brann. He would obtain a quote from his publishers for printing 1,000 copies & JC would obtain another from Swift Print. IY offered to obtain the third from Cotswold District Council.

**8.3 Consider a Housing Needs Survey.** JC reported that Laura Mills, GRCC Housing Enabling Officer, had offered to come & discuss a survey. It was agreed this would be a positive move as 13% of Parish Questionnaire respondents had highlighted an affordable housing need, an area which was supported by 65% of respondents.

**Mar07/2 IY to invite GRCC to the July meeting & speak to Homeview for any relevant data.**

**9. Adopt Risk Assessment Summary 2007/8.** It was proposed by DB, seconded by GM & unanimously agreed by the meeting to adopt the assessment.

**10. Public Recess.** One member of the public wished to make comments about works at Brook House (Brookside), Ewen.

**11. Speakers for the Annual Parish Meeting.** It was agreed to invite the County & District Councillors & the Chair of Kemble School Governors to make reports. It was also agreed to invite Mike Harris, Waste Manager at CDC, to address the meeting on the forthcoming changes to householder collections & their recycling plans for the future.

**Mar07/3 IY to invite speakers.**

**12. Approval of the Annual Report.** The meeting approved the draft which had been previously circulated which included the Chairman's Address.

**13. Calor Competition 2007.** It was agreed by the meeting that an entry to the competition would be deferred until next year as there was not a councillor in a position to lead the entry on behalf of the parish.

**14. Update on the Thames Information Board.** GM reported that he had received one supplier's catalogue (price range from £700 - £2,000) & was awaiting more.

## **15. Planning:**

**15.1 The Committee's report** was noted.

Re the Street Trading licence application for a fish & chip van off Windmill Road, it was agreed that GM would speak to neighbours to find out their views before a response was decided.

**Mar07/4 GM to speak to residents in Clayfurlong Grove.**

There was concern at the decision to have overhead cables at Clayfurlong. JB suggested RP involve the Head of Planning at CDC in lobbying Central Networks to review this on a goodwill basis.

**Mar07/5 RP to write to Andrea Pellegram to ask her to raise this work with Central Networks.**

Two applications had been received this week & were considered by the meeting as a whole:

- Gloucestershire Highways proposal for work on trees at Kemble Airfield (access road). No objection.
- 06/41 CT.5999/1/H Hangar G1, Kemble Airfield. No objection.

**15.2 Windmill Lane visibility splays.** It was agreed that the current planting scheme interrupted the visibility splay & was not in line with the wall further down the hill.

**Mar07/6 IY to write to June Lawlor & ask her to have a look at the planting again.**

## **16. Finance.**

**16.1 Financial Report.** The report was noted.

**16.2 Donation to CAB.** It was proposed by JC, Seconded by SS & unanimously agreed by the meeting that a donation of £50 be made to CAB.

**16.3 Schedule of Accounts for payment.** It was agreed by the meeting that Brian Robbins should be paid for 5 weeks work although his holiday had meant one week's check of the Field had been missed by him. JC proposed & GM seconded that the following accounts be paid – this was approved by the meeting:

16.3.1	I Yates 5 hrs/wk @ £9.348/hr x 5 wks	£233.70	cheq 83	LGA 1972 s112
	telephone calls Mar 06 to 27 Feb 07	£5.56		LGA 1972 s111
	hall heating (Feb 07 meeting)	£4.00		LGA 1972 s111
	Printing election fliers	£9.57		LGA 1972 s142
16.3.2	J Telling 4 hrs/wk @ £5.35/hr x 5 wks	£101.00	cheq 84	LGA 1972 s112
16.3.3	B Robbins 1hr/wk @£7.00/hr x 5 wks	£35.00	cheq 85	LGA 1972 s112
	+ Delivery of election fliers to every household	£55.00		LGA 1972 S142
16.3.4	B Ayres – war graves maintenance	£56.00	cheq 86	War Memorials Act 1923 s1
16.3.5	Kemble Farms Ltd: materials for cemetery wall/memorial	£99.84	cheq 87	LGA 1972 s214 (2) & War Memorials Act 1923 s 1.
16.3.6	LCR subs renewal (NALC)	£13.50	cheq 88	LGA 1972 s111
16.3.7	Wickstead Leisure: skate ramp (KAP apart from VAT)	£6115.77	cheq 89	LG(MP)A 1986 s19
16.3.8	George Collins reimbursement for Parish Mag computer	£210.32	cheq 90	LGA 1972 s142 (2A)
16.3.9	ABA subs renewal	£86.00	cheq 91	LGA 1972 s111
16.3.10	GRCC subs renewal	£25.00	cheq 92	LGA 1972 s111
16.3.11	CAB: donation	£50.00	cheq 93	LGA 1972 s142 (2A)

**16.4 Confirmation of the grass cutting contract.** DB reported he had spoken to CDC (given as a reference) about Constant Gardeners. They had some reservations about their ability to undertake the extensive nature of the work required in the parish. Therefore the contract had been awarded to Gardenia, as agreed at the February meeting. DB had written to each applicant & advised them of the decision.

## 17. AOB.

**17.1** The outcome of the review by CDC of planning matters at Kemble Airfield was noted, namely the advice received from Mike Napper that ‘all regular flying activity was to cease’.

**17.2** GM thanked DB for putting up the new goal posts at the Playing Field.

**17.3** DB told the meeting that the Playing Field lease was due for renewal. RP asked if Kemble Farms would consider extending it from 4 to 10 years so that it aligned with the Play Park lease.

**17.4** DB also stated that the shop lease was due for renewal & he confirmed that the lease would have break clauses, in view of the uncertainty over the future of rural post offices.

**17.5** SS & JC decided not to stand for re-election. The Chairman thanked both of them for their hard work and the contribution they had made during their time on the council. He also thanked CB & MB for all their energy & the efforts they had made on behalf of the council & wished them well for the future.

SIGNED

DATED

The meeting closed at 11.10pm.

The Annual Parish Meeting will be on 4<sup>th</sup> May in the Village Hall, starting at **7.15pm** (commencing with the VHMC annual report).

The next PC meeting (Annual Meeting of the Parish Council) will be on Friday 18<sup>th</sup> May 2007 at 7.30pm in the Village Hall.

**SUMMARY OF ACTIONS ARISING FROM THE MEETING HELD ON 30/3/07:**

<b>ITEM</b>	<b>ACTION</b>	<b>BY</b>
Feb07/1	To speak to Rob Bull, CDC Engineer again re soil movement at Kemble cemetery	IY
Mar07/1	To contact Swindon Town FC about running a training session in Kemble.	GM
Mar07/2	To invite Laura Mills, GRCC, to July meeting & speak to Homeview about access to data on affordable homes	IY
Mar07/3	To invite speakers to the Annual Parish Meeting	IY
Mar07/4	To find out neighbours' views about having a fish & chip van in Clayfurlong Grove.	GM
Mar07/5	To write to Andrea Pellegram asking for her help with Central Networks' proposal to have overhead power lines to Clayfurlong Barns.	RP
Mar07/6	To write to June Lawlor about the visibility splay difficulties at Windmill Lane.	IY

**Notes on discussion held with John Birch, District Councillor, on 30<sup>th</sup> March 2007.**

1. JB agreed to take up with the CDC Heritage Department concerns about the delay in completing the Conservation Area Statement.
2. JB confirmed he had replied to Rebecca Jaques & provided a copy of the definition of 'local connections' for PC files.

**Notes on presentation from Andrew Lennard, VHMC**

1. AL presented a financial summary to councillors, showing a surplus for 2006 financial year. Copy attached on file.
2. He confirmed that most refurbishment costs had yet to be met.
3. Income would be boosted by the Rural Cinema & 200 Club in the future. A review of fees would be done in the summer after the kitchen & loos had been refurbished.
4. He confirmed he was still finalising the details for this additional work & would be approaching CDC for a capital grant in the next couple of months.