



Kemble & Ewen Parish Council

Minutes of the Meeting of Kemble & Ewen Parish Council held on Friday 13th July 2007 at 7.30pm in Kemble Village Hall.

Present: Councillor R Pettit, Chairman
Councillor D Ball, Vice Chairman
Councillor L Hetherington
Councillor G Moreman
Councillor G Collins

In attendance: John Birch, District Councillor
1 member of the public
Isobel Yates, Clerk

Opportunity for the public to raise any matters.

A member of the public raised concerns about the time taken by Central Networks' contractors to remove the electricity pole and the transformer near Old Parkers Bridge. It was agreed that RP would speak to John Birch about the associated siting of the new sub station in Ewen – specifically the possibility of using Fosseyway Housing land – and then push for a meeting with Central Networks to resolve the outstanding issues.

1. Acceptance of apologies for absence. All councillors were present.

2. Receipt of Declarations of Interest. The following councillors declared interests: DB in item 13.1 (Planning: 06/40 CT.5292/F – Kemble Farms & 07/2 CT.CT.2055/A Smerrill Cottage) & GM in item 13.1 (Planning: 07/6 Kemble Airfield Appeal).

3. Approval and Signing of the Minutes of the Previous Meeting. The Minutes of the meeting held on Friday 18th May 2007 were approved, and signed by the Chairman.

4. Report on matters arising from the minutes - items not on the agenda.

Feb07/1 Movement of soil at Kemble Cemetery. IY to contact CDC Engineer again to ask if a further site visit has been made.

5. Kemble Station:

5.1 Recycling bins. John Birch to continue to pursue with Network Rail.

5.2 Update on station car park resurfacing. JB reported that the work was apparently starting on Monday 16th July & continuing for 4-6 weeks but no notice had been given to the parish. JB to contact the Police over the weekend to alert them to the potential problems, in view of concerns about traffic chaos next week. He also had concerns about the water pipe running across the car park & whether the contractors were aware of this.

6. Kemble Conservation Area Statement. JB reported that CDC's Conservation Officers had prioritised statements for market towns first, which meant that village statements would not be looked at for another 2 years. He agreed to ask if the Kemble Statement, which was already largely complete, could be placed at the top of the village list.

7. Adoption of Model Code of Conduct 2007. It was resolved that the Model Code of Conduct 2007 including paragraph 12(2) be adopted by the Council.

8. Highways:

8.1 Church Road Footpath – uneven surface from surgery to war memorial.

July 07/1 LH to raise with County Highways.

8.2 Traffic Priority at the Thames Head Bridge.

July 07/2 LH to continue to follow up with Highways & also to ask for the flashing sign on the A429 to be repaired.

8.3 Access point for the footpath in Windmill Road. LH reported that Highways were to do a survey which was still outstanding.

July 07/3 LH to pursue with Highways.

8.4 Poole Keynes sign at the Washpool Lane junction.

July 07/4 GM to adjust.

Laura also reported on the Traffic Group's meeting on 22nd May:

Speed Monitoring. The group would continue to push to have a new Archer System survey carried out by Highways & to have mobile speed camera unit visits to the villages.

Lorry Watch. Nicola Barrow & Marion Gilliland were now trained to run Lorry Watch, with Mr Munro also involved as an observer. It was felt that the number of unauthorised lorries had reduced recently.

Speed reduction. The Group was keen to involve all residents in reducing speed through the villages and proposed that a letter should be sent out to everyone encouraging them to drive more slowly & reduce car use where possible, & enclosing a car sticker. It was agreed that the letter should be sent out by the Traffic Group, without a reference to a formal pledge, & that LH would get a quote for the stickers.

Village Gateways. LH also explained the Group's ideas for village 'gateways', where a physical structure of some sort was installed at the roadside to mark the entrances to Kemble, on the main road initially but at other points as well in the future. The Group were planning to hold a workshop in the village for people to take part in the design, with support from contacts provided by County Highways. It was hoped that local businesses would sponsor the work.

Windmill Road. The Group would approach Highways to request that the junction with the A429 should be squared off, to encourage drivers to check before turning left towards the crossing. Also LH would follow up the installation of a repeater sign & to speak to Bill Powell about a quote for landscaping work along the verge.

Ewen Road footpath. The Group would speak to Highways about a new infield path along the stretch of road to the bridge.

West Lane/slip road. The Group would also push for the blocking of the entrances from the main road, with a new farm entrance to be made from the main road.

9. Parish Plan leaflet. IY reported that the agreed amendments had been made & that 1,000 copies had been printed. Distribution to every household to be arranged.

10. Thames Information Board. GM gave details of a quote from Simon Howe of £245 to supply & fit the Board in treated softwood. It was proposed by DB, seconded by GC & approved by the meeting that the quote was accepted.

July 07/5 LH to provide details of contact to draft out the Information Board to GM.

11. Playing Field Lease. A new lease had been drawn up on behalf of Kemble Farms, & the playing field & play park leases would now both run to 2013.

July 07/6 RP to speak to David Bird, Solicitor.

12. Swindon Town FC training session.

Mar 07/1 GM to chase up progress with Swindon Town FC.

13. PLANNING:

13.1 The Committee's report was noted.

13.2 Windrush Cottage, Kemble Wick. A response had been received from Planning Enforcement who had visited the property. RP to consider response.

13.3 Overhead cables at Clayfurlong. A response had been received from Helen Donnelly, Planning Officer, & it was agreed that the Council would reluctantly have to accept the outcome.

13.4 41 Clayfurlong Grove, Kemble. It was agreed that John Birch would raise the matter of the 3 rooflights at the property with Planning & Building Control, to check if relevant permissions had been obtained.

14. FINANCE:

14.1 Financial Report – the report was noted.

14.2 It was proposed by DB, seconded by LH & agreed by the meeting that the price paid per cut to Mr Measures be increased from £50 to £60, backdated to April 2007.

14.3 Approval of the Schedule of Accounts for payment. It was proposed by GM, seconded by LH & agreed by the meeting that the following accounts be paid:

14.3.1	I Yates 5 hrs/wk @ £9.348/hr x 8 wks	£373.92	cheq 94	LGA 1972 s112
	+ stamps 12 medium + 4 large	£18.00		LGA 1972 s142
	+ adjustment for VAT not reimbursed on cheque 83 (election flier printing – G H Knight)	£1.68		LGA 1972 s142
14.3.2	J Telling 4 hrs/wk @ £5.35/hr x 8 wks	£171.20	cheq 95	LGA 1972 s112
14.3.3	B Robbins 1hr/wk @£7.00/hr x 8 wks	£56.00	cheq 96	LGA 1972 s112
	+ 2.5 hours stile maintenance	£17.50		HA 1980 s43
14.3.4	P Measures: back dated increase of £10/cut for cuts 1-4	£40.00	cheq 97	OSA 1906 s10
	+ cuts 5-9 at new rate of £60/cut	£300.00		OSA 1906 s10
14.3.5	Gardenia Landscapes: 4 cuts (May & June)	£1,645.00	cheq 98	HA 1980 s96
14.3.6	Tim Postlethwaite: Internal Audit 6.5 hrs @ £13/hr	£84.50	cheq 99	ACA 1998 s7
14.3.7	Hall usage: 4th & 18th May 2007	£36.00	cheq 100	LGA 1972 s134
14.3.8	Kemble Farms Ltd: annual lease play park & playing field	£50.00	cheq 112	LG(MP)A 1976 s19
14.3.9	Moore Stephens: External Audit	£334.88	cheq 113	ACA 1998 s7

14.4 Play Orderly hours. It was agreed that the Play Orderly would be paid for 1.5 hours a week when the additional Playdale play check sheets were used & the 3 monthly check started. IY would speak to Brian Robbins to find out if any additional equipment was required for the 3 monthly check. It had been confirmed with Allianz Cornhill that he would be covered by the existing policy for this work.

14.5 Approval of Bench Maintenance work. It was agreed that IY would ask Brian Robbins if he could revarnish the Thames Path benches and also cut back the vegetation around the concrete bollards along the station lane.

15. AOB.

15.1 DB reported that the National Trails Office was due to present a proposal for the replacement of stiles with metal kissing gates.

15.2 DB advised that the architect working for Ewen Manor had offered to come & present his plans for new building work at the site. The meeting accepted his offer.

15.3 GC reported that there was a dead tree on the verge opposite the telephone exchange which needed removing.

15.4 RP to remind John Birch of the planning requirement for traffic calming measures to be agreed for Station Road.

15.5 GM reported that the new school signs would shortly be connected to an electricity supply.

15.6 Councillors agreed that a recruitment drive was needed to fill the four current vacancies. LH & GC would speak to the people that that expressed interest before to them.

15.7 The Clerk confirmed she was standing down. It was agreed that a flier advertising the post would go to every household together with the Parish Plan leaflet, & the post would also be advertised in The Standard & in the Parish Magazine.

SIGNED

DATED

The meeting closed at 10.35pm.

The next PC meeting will be on Friday September 7th 2007 at 7.30pm in the Village Hall.

SUMMARY OF ACTIONS ARISING FROM THE MEETING HELD ON 13/7/07:

ITEM	ACTION	BY
Feb07/1	To speak to Rob Bull, CDC Engineer again re site visit to Kemble cemetery	IY
Mar07/1	To contact Swindon Town FC about running a training session in Kemble.	GM

July 07/1	To request resurfacing of Church Road footpath.	LH
July 07/2	To speak to Highways about traffic priority at Thames Head Bridge & repair of crossing warning sign on the A429.	LH
July 07/3	To chase up survey with Highways re access point for Windmill Road footpath.	LH
July 07/4	To adjust the Poole Keynes sign at the Washpool Lane junction.	GM
July 07/5	To provide contact details for Information Board designer to GM.	LH
July 07/6	To speak to David Bird about new Playing Field lease.	RP
July 07/7	To follow up possible training session with Swindon Town FC.	GM
AOB	To remind John Birch of traffic calming measures for Station Road.	RP
Public recess	To speak to John Birch about using Fosseyway Housing land in Ewen for the sub station.	RP

Notes on discussion held with John Birch, District Councillor, on 13th July 2007.

1. JB mentioned the on-going Vision for Cirencester, for which he is Chairman of the project board, & encouraged councillors to let him have any ideas for change.
2. JB to follow up the Section 106 agreement for Station Road, with the initial £9,000 draw down as agreed.
3. JB to speak to Marcus Kitchen about access via the Old Manor Gardens estate, towards the back of the development which is to the rear of the old people's bungalows.
4. JB reported his contact with Mr Munro in Ewen re the Thames Water tanks & mentioned the site is in a Conservation Area. RP will review the papers from the previous occasion this was raised.