



Kemble & Ewen Parish Council

Minutes of the Meeting of the Parish Council on Friday 9 November 2018 at 7.30pm in Kemble Village Hall

Sarah Broadley, Parish Clerk

Email: kpcclerk@kemble.co.uk

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Present:

Parish Councillors: Roger Pettit, David Ball, Michael Binks, Sohrab Sorabjee, Carol Dougill, George Collins & Eric Silk

Clerk: Sarah Broadley

Members of the Public: Victoria Gleed & Phil Griffiths

1. Residents Contributions

Kemble Kids – Victoria Gleed provided feedback on the summer activities. Six workshops were held which were attracted a variety of children from the village. Feedback received from the children and parents was very positive. The Parish Council thanked Victoria for her work in organising and running the events and congratulated her on the success.

2. District Councillor Report – TB

Tony Berry sent his apologies as he was unable to attend. RP reported the following on behalf of TB.

Feasibility Study for Light Railway – CDC have secured funding for a feasibility study to connect Kemble Station & Cirencester. CDC would like a member of the PC to join the study group. Position to be offered to Cllr Napper on his return.

3. Apologies for Absence – Lester Napper & Nicky Baber

4. Declarations of interest

Item 16kj i) ii): Cllr Dougill declared interest. She will withdraw from room for discussion and voting on this item

5. Minutes of the meeting held on 12 October 2018 – The minutes were approved and signed as an accurate record. All councillors agreed and the matter was resolved.

6. Matters arising from previous meetings

- a) Update on possible cemetery site and fees – nothing to report.
- b) Sports grant for changing rooms on the football field – nothing to report.
- c) Consultation for Kemble Parking Scheme – Cllr Pettit reported that he has written to GCC to chase. He has had a reply GCC have advised they will speak to GWR. There appears to be no agreement between GCC/GWR regarding costs. Cllr Pettit continues to chase.
- d) Land at Windmill Road & Clayfurlong Grove – nothing to report.
- e) Permissive path between Kemble & Ewen – awaiting costings from Highways; Richard Gray on extended leave so being handled by Bob Killern. Permissive path option to be revisited and feasibility investigate.
- f) Road crossing & footpath extension to railway station carpark – awaiting costings from Highways. GWR grant will expire at end of financial year.

7. To review draft lease for land at Station Road and agree any comments – Cllr Pettit proposed draft lease agreeable in principle however there are a few outstanding issues regarding the location of orchard and pond which need to be resolved between CDC and KCG. Cllr Pettit proposed he and Cllr Collins sign the lease at the appropriate time. This was seconded, all remaining councillors agreed and the matter was resolved.

8. To review and agree response on Green Infrastructure in your Parish – Cllr Ball proposed a working party of Cllr Ball, Cllr Silk & Cllr Napper collate comments from residents and

feedback information to CDC by deadline of December 3, 2018. This was seconded, all remaining councillors agreed and the matter was resolved.

- 9. To agree application for Local Council Award Scheme – Foundation Award –** Cllr Collins proposed Parish Council apply for the Foundation Award. The associated cost is £100. This was seconded, all remaining Councillors agreed and the matter was resolved.

Action: Clerk to register interest with NALC

- 10. To review and agree next steps for 2019 Business Plan –**Cllr Collins to circulate draft, all councillors to respond. Item adjourned to next meeting once information collated.

- 11. To review and agree First Aid Training –** Cllr Pettit proposed Essential First Aid- all ages course with AED demonstration is arranged and offered to residents. £500 within budget available for this. The was seconded, all remaining councillors agreed and the matter was resolved.

Actions: Clerk to arrange training date & advertising.

- 12. To agree spend on items as listed:**

a) Repair to cemetery wall – to be carried out by RWG drystone walling. Cost £1080.

- 13. To decide response to new Planning Applications**

a) 18/03963/TCONR | T.1 - Cherry - reduce by 30% and shape; T.2 - Cherry - reduce by 30% and shape; T.3 - Apple - reduce down to old pruning cuts | 161 Church Road Kemble
Cllr Binks proposed no objection. Seconded, all remaining councillors agreed and the matter was resolved.

b) 18/04100/TCONR | Row of Norway Maples in the neighbour's garden - Cut back all overhang to near the boundary - if we need to cut back more to leave a side branch we will but no more than 1.0m from the middle of the wall | Pear Tree Cottage 169 Kemble
Cllr Dougill withdrew from discussion & voting. Cllr Binks proposed no objection (note: comment refers to planning aspect only – not to working on neighbours land/property).
Seconded, all remaining Cllrs agreed and the matter was resolved.

Action: Clerk to respond via Planning Portal

- 14. Finance matters**

- a) Bank Reconciliation: November 2, 2018 – Cllr Dougill proposed council accept and approve. This was seconded, all remaining councillors agreed. Matter resolved.
- b) Schedule of accounts – Cllr Silk proposed council approve payments October 13, 2018 to November 9, 2018 as per schedule and sign cheques. This was seconded, all remaining, councillors agreed. Matter resolved.

- 15. Councillor Reports**

- a) Highways Update – Sign damage reported – Kemble sign at Parker's Bridge, directional sign near pedestrian crossing on A429 & traffic order sign on road from A429 to Smerrills. Also footpath sign opposite Clayfurlong bus stop damaged.
- b) Police Crime Report/Neighbourhood Watch – Police crime report noted for October 2018.
- c) Village Appearance – Cllr Pettit to arrange replacement of trees on A429 verge. Cllr Dougill to speak to residents about construction workers parking on verges in Ewen to avoid verge damage
- d) Neighbourhood Development Plan – next public consultation will be early 2019 on draft proposal
- e) Playground inspections – wet pore repair complete. Bench inspection completed. No reply from Andrew Lennard regarding raised ground from pipe installation. Cllr Ball to follow up.
- f) Road Safety – Cllr Binks reported speedwatch continues; looking to recruit more people in the spring. Ongoing research into speed signs.
- g) Youth facilities/plans – no update.
- h) Kemble Community Garden – covered in Item 7.
- i) Kemble Airfield – Cllr Sohrabjee working on communication for website regarding airspace above Kemble
- j) Receive report on Kemble Kids – covered under Item 1.
- k) Planning Applications - pending & decided - PC noted planning applications pending and decisions reported (as Agenda)

- 16. Items for Future Agenda**

- a) 2019 Business Plan & Budget
- b) To note: Village hall have purchased 15 more new chairs, painted & sealed the storage area and cleared out the garage. Beer tasting event was a success
- c) To note: Defibrillator team have raised circa £200 towards ongoing maintenance
- d) To note: West Hay Green – residents discussions indicate no agreement for benches to be placed there

Parish Laptop was backed up during the meeting.
Meeting Finished at 10pm



KEMBLE & EWEN PARISH COUNCIL

Bank Reconciliation: Nov 2, 2018

Receipts October 3, 2018 – November 2, 2018

Date	From whom received	Particulars	Amount
05/10/2018	NS&I	Interest	5.87
10/10/2018	M Graves	Memorial/Inscription	390.00
01/11/2018	CDC	Grand 1918 Remembered	250.00
02/10/2018	Santander	Interest – Business Saving Account	1.21

CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 06/04/18	£21,933.59
Receipts	£33,801.62
Payments	£17,765.05
New Cash Book balance	£37,970.16

RECONCILIATION TO BANK ACCOUNTS**Bank a/c balances:**

Santander Savings Account 41987930	£4,085.28
Santander Business Account 41987928	£35,209.00
SUB TOTAL	£39,294.28

Adjustments

Income not yet banked	
Unpresented cheques	£1,374.12
Other	£0.00
Cash Book balance	£37,920.16

Payment Schedule:

Payments October 13, 2018 – November 9, 2018



Cheque No.	Date Raised	To	Purpose	NET (£)	VA (£)	GROSS (£)	Power to spend
102411	19/10/2018	Kemble & District RBLWS	Community Grant (£250) & Poppy Wreath (£20)	270.00	0.00	270.00	LGA 1972 s.137
102412	19/10/2018	Kemble Thursday Club	Community Grant	75.00	0.00	75.00	LGA 1972 s.137
102413	19/10/2018	Kemble Community Garden	Community Grant	100.00	0.00	100.00	LGA 1972 s.137
102414	19/10/2018	Kemble PCC	Community Grant – Little Fishes	75.00	0.00	75.00	LGA 1972 s.137
102415	22/10/2018	Greenfields Garden Services Ltd	Wet Pore repair @ Playing Field	441.00	88.20	529.40	LGA 1976 s19
102416	9/11/2018	Steve Napper	Playground Checks & cemetery gate repair	152.47	6.50	158.47	LGA 1976 s19 LGA 1972 s216(4)

102417	9/11/2018	Mrs S Broadley	Salary for Oct 2018 & Reimbursement of expenses	██████	██████	██████	LGA1972 s.112 (2) LG(FP)A 1963 s.5
102418	9/11/2018	Kirkwells	Neighbourhood Plan Stage 2 – Preferred option draft plan	1500.00	300.00	1800.00	Localism Act 2001 s.9
102419	9/11/2018	Mr P Measures	Cemetery Mowing & Strimming	660.00	0.00	660.00	LGA 1972 s.216 (6)