



Kemble & Ewen Parish Council

Minutes of the Meeting of the Parish Council on Friday 11 January 2019 at 7.30pm in Kemble Village Hall

Sarah Broadley, Parish Clerk

Email: kpcclerk@kemble.co.uk

Tel: 01285 770758

Present:

Parish Councillors: Roger Pettit, Michael Binks, Sohrab Sorabjee, Carol Dougill, George Collins, Lester Napper, David Ball & Eric Silk

Clerk: Sarah Broadley

Members of the Public: Simon & Juliet Little, Marion Gilliland, Phil Griffiths & John Tarratt - Residents

1. Residents Contributions

Street Light Top Farm/A429 – There is not a street light at this location despite there being a dimpled pavement for crossing

Station Car Park – Question raised as to whether there is adequate road signage directing traffic to the new station carpark from the A429.

Wireless Broadband – Question raised regarding status of new wireless broadband. Cllr Binks advised providers are behind schedule with installations

Action: Cllr Binks to follow up

Stanmore House, Ewen – The residents of Thames View shared their concern regarding the proposed development of this site following discussions with the landowner.

2. District Councillor Report – TB

Budget – Currently out for general consultation. Resources have been allocated to manage rubbish.

Housing on site of KCG– looking at affordable solutions. Possibility of a Community House Trust managed by a third party

Recycling – Ubico fleet is due for renewal which will bring some changes to recycling. Batteries, Tetrapak & electrical items will be recyclable kerbside. Food will need to be collected separately to green waste to allow for anaerobic digestion.

Planning – Chesterton development: Section 106 funds are basically agreed and currently with legal team. Development at The Paddock, Ewen: redesigned following meeting with planners to return to something more like the original barn design.

Town Centre Plan – CDC working with CTC to create a Town Plan

3. Apologies for Absence –Nicky Baber

4. Declarations of interest - None

5. Minutes of the meeting held on 7 December 2018 – The minutes were approved and signed as an accurate record. All councillors agreed and the matter was resolved.

6. Matters arising from previous meetings

- a) Update on possible cemetery site and fees – nothing to report.
- b) Sports grant for changing rooms on the football field – nothing to report.
- c) Consultation for Kemble Parking Scheme – Cllr Pettit continues to chase.
- d) Land at Windmill Road & Clayfurlong Grove – nothing to report.
- e) Permissive path between Kemble & Ewen – awaiting quote from Highways following site meeting.
- f) Road crossing & footpath extension to railway station carpark – unlikely to happen in this financial year. Funding options to be reviewed in 2019/20.

7. **To review and agree Business Plan for 2019/20** – Cllr Collins circulated draft for review. Item adjourned to next meeting.
8. **To review & agree Precept 2019/20** – Cllr Collins proposed requesting a precept of £23566 as supported by the 2019/20 budget approved last meeting. This was seconded, all remaining councillors agreed and the matter was resolved.
Action: Clerk to respond to CDC
9. **To review and agree next steps for Banking Arrangements** – Cllr Collins proposed moving to electronic banking. This was seconded, all remaining councillors agreed and the matter was resolved.
Action: Clerk to investigate options
10. **To agree change of venue for April 2019 Parish Council Meeting** – Cllr Pettit proposed moving to Kemble Village School so the Village Hall can be used for a wedding booking. The was seconded, all remaining councillors agreed and the matter was resolved.
11. **To agree insurance requirements for community Garden** – Cllr Silk confirmed the insurance held by the Parish Council is adequate to cover the activities at the Community Garden.
12. **To confirm by resolution that all criteria are in place for the Local Council Award Scheme – Foundation Award** – Cllr Collins proposed resolution passed as all required Governance, Community & Development publications are available online on the website and all additional Governance & Development criteria are in place and available. This was seconded, all remaining councillors agreed and the matter was resolved.
Action: Clerk to complete and submit application form
13. **To agree works to trees on A429** – In support of the project to replace overgrown trees with suitable street Cllr Ball proposed two trees are removed from the verge near the pedestrian access to West Hay Grove and replaced with appropriate trees. This was seconded, all remaining councillors agreed and the matter was resolved.
Action: Clerk to get three quotes for the works
14. **To review & agree updates to Wellbeing, Water & Wildlife maps for supply to CDC Green Infrastructure Team** – Cllr Napper proposed submitting updated maps reflecting local knowledge and proposed projects to CDC. The was seconded, all remaining councillors agreed and the matter was resolved.
Action: Cllr Napper to take copies of the maps to be held by the parish council & submit to CDC
15. **To review and agree actions for Councillor elections in May 2019** – Cllr Pettit advised posters provided by NALC be displayed on noticeboards & website. This was seconded, all remaining councillors agreed and the matter was resolved.
Action: Clerk to action
16. **To decide response to new Planning Applications**
 - a) 18/04693/FUL | Detached garage | 16 Windmill Road Kemble
Cllr Binks proposed no objection. Seconded, all remaining councillors agreed and the matter was resolved.
Action: Clerk to respond via Planning Portal
17. **To approve spend on the following:**
 - a) 50% contribution to repair of wall at Beehive – Cllr Pettit advised wall is owned by GCC but they have advised the have no budget to repair currently but have made safe with cones. Bathurst estate have offered to go 50:50 with KEPC for repair. Cost to KEPC will be £300. This was seconded, all remaining councillors agreed and the matter was resolved.
18. **Finance matters**
 - a) Bank Reconciliation: December 2, 2018 – Cllr Binks proposed council accept and approve. This was seconded, all remaining councillors agreed. Matter resolved.
 - b) Bank Reconciliation: January 2, 2019 – Cllr Binks proposed council accept and approve. This was seconded, all remaining councillors agreed. Matter resolved.
 - c) Schedule of accounts – Cllr Sohrabjee proposed council approve payments December 8, 2018 to January 11, 2019 as per schedule and sign cheques. This was seconded, all remaining, councillors agreed. Matter resolved.
19. **Councillor Reports**
 - a) Highways Update – Cllr Baber sent update via email. Cones not appropriate for Pheasant Hill. Request to look at yellow lines.

- b) Police Crime Report/Neighbourhood Watch – Police crime report not received for December 2018. Cllr Sohrabjee to contact Paul Waldron for Neighbourhood watch updated.
- c) Village Appearance – Cllr Pettit thanked Tom Barrow for litter pick over Christmas. Great British Spring Clean is 5-7 April 2019.
- d) Neighbourhood Development Plan – Consultation due end January/early February
- e) Playground inspections – path edge still a concern.
- f) Road Safety – Cllr Binks reported speedwatch continues but really needs daylight at rush hour to be effective
- g) Youth facilities/plans – No update
- h) Kemble Community Garden – Cllr Napper reported the plot holders AGM took place. Chairman is Jill Steeden. He provided Parish Council with details of the 17 plot holders & plot locations.
- i) Kemble Airfield – Cllr Sohrabjee advised the airport have reached the second phase of Global Approach System installation.
- j) Planning Applications - pending & decided - PC noted planning applications pending and decisions reported (as Agenda)

20. Items for Future Agenda

- a) Yellow lines on Windmill Road
- b) Litter Pick for Great British clean
- c) Laptop - Agree spend for MS office & antivirus annual subscription & review laptop renewal schedule
- d) Annual Parish Meeting speakers
- e) To note: The Village Hall now have round tables

Parish Laptop was backed up during the meeting.
Meeting Finished at 10pm

KEMBLE & EWEN PARISH COUNCIL

Bank Reconciliation: Dec 2, 2018



Receipts November 3, 2018 – December 2, 2018

Date	From whom received	Particulars	Amount
05/11/2018	NS&I	Interest	6.84
02/12/2018	Santander	Interest – Business Saving Account	1.18

CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 06/04/18	£21,933.59
Receipts	£33,809.64
Payments	£20,986.28
New Cash Book balance	£34,756.95

RECONCILIATION TO BANK ACCOUNTS

Bank a/c balances:

Santander Savings Account 41987930	£4,086.46
Santander Business Account 41987928	£30,969.46
SUB TOTAL	£35,055.92

Adjustments

Income not yet banked	
Unpresented cheques	£298.97
Other	£0.00
Cash Book balance	£34,756.95



KEMBLE & EWEN PARISH COUNCIL

Bank Reconciliation: Jan 2, 2019

Receipts December 2, 2018 – January 2, 2019

Date	From whom received	Particulars	Amount
05/12/2018	NS&I	Interest	6.62
02/01/2019	Santander	Interest – Business Saving Account	1.21

CASH BOOK STATEMENT OF FUNDS

Cash Book balance b/f 06/04/18	£21,933.59
Receipts	£33,817.47
Payments	£22,222.70
New Cash Book balance	£33,528.36

RECONCILIATION TO BANK ACCOUNTS

Bank a/c balances:

Santander Savings Account 41987930	£4,087.67
Santander Business Account 41987928	£29,608.69
SUB TOTAL	£33,696.36

Adjustments

Income not yet banked	
Unpresented cheques	£168.00
Other	£0.00
Cash Book balance	£33,528.36



KEMBLE & EWEN PARISH COUNCIL

Payment Schedule:
Payments December 8, 2018 – January 11, 2019

Cheque No.	Date Raised	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Power to spend	Budget
102427	11/01/2019	RWG Drystone Walling	Repair of Cemetery Wall	1080.00	0.00	1080.00	LGA 1972 s.214 (6)	Contingency - Contained
102428	11/01/2019	Steve Marsh	Reimbursement of Website Hosting	32.89	6.58	39.47	LGA 1972 s.142	Website - contained
102429	11/01/2019	Mrs S Broadley	Salary for Nov 2018 & Reimbursement of expenses	██████	██████	██████	LGA1972 s.112 (2) LG(FP)A 1963 s.5	Employee/Admin - contained