



Kemble & Ewen Parish Council

Minutes of the Meeting of the Parish Council on Friday 8 March 2019 at 7.30pm in Kemble Village Hall

Sarah Broadley, Parish Clerk

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Present:

Parish Councillors: Roger Pettit, Michael Binks, Carol Dougill, Lester Napper, David Ball & Eric Silk

Clerk: Sarah Broadley

Members of the Public: Peter Clegg, Ian Thorn & Rob Head – representing Bathurst Estate.
Edward Tyack – Tyack Architects

1. Residents Contributions

Ian Thorn shared the plans for the public consultation for development of sites K1B & K5. All houses in the parish have had a letter via Royal Mail inviting them to the consultation in the Village Hall Thursday 24 March 2pm – 9pm. Eight banners of information will be provided detailing the site, approach, access and landscape together with feedback forms. There will be a second event in 2-3months time where they will share and respond to feedback collected. Edward Tyack shared the draft information that will be provided at the consultation.

2. District Councillor Report – TB

Budget – passed with a 2% increase which equates to £3 pa for a Band D property. This is the first increase in 10 years. Savings have come from efficiencies to balance the large spend items including Waterloo car park. The budget for managing fly tipping has been increased. Properties empty for 10years + will be subject to 300% council tax rise to target empty houses.

Chesterton Development – The Section 106 is due to be signed off next week with staggered payments.

3. Apologies for Absence –Nicky Baber, Sohrab Sorabjee & George Collins

4. Declarations of interest – Cllr Napper – Other interest Item 10. Cllr Binks – Other interest Item 18 b).

5. Minutes of the meeting held on 8 February 2019 –The minutes were approved and signed as an accurate record. All councillors agreed and the matter was resolved.

6. Matters arising from previous meetings

- a) Update on possible cemetery site and fees – nothing to report.
- b) Sports grant for changing rooms on the football field – nothing to report.
- c) Consultation for Kemble Parking Scheme – Cllr Pettit continues to chase with GCC/GWR.
- d) Land at Windmill Road & Clayfurlong Grove – nothing to report.
- e) Permissive path between Kemble & Ewen – Cllr Pettit due to meet with Highways end of April to seek costings.
- f) Road crossing & footpath extension to railway station carpark – Cllr Pettit proposed applying for 50-50 funding from GCC. This was seconded, all agreed and the matter was resolved.

7. To agree the course of action regarding maintenance of the site at the source of the

Thames – Cllr Pettit proposed contacting Thames Conservancy Chairman in the first instance to see what could be done. Although the site sits in the Parish of Coates, the majority of visitors associate it with Kemble due to the railway station/ access points. This was seconded, all remaining councillors agreed and the matter was resolved.

Action: Clerk to write to Thames Conservancy

- 8. To agree course of action for production and distribution of Annual Report and agree associated spend** – Cllr Napper proposed printing 500 copies (Cost: £100) and using local distributors to deliver to all houses in the Parish (Cost £50). This was seconded, all remaining councillors agreed and the matter was resolved.
Action: Clerk to prepare draft for sign off
- 9. To agree provision of and position of replacement Kemble sign near Parker’s Bridge** –Cllr Dougill proposed replacing the sign with the quote from JACS (£149 +VAT) with amended wording to say OUR village. Sign to be position near 30 sign just before bend. Second quote to be obtained for installation. This was seconded, all remaining councillors agreed and the matter was resolved
Action: Clerk to obtain installation quote
- 10. To review and sign holding over letter from CDC for renewal of lease – Land at Station Road** – Cllr Ball proposed signing letter. This was seconded, all remaining councillors agreed and the matter was resolved.
- 11. To agree course of action regarding Neighbourhood watch co-ordinator and the Gloucestershire Police Community Alerts** – Cllr Dougill proposed encouraging people to sign up to Community Alerts and look out for their neighbours/community in the absence of a volunteer for neighbourhood watch. This was seconded, all agreed and the matter was resolved.
Action: Community Alerts info to be added to Parish Magazine
- 12. To agree to the provision of additional First Aid Training including Defibrillator training** – Cllr Napper proposed supporting the training provided by GCC Adult Services which is free of charge.
Action: Clerk to secure venue, arrange date and advertise
- 13. To review, agree and adopted the revised Standing Orders & Financial Regulations**– Cllr Binks proposed adopting the revisions to these documents. This was seconded, all remaining councillors agreed and the matter was resolved.
Action: Clerk to update website
- 14. To review and approve the draft information for the Neighbourhood Development** – Cllr Dougill proposed approving the information shared which will be displayed at the consultation events. The was seconded, all remaining councillors agreed and the matter was resolved.
- 15. To agree course of action regarding painting of Parker’s Bridge** – Cllr Ball proposed railings are re-painted. This was seconded, all remaining councillors agreed and the matter was resolved.
Action: Clerk to arrange
- 16. To review quotes and agree course of action regarding maintenance of the Yew trees at the cemetery** – The quotes received were reviewed. Cllr Napper proposed accepting the quote from Bartlett Tree Maintenance to lift crown by 2m (Cost £280 + VAT). This was seconded, all remaining councillors agreed and the matter was resolved.
- 17. To decide response to new Planning Applications**

 - a) 19/00178/FUL | Erection of one house and double garage (revision to 18/00823/FUL) | Kemble Farms Estate Office, Kemble
Cllr Silk proposed no objection. This was seconded, all remaining councillors agreed and the matter was resolved.
 - b) 19/00203/FUL | Erection of two storey garage, increase height of ridge of roof, render and cladding to existing dwelling, erection of single storey extensions and formation of veranda | The Pool House School Road Kemble
Cllr Silk proposed supporting this application. This was seconded, all remaining councillors agreed and the matter was resolved.
 - c) 19/00440/FUL | Demolition of existing stables, erection of garages, erection of garden store, reconfiguration of coach house and associated works | The Brook House Brookside Ewen
Cllr Dougill proposed no objection with a comment to state that the design and access statement 5.13 states that Kemble & Ewen Parish Council are not currently pursuing a Neighbourhood Plan which is incorrect. The Neighbourhood plan is emerging and the draft

will go under consultation shortly. This was seconded, all remaining councillors agreed and the matter was resolved.

- d) 19/00446/TCONR | Sycamore (T6) at the top of the drive - Fell | Pear Tree House
Kemble

Cllr Ball proposed no objection. This was seconded, all remaining councillors agreed and the matter was resolved

Action: Clerk to respond via Planning Portal

18. Finance matters

- a) Bank Reconciliation: March 2, 2019 – Unavailable as bank statements had not been received. Adjourned to next meeting.
- b) Schedule of accounts – Cllr Binks proposed council approve payments February 9, 2019 to March 8, 2019 as per schedule and sign cheques. This includes a £235.00 overspend vs training budget, £59.86 overspend vs employee budget and £151.60 overspend vs admin budget. These will be offset against Ewen Corner budget. This was seconded, all remaining, councillors agreed. Matter resolved.

19. Councillor Reports

- a) Highways Update – Road sweep has been through Kemble.
- b) Police Crime Report/Neighbourhood Watch – Police crime report noted.
- c) Village Appearance – Bulbs are looking good. Gaps have been noted for winter planting. Village signs to be cleaned once weather improves. Cllr Pettit to follow up replacement trees on A429
- d) Neighbourhood Development Plan – see Item 14.
- e) Playground inspections – Thanks to all involved in finding the goal post holes.
- f) Road Safety – no update
- g) Youth facilities/plans – No update
- h) Kemble Community Garden – Risk assessment has been carried out. Copy to be provided to Parish Council once complete.
- i) Kemble Airfield – No update
- j) Cirencester Light Railway – The next meeting is due to take place next week.
- k) Planning Applications - pending & decided - PC noted planning applications pending and decisions reported (as Agenda)

20. Items for Future Agenda

- a) IT replacement schedule
- b) Bulb planting scheme/Trees at village entrance
- c) To note: Village Fete – 11 May 2019

Parish Laptop was backed up during the meeting.
Meeting Finished at 10pm

KEMBLE & EWEN PARISH COUNCIL

Payment Schedule:

Payments– February 9, 2019 – March 8, 2019



Cheque No.	Date	To	Purpose	NET (£)	VAT (£)	GROSS (£)	Power to spend	Budget
102434	14/2/2019	GAPTC	Mentoring CILCA	235.00	0.00	235.00	LGA 1972 s.111	Training - overspend
102435	09/03/2019	Mrs S Broadley	Salary for February 2019 & Reimbursement of expenses	443.14	4.50	447.64	LGA1972 s.112 (2) LG(FP)A 1963 s.5	Employee/Admin - overspend
102436	21/20/2019	Michael Binks	Reimbursement of MS Office & Anti-virus annual subscriptions	232.02	46.41	278.43	LGA 1972 s.111	Admin - overspend
102437	20.02/2019	GAPTC	Annual Subscription & Local Council Award Scheme – Foundation Award assessment	326.61	0.00	326.61	LGA 1972 s.143 LGA 1972 s.111	Professional Memberships - Contained
102438	19/02/2019	The F A Bartlett Tree Expert Co Ltd	Tree Removal x2 on A429	310.00	62.00	372.00	HA 1980 s96	A429 Enhancement - Contained
102439	27/02/2019	Kirkwells	Stage 2 interim – finalising preferred option draft plan	1500.00	300.00	1800.00	Localism Ac 2011, Schedule 9	NDP – Overspend (Contained within grant)
102440	28/02/2019	Kemble Farms Ltd	50% contribution to cost of wall repair on Footpath at Beehive/Triangle	252.50	50.50	303.00	HA 1980 ss 43, 50	Beehive - Contained

102441	08/03/2019	Steve Napper	Playground Inspections Nov – Feb 2019	55.00	0.00	55.00	LG(MP)A 1976 s.19	Playground - Contained
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